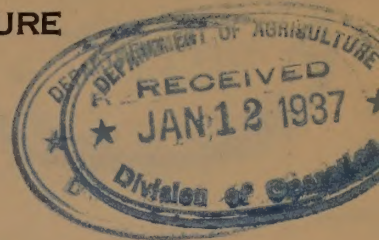


Ed 11 Bldgs (Misc.)

File

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF ENTOMOLOGY AND PLANT QUARANTINE
WASHINGTON, D. C.



January 12, 1937.

Mr. Joseph Haley,

Chief, Division of Operation.

Dear Mr. Haley:

We are feeling some concern at the rather unceremonious way in which we have been ousted from Federal Buildings in several recent cases. You will recall that both at Syracuse, New York, and Baltimore, Maryland, we have recently received notices to vacate despite arguments presented by us not only on the side of economy but also because of disruption of work resulting from our being obliged to vacate the Federal Buildings. We have now been advised informally by the Custodian of the Post Office Building at Fargo, N. Dak. that one or more of the occupants of that building will have to move in order to take care of space for the Social Security Commission.

Cannot something be done to present to those responsible for space assignments the prior claims of the Department to space in Federal Buildings? If there is insufficient space to take care of all the agencies in the Government and some are going to have to rent quarters, it would seem only fair to have the new agencies do this and not disturb the arrangements which in many cases the Department has had for years. You will recall that in some cases the Bureau would actually have preferred to remain in rented quarters nearer to its experimental work, but that some pressure was exerted to get us to take space in Federal Buildings. I am afraid the ultimate effect will not be good when a field man is moved into a Federal Building more or less against his wishes and then after he has become established there and is well satisfied with the space, forced to move again into rented quarters which make a charge against his operating funds, requiring him to move at what is sometimes a very inconvenient time, and also disturb his arrangements with other Federal agencies which are cooperating in the same line of work. We shall sincerely appreciate any steps which can be taken to protect us in this respect.

Very truly yours,

A handwritten signature in dark ink, appearing to be "J. H. Spencer" or similar, written in a cursive style.

Business Manager.

FILED

★ JAN 21 1937 B

Please return to the
Secretary's File Room

January 16, 1937.

Commander J. Y. Dreisonstok,
Chief, Section of Space Control,
Procurement Division,
Washington, D. C.

Dear Mr. Dreisonstok:

There are transmitted herewith corrections in the form
of amendments to Forms PSC 13-A for the Forest Service reports
which were submitted for thirteen counties in Kentucky and
six counties in West Virginia.

Very truly yours,

Joseph Haley,
Real Estate Officer.

(Enclosures) *EBB.*
cc: Forest Service. *JK*
cas/mnl

Copies of Encls. filed in R. E. O.

FILED

★ JAN 21 1937 B

Please return to the
Secretary's File Room

January 16, 1937.

Commander J. Y. Driscoll,
Chief, Section of Space Control,
Procurement Division,
Washington, D. C.

Dear Mr. Driscoll:

There are transmitted herewith corrections in the form
of amendments to Forms PSC 17-A for the Forest Service reports
which were submitted for thirteen counties in Kentucky and
six counties in West Virginia.

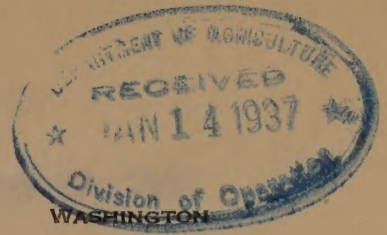
Very truly yours,

Joseph Haley,
Real Estate Officer.

(Enclosures)
cc: Forest Service.
cas/ml

Copy of Encls. filed in P. 60.

UNITED STATES DEPARTMENT OF AGRICULTURE
FOREST SERVICE



ADDRESS REPLY TO
THE FORESTER
AND REFER TO



O
Special
Real Estate Inventory

January 12, 1937.

MR. ESTES

MEMORANDUM FOR REAL ESTATE OFFICER

Dear Mr. Haley:

Enclosed are corrections in the form of amendments to Treasury Form PSC-13-A for thirteen counties in Kentucky and six counties in West Virginia. Kindly transmit these amendments to the Treasury Department.

Very sincerely yours,

Acting Chief, Forest Service.

Enclosure

FILED

★ JAN 27 1937 B

Please return to the
Secretary's File Room

January 22, 1937

Memorandum for Mr. Arthur B. Thatcher,
Business Manager, Resettlement Administration

Dear Mr. Thatcher:

We are in receipt of memoranda from your office concerning space in Federal Buildings outside of Washington. While we are glad to forward the request made to the proper Department for consideration, certain problems are being presented which need clarification both in relation to the proper procedure to be followed insofar as this Department is concerned, and in conjunction with certain definite rules which have been prescribed by the Post Office Department and the Procurement Division.

There are transmitted herewith two copies of a letter from the Procurement Division in regard to a recent request made by this office for space in the contemplated addition to the Post Office and Court House, Pierre, South Dakota. As you will note from this letter, the question of permanency is of primary importance in determining whether space will be allotted in a building or addition which is to be constructed. In future cases, it is requested that the probable duration of the project for which space is requested be stated fully in order that a determination can be made by the Procurement Division whether the probable length of occupancy will justify inclusion of space for the project in the building. In all cases where space is requested in a contemplated building, Forms PSC 1-A, copies of which are attached, should be submitted to this office in quadruplicate, and complete justification set out on the reverse of the form as requested under item five.

There are also transmitted herewith copies of the General Instructions which have been prepared by this office, and supplementing them, copies of a Memorandum to Chiefs of Bureaus and Offices, dated July 31, 1936, setting out square footage basis to be used in determining the space needed. There are also transmitted copies of the form used to report to this office space which is occupied in Federal Buildings, and which should be submitted covering all space occupied in such buildings. Additional copies of the forms mentioned, as well as the General Instructions, may be secured from this office.

It is hoped that the information transmitted herewith will be of assistance in connection with requests for space in Federal Buildings, and if other questions should arise we shall be glad to assist you in determining what procedure should be followed to conform to that followed by this and other Departments.

Very truly yours,

Joseph Haley

Real Estate Officer.

Enc.

cas/nh

FILED

★ JAN 27 1937 B

JANUARY 22, 1937

Please return to the
Secretary's File Room

Business Manager, Registration Administration
Memorandum for Mr. Arthur H. Thatcher,

Dear Mr. Thatcher:

We are in receipt of memoranda from your office concerning space in Federal Buildings outside of Washington. While we are glad to forward the request made to the proper Department for consideration, certain problems are being presented which need clarification both in relation to the proper procedure to be followed insofar as this Department is concerned, and in connection with certain definite rules which have been prescribed by the Post Office Department and the Procurement Division.

There are transmitted herewith two copies of a letter from the Procurement Division in regard to a recent request made by this office for space in the contemplated addition to the Post Office and Court House, Pierre, South Dakota. As you will note from this letter, the question of permanency is of primary importance in determining whether space will be allotted in a building or addition which is to be constructed. In future cases, it is requested that the probable duration of the project for which space is requested be stated fully in order that a determination can be made by the Procurement Division whether the probable length of occupancy will justify inclusion of space for the project in the building. In all cases where space is requested in a contemplated building, Forms PSC 1-A, copies of which are attached, should be submitted to this office in quadruplicate, and complete justification set out on the reverse of the form as requested under item five.

There are also transmitted herewith copies of the General Instructions which have been prepared by this office, and supplementing them, copies of a Memorandum to Chiefs of Bureau and Offices, dated July 31, 1936, setting out square footage basis to be used in determining the space needed. There are also transmitted copies of the form used to report to this office space which is occupied in Federal Buildings, and which should be submitted covering all space occupied in such buildings. Additional copies of the forms mentioned, as well as the General Instructions, may be secured from this office.

It is hoped that the information transmitted herewith will be of assistance in connection with requests for space in Federal Buildings, and if other questions should arise we shall be glad to assist you in determining what procedure should be followed to conform to that followed by this and other Departments.

Very truly yours,

Joseph Haley

Real Estate Officer.



TREASURY DEPARTMENT

WASHINGTON

PROCUREMENT DIVISION
PUBLIC BUILDINGS BRANCH

IN REPLYING QUOTE THE ABOVE SUB-
JECT, BUILDING, AND THESE LETTERS PB-SC-S.A1.

January 19, 1937.

Mr. Joseph Haley,
Real Estate Officer,
Department of Agriculture,
Washington, D. C.



Sir:

Receipt is acknowledged of your letter of January 16, 1937, requesting an assignment of space for the use of the Resettlement Administration in connection with a contemplated addition to the present Post Office and Court House building at Pierre, South Dakota.

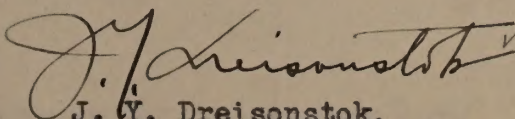
In reply you are advised that while no definite assurances can be given that space for this activity can be provided, it will be appreciated if you will submit the usual forms PSC No. 1-A, with full information concerning the space desired for this activity.

In connection with contemplated new construction projects it is requested that very careful consideration be given as to the probable period of time that space for this activity will be required in the city where space is requested, bearing in mind that such space will not be available until the building is completed.

You will appreciate the fact that the provision of space for an activity which may or may not be permanent in a locality is not only expensive to provide, but the factor of maintenance also has to be considered.

The justification for space for the Resettlement Administration on the prescribed forms should, in all cases, cover the probable length of occupancy.

Very truly yours,


J. Y. Dreisonstok,
Chief, Section of Space Control.

CLASSIFICATION: Federal Buildings (Misc)

FILE DATE: 2-23-37

TO: Post Office Dept. S. W. Purdum

FROM: J. Haley

SUMMARY: Ack. 2-19-37 ltr transmitting copy of ltr frm P.M.
concerning the P.O. sapce at Leon, I. Matter has been
referred to Extension servied.

BROUGHT FORWARD TO

CLASSIFICATION: Federal Buildings (Misc)

FILE DATE: 3-16-37

TO: Treas. Dept. (Pro. Div.) W.E.Reynolds

FROM: J. Haley

js

ed 7 Bldg. (Miss)

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF ANIMAL INDUSTRY

WASHINGTON, D. C.

FILED

FEB 10 1937

Please return to the
Secretary's File Room

ADDRESS REPLY TO
"CHIEF OF BUREAU OF ANIMAL INDUSTRY"
AND REFER TO

TC-080

February 6, 1937

MEMORANDUM FOR THE DEPARTMENT REAL ESTATE OFFICER:

Will you kindly include in a letter to the Secretary of the Treasury a request that favorable consideration be given this Bureau's needs for space in the same Federal Buildings in which the offices of the United States Collectors of Customs are located at all ports.

"The Federal laws governing the importation of livestock, meat and other animal products are administered by the Bureau of Animal Industry. Under these laws such products are required to be retained by U. S. Collectors of Customs until they have met all the requirements of the regulations of the Bureau of Animal Industry. This necessitates a very close contact with U. S. Collectors of Customs at all ports, and requires the offices of the Bureau of Animal Industry and Collectors of Customs to be conveniently located in relation to each other, otherwise it would seriously delay and inconvenience importers, brokers, and other interested parties, as the documents covering each consignment of foreign livestock, meat and other animal products offered for importation are required to be passed on at the offices of both the Bureau of Animal Industry and the U. S. Collector of Customs.

"The amount of livestock, meat and other animal products imported into the United States is enormous. Annually the inspectors of our Bureau at ports of entry dispose of by-passing for entry or rejecting for entry a total of more than one billion pounds of hides, skins, wool, hair, glue-stock, meats, sausage casings, fertilizer, etc., and about a half million live animals.

"In view of the above, it is urgently requested that the Bureau of Animal Industry be given priority in the allocation of space in all customhouses and other Federal buildings throughout the United States, in cities or towns where it has offices."


J. R. Cohran,
Business Manager.

FILED

★ FEB 20 1937 B

Please return to the
Secretary's File Room

February 17, 1937.

Mr. A. Sykes
526 Orange Avenue
Paradise Court
Long Beach, California

Dear Mr. Sykes:

I have considered for two or three days your letter of February 10, because it would be a pleasure to help you in this matter if I could find a way in which to do it effectively. But after this consideration, I am brought to the conclusion that it would be unwise for me to attempt to influence this particular action.

Members of Congress feel that local post office matters are very much within their province, and they are inclined quite strongly to resent any interference on the part of other people in the government. It is important that I not give the Iowa delegation any reason to believe that I am trespassing on their preserves, and it may be that any efforts of that kind on my part would do more harm than good.

In the circumstances, I feel that my best suggestion is for you to handle this with Iowa Senators and your Congressman. I hope you understand my position in the matter.

With personal regards, and hoping that you are in excellent health, I am

Sincerely yours,

Secretary's File Room
(Signed)

Hawallace

Secretary

FILED
JAN 10 1964
U.S. DEPT. OF JUSTICE
RECEIVED

January 10, 1964

Mr. A. J. Brown
210 Orange Avenue
Tomball, Texas
Houston, Texas

Dear Mr. Brown:

I have considered the fact that you have been asked to
February 10, because it would be a pleasure to help you in this
way. If I could find a way to help you in this way, I would be
pleased to do so. I am sorry that I cannot do more for you at
this time. I am sure that you will understand my position.

Because of my position, I feel that I cannot do more for you
and very much wish that I could. I am sure that you will
understand my position. I am sorry that I cannot do more for you
at this time. I am sure that you will understand my position.
I am sure that you will understand my position. I am sure that
you will understand my position. I am sure that you will
understand my position. I am sure that you will understand my
position. I am sure that you will understand my position.

In my opinion, I feel that you are in a position to
do more for the cause of the poor and the oppressed.
I am sure that you will understand my position. I am sure that
you will understand my position. I am sure that you will
understand my position. I am sure that you will understand my
position. I am sure that you will understand my position.

With personal regards, and hoping that you are in excellent
health, I am

Sincerely,
[Signature]

Secretary's File Room
(3/10/64)

[Signature]

Enclosure

Paul Jensen

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
WASHINGTON, D. C

Long Beach, Calif.

February 10, 1937.

Hon. Henry A. Wallace
Secretary of Agriculture
Washington, D. C.

PERSONAL

Dear Henry:

You will doubtless be surprised to receive this communication from me here at Long Beach, but Mrs. Sykes and I are having a little vacation out here for a few weeks, enjoying the California sunshine.

We are endeavoring to procure a post office building at Ida Grove, and I have been named a member of the Committee to boost for the post office. You are doubtless aware that we have no suitable building in Ida Grove in which to house our post office. The building the post office now occupies is not at all suitable, entirely too small and the whole force is very much cramped for working facilities.

As I understand it there are three towns in the Ninth Congressional District in Iowa that have been designated as eligible for a post office building, and one of these, of course, is Ida Grove. I am advised that Mr. W. E. Reynolds, assistant director of the Procurement Division, United States Treasury Department has the final say as to which one of these three towns shall be given the post office building first.

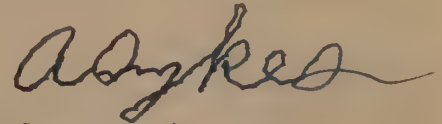
This may be just a little out of your line and I do not know whether you would wish to take any part in this matter or not, but if so, I would greatly appreciate it if you would either call Mr. Reynolds by phone or preferably, see him in person, and communicate to him that you have some very good friends in Ida Grove who are very much interested in securing the establishment of a post office building. Naturally, you can understand my interest in the matter as I have lived there for nearly fifty years, and feel that we really are entitled to a post office building, which would ~~not~~ be a credit to the community, but also to the Government as well.

Any assistance that you can give us in endeavoring to secure this building, I assure you will be greatly

appreciated not only by myself but by the entire citizenry of Ida Grove.

With the kindest personal regards, and extending to you and Mrs. Wallace of both Mrs. Sykes and myself, I beg to remain

Yours very sincerely,

A handwritten signature in cursive script, appearing to read "A. Sykes".

526 Orange Avenue
Paradise Court
Long Beach, California

Further ref to ltr 1-29 re proposed estab.of uniform system of distributg charges in conn.with tel.serv.furnished thru joint switchboards operated in bldgs undr jurisdictn of P.O.Dept. Re adoptn of "per station" method of pre-rating charges appears to be most equitable means of distrib.etc.

Filed

Telephones.

FLOOR 2

FLOOR 2 (Continued)

LOCATION		ROOM	AREA
Wing 2	West Side	(2276-A)	167.5
		2238	189.6
		2260	207.0
		2282	242.5
		2244	260.6
		2246	227.2
		2218	259.0
		2220	274.2
		2252	243.7
			2,097.3
C St. H. H.	North Side	2212	240.4
		(2214)	204.3
		2216	240.2
		2218	246.2
		2220	210.7
		2222	194.4
		(2230)	218.6
		2232	246.1
		2234	246.8
		2236	243.6
			2,095.3
C St. H. H.	South Side	2212	241.3
		2214	233.5
		2216	234.8
		2218	240.4
		2220	209.4
		2222	176.6
		2224	193.0
		2226	180.0
		2228	206.5
		2230	260.5
		2232	247.0
		2234	244.0
		2236	214.3
			2,315.4
Total	Floor 2		15,761.7

Fedl. Bldgs. (Baito., Md.)

FILED

★ MAR 16 1937 M

March 6, 1937.

The Honorable, ~~Secretary of the Treasury~~

The Secretary of the Treasury.

Dear Mr. Secretary:

In connection with a recent request from the Procurement Division that the office of the port inspection service of the Bureau of Entomology and Plant Quarantine be vacated from its present quarters in the Custom House at Baltimore, it has come to our attention that certain priorities have been set up in the allocation of space in Federal buildings throughout the country. In this connection the following facts are submitted regarding the activities of the port inspection service of the Bureau of Entomology and Plant Quarantine of this Department, with the request that priority be given to this activity in allocating space in Customs buildings whenever space is available which is not required by Customs Service or other revenue collecting agencies.

Section 2 of the Plant Quarantine Act of 1912 states, in part "That it shall be the duty of the Secretary of the Treasury promptly to notify the Secretary of Agriculture of the arrival of any nursery stock at port of entry." In addition, Section 5 of this Act makes provision for the inclusion thereunder of plant products not included by the term "nursery stock" as defined in Section 6. Since this Act and the various foreign plant quarantines issued thereunder have been published in the Treasury Decisions from time to time, further comment with respect to them appears unnecessary.

In practice, the procedure of enforcing the various foreign quarantines which are of two types, is as follows:

Where plants or plant products are definitely prohibited, prohibitory quarantines are issued, and the Treasury Department is provided with copies which are published in the Treasury Decisions.

FILED

March 6, 1937

The Secretary of the Treasury.

Dear Mr. Secretary:

In connection with a recent report from the Treasury Division that the office of the port inspection service of the Bureau of Entomology and Plant Quarantine be vacated from the present quarters in the Custom House at Baltimore, it has come to our attention that certain priorities have been set up in the allocation of space in Federal buildings throughout the country. In this connection the following facts are submitted regarding the activities of the port inspection service of the Bureau of Entomology and Plant Quarantine of this Department, with the request that priority be given to this activity in allocation space in Customs buildings wherever space is available which is not required by Customs Service or other revenue collecting agencies.

Section 2 of the Plant Quarantine Act of 1912 states, in part "That it shall be the duty of the Secretary of the Treasury promptly to notify the Secretary of Agriculture of the arrival of any necessary stock at port of entry." In addition, Section 2 of this Act makes provision for the inclusion thereunder of plant products not included by the term "necessary stock" as defined in Section 2. Since this law and the various Executive Orders issued thereunder have been published in the Treasury Code since from time to time, further comment with respect to them appears unnecessary.

In practice, the procedure of enforcing the various foreign quarantine laws which are of two types, is as follows:

These plants or plant products are definitely prohibited, prohibitory quarantines are issued, and the Treasury Department is provided with copies which are published in the Treasury Regulations.

In the case of regulatory quarantines, provision is made for the issuance of permits, copies of which are filed with the collector of Customs at the port of entry.

Material of this type must be examined by an inspector of the Bureau of Entomology and Plant Quarantine as a condition of entry. When a shipment authorized under permit arrives at a given port the following procedure is employed: the importer or broker submits to the Customs Entry Division together with his entry, a notice of arrival on a form provided for that purpose. The Customs Entry Division enters upon this notice of arrival the Customs seal and signature of the collector or deputy collector, after comparing it with the invoice. The notice of arrival is then turned over to the broker, who takes it to the office of the port inspection service of the Bureau of Entomology and Plant Quarantine. At this point it may be stated that it is frequently necessary for Customs entry clerks at the larger ports to contact the plant quarantine inspector with regard to various details in connection with the entry of plants and plant products. Inspection is then made of the material covered by the notice, after which the broker presents the Customs permit to the plant quarantine inspector for notation as to disposition. The Customs inspector will only release a shipment of this sort if the Customs permit bears the necessary information showing that the shipment has met with the requirements of the Department of Agriculture.

Obviously under a procedure of this sort if representatives of the Bureau of Entomology and Plant Quarantine are not located in the Customs building, importers and brokers are placed at considerable inconvenience and extra expense in arranging to carry the notices of arrival and Customs permits back and forth between buildings located at a considerable distance apart. It may be added that in the past numerous protests have been received from brokers' associations, and chambers of commerce where it has been necessary for brokers to devote much time and expense in traveling between various buildings in order to complete an entry.

In addition to the above, plant quarantine inspectors in cooperation with Customs officials inspect the quarters of ship's officers, crews, and passengers, as well as ship's stores for the purpose of intercepting and disposing of any prohibited articles. In carrying out this part of their work frequent contacts between Customs and plant quarantine inspectors are necessary. Because of the fact that the Customs building serves as a headquarters

In the case of regulatory quarantine, notice
also is made for the issuance of permits,
copies of which are filed with the collector
of Customs at the port of entry.

Material of this type must be examined by an inspector of
the Bureau of Entomology and Plant Quarantine as a condition of
entry. When a shipment submitted under permit arrives at a
given port the following procedure is followed: The inspector of
Quarantine advises the Customs Entry Division together with the
entry, a notice of arrival on a form provided for that purpose.
The Customs Entry Division issues upon this notice of arrival the
Customs seal and signature of the collector or deputy collector,
after comparing it with the invoice. The notice of arrival is
then turned over to the broker, who takes it to the office of the
port inspector advised of the Bureau of Entomology and Plant
Quarantine. At this point it may be stated that it is the
policy of the Bureau to advise the Customs Entry Division as to
the latest date for arrival of the shipment in various details in
connection with the entry of goods and plant products. In-
formation is then made of the material covered by the notice, after
which the broker presents the Customs permit to the plant quaran-
tine inspector for notation as to inspection. The Customs in-
spector will only release a shipment of this kind if the Customs
permit bears the necessary information showing that the shipment
has met with the requirements of the Department of Agriculture.

Obviously under a procedure of this kind it is representative
of the Bureau of Entomology and Plant Quarantine and not located
in the Customs building, inspectors and brokers are placed at con-
siderable inconvenience and extra charges are incurred to carry
the notices of arrival and Customs permits back and forth between
buildings located at a considerable distance apart. It may be
added that in the past numerous protests have been received from
brokers' associations, and members of commerce when it has been
necessary for brokers to deliver goods from one warehouse to another
and between various buildings in order to complete an entry.

In addition to the above, plant quarantine inspectors in
connection with Customs officials inspect the contents of ships
officers, crews, and passengers, as well as ship's stores for the
purpose of insuring against the introduction of any prohibited articles.
In carrying out this part of their duty inspectors maintain contact
between Customs and plant quarantine inspectors as necessary. Because
of the fact that the Customs building serves as a headquarters

for all information about foreign shipping and cargoes, the location of the Department of Agriculture's inspectors in this building has many practical advantages from the standpoint of efficient conduct of the work.

In addition to enforcing the Plant Quarantine Act, the port inspection service of the Bureau of Entomology and Plant Quarantine certifies plants and plant products offered for export to foreign countries when the country of destination requires a sanitary certificate. Fees are charged for these certificates, and covered into the Treasury as miscellaneous receipts. The preparation of export declarations and the securing of the export certificates is handled to a large extent by the same brokers who handle importations, and where the port inspection office is located in a different building the same problem arises as with importations. On the Mexican border the port inspection service maintains railway car fumigation houses at five points. Railway cars of certain types are required to be fumigated as a condition of entry into this country from Mexico. A fee of \$4.00 is charged for each car fumigated, fees collected being covered into the Treasury as miscellaneous receipts. The Mexican border inspection work, which also includes the inspection of automobiles and passengers' baggage, is carried on with close cooperation with the Customs Service.

From the foregoing it will be evident that the activities of the port inspection service of the Bureau of Entomology and Plant Quarantine are very closely associated with the activities of the Bureau of Customs, and it is decidedly to the interest both of the public and the Government to have the headquarters of these services in the same building in order to obviate unnecessary delays, expense, and inconvenience in connection with the entries of plants and plant products.

Sincerely,

(Signed)

Harry L. Brown

Acting Secretary.

SPW:WS

1-25-37

for all information about foreign shipping and customs, the location of the Department of Agriculture's inspection in this building has many practical advantages from the standpoint of efficient service of the work.

In addition to receiving the first examination of the goods inspection service of the Bureau of Botany and Plant Quarantine, countries which have plant products offered for export to this country when the country of destination requires a sanitary certificate, have arranged for these certificates, and covered into the Treasury an additional revenue. The presentation of export certificates and the receipt of the import certificates is handled to a large extent by the same person who handles importations, and since the port inspection office is located in a different building the same person is used as with importations. On the eastern border the port inspection service maintains a liaison with the Customs at five points. Railway cars of certain types are required to be inspected on a certificate of entry into this country from Mexico. A fee of \$2.00 is charged for each car inspected, less collected being covered into the Treasury an additional revenue. The Bureau's border inspection work, which also includes the inspection of automobiles and passengers' baggage, is carried on with close cooperation with the Customs Service.

From the foregoing it will be evident that the activities of the port inspection service of the Bureau of Botany and Plant Quarantine are very closely associated with the activities of the Bureau of Customs, and it is desirable for the interest of the public and the Government to have the headquarters of these services in the same building in order to operate harmoniously, expediently, and in accordance with the spirit of the act of March 3, 1907.

Sincerely,

Wm. A. Brown

Acting Secretary.

1-22-31

Fedl. Bldgs (Misc).

Int. Dept. (Natl. Park Serv)
CJ Guthridge.

3-10-37

Reqs. that 75 addtl ops of form
fr rept. of space occ. by Bure. of this Dept. fr
Pres. Com. fr Fedl. Bldg. Program in D.C. be sup-
plied to bearer, etc.

Filed

Bldgs (Misc).

-A-

Accounting and budget control:
 procedure re, AN-6.

Address:
 correct, incoming mail, AO-28.

Administrator's office:
 organization, OC RA-AR 18.

Administrators:
 assistant, confirmation of, DN (LE-1).
 state and regional, DN (LE-1).

Advisory committee on allotments (NEC):
 composition of, EX-WPA 1.

Allotments:
 advisory committee on (NEC), composition of,
 EX-WPA 1.

Annual leave:
 transferred employees, WPA-10.

Applications and information, Division of (NEC):
 establishment of, EX-WPA 1.

Appointments (Personnel):
 Comptroller General's authority in confir-
 mation of, DN (LE-1).
 obtaining, regulations and procedure re,
 AI-5, AI-12.
 of employees, oath of office, AN-40.
 permanent, procedure re, AN-16.
 regulations re, EX-RA 6.

Approval of loan:
 for rehabilitation in place, AN-28.

Approved project:
 definition and procedure, AI-3.

Authorization:
 requests for letters of, (AI-18).
 use of code designations, AI-9.

Authorized signatures:
 for division directors, AN-29.

7.2
FILED

★ MAR 17 1937 M

March 13, 1937.

Please refer to the
Secretary's File Room

The Honorable,

The Secretary of the Treasury.

The Forest Service, a Bureau of this Department, charged with protection and administration of National Forest resources, is making extensive use of radio communication in fire suppression activities. Already approximately 8,000 radio stations have been provided for this important safety service which involves the protection of life and property.

To secure radio contact between administrative headquarters and fire suppression forces in the field, it has been necessary to make radio installations in a number of Federal buildings housing Forest Service units. Though the operation is very important and the scheme a simple single wire, in many instances it has been difficult or even impossible to make satisfactory radio installations in Federal buildings which have already been completed. In the most extreme cases, the difficulty arises in finding suitable locations for the antenna on the building, and in running special conduit within the building and up to the roof. Naturally too, the cost of making installations in completed buildings is considerably more than if provision was made for them at the time the building was erected.

In the interest of service and economy, it will be appreciated if you can adopt a general policy of providing for adequate antenna system installation in all future Federal buildings that may be occupied by employees of the Forest Service.

Sincerely,

Secretary's File Room
(Signed)

Harry L. Brown
Acting Secretary.

(Signed)
The Room



Recorded by AB

FILE
2 COPIES SENT TO
BUREAU Forest Service
4/21/37

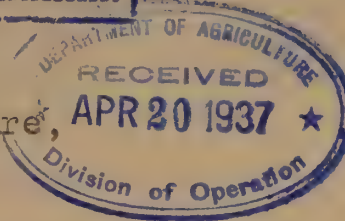
TREASURY DEPARTMENT

WASHINGTON

Attach

APR 17 1937

The Honorable,
The Secretary of Agriculture,
Washington, D. C.



Mr. Haley
Forest Service

My dear Mr. Secretary:

Reference is made to your letter of March 13, in which you propose the adoption of a general policy of providing an adequate radio antenna system on future Federal buildings that may be occupied by employees of the Forest Service.

Your statement that the Forest Service is making extensive use of radio communication in fire suppression activities involving the protection of life and property is noted, also the fact that to secure radio contact between administrative headquarters and fire suppression forces in the field, it has been necessary to make radio installations on a number of Federal buildings housing the Forest Service units. The fact that the installation of such facilities in finished structures is difficult and costly is appreciated.

It has been the policy of the Department to give careful consideration to the installation of radio facilities on Federal buildings situated near the coast lines and at other strategic locations where the protection of life and property is involved.

It is not believed desirable that a general policy be determined upon at this time of providing for radio facilities in all buildings for which space should be provided for the Forest Service, but that each case where it is found that such services are definitely desirable be separately studied. Cases may be found wherein it may prove more desirable to erect antenna on poles or masts located on Federal property adjoining the building rather than on the building itself.

When such service is requested a statement indicating the necessity for it should be forwarded with the request for space.

In forwarding this request for radio facilities there

The Honorable, The Secretary of Agriculture

-2-

should be given certain data necessary in the design including the height of poles to be used, their distance apart, and the type of radio equipment to be installed. From this data it will then be possible to determine the practicability of providing for this installation on the building and also if found feasible to make sure that the facilities to be furnished by the Procurement Division will conform to the requirements of the installation proposed to be used.

Very truly yours,

Stephen B. Gibbons
Acting Secretary of the Treasury.



FILED

MAR 18 1937 M

Please return to the
Secretary's File Room

March 16, 1937.

Mr. W. E. Reynolds,
Assistant Director of Procurement,
Treasury Department,
Washington, D. C.

Dear Mr. Reynolds:

Reference is made to the inquiry concerning the status of Soil Conservation Committees and Agricultural Conservation Associations with reference to the assignment of space in Federal Buildings.

These organizations have been set up under the Soil Conservation and Domestic Allotment Act, 49 Stat. 1151, as authorized by Section 8 (b) of that Act, USC, Supp. 2, Title 16, Section 509h. Funds for support are derived from deductions from grant payments made to farmers under the Act, and this Department has held that rental of office space cannot be paid from appropriations made to the Department under the above-cited Act for rentals, but should be paid from association funds. The Extension Service through the County Agent cooperated in this work, and in those cities where space is provided for the Extension Service, desk space is often made available for these organizations.

It is the decision of this Department that these organizations are not entitled to the assignment of Federal Building space as separate organizations, but where space is available and it is agreeable to the County Agent, use of the Extension Service quarters will be granted.

Very truly yours,

Joseph Haley,
Real Estate Officer.

cc: Extension Service. *HK*

Agricultural Adjustment Administration.

cas/mnl

AS

FILED
U. S. DEPARTMENT OF JUSTICE
WASHINGTON, D. C.

March 16, 1937.

Mr. W. A. Rorer,
Assistant Director of Investigation,
Federal Bureau of Investigation,
Washington, D. C.

Dear Mr. Rorer:

Reference is made to the inquiry concerning the status
of full-time Extension Service and Agricultural Conservation
Associations with reference to the assignment of cases in
Federal Districts.

These organizations have been set up under the Soil
Conservation and Domestic Allotment Act, of March 1935, as
authorized by Section 2 (b) of that Act. The Act, which is
in Section 2 (b), provides for support and services from federal
funds from grant payments made to farmers under the Act, and
this Department has held that rental of other lands owned
by full-time organizations made to the Department under the
above-mentioned Act for rental, but should be and from a special
fund. The Extension Service is under the Bureau of
Agriculture in this work, and in those cases where it
provided for the Extension Service, such cases are also made
available for these organizations.

It is the decision of this Department that these or-
ganizations are not entitled to the assistance of Federal
Agents as special organizations, but where there is
available and it is desirable to the County Agent, use of the
Extension Service Agents will be granted.

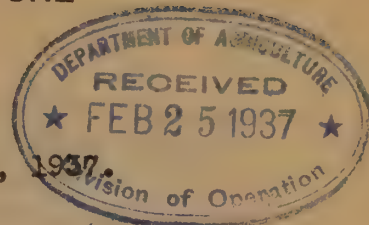
Very truly yours,

Joseph E. Rorer,
Real Estate Officer.

cc: Extension Service.
Agricultural Adjustment Administration.
cas/ani



UNITED STATES DEPARTMENT OF AGRICULTURE
DIRECTOR OF EXTENSION WORK
WASHINGTON, D. C.



February 24, 1937.

MEMORANDUM TO MR. JOSEPH HALEY
Real Estate Officer.

Dear Mr. Haley:

Your memorandum of February 6 to Mr. Thayer relative to space in Federal buildings for county extension agents has been brought to my attention. We have reviewed the correspondence with reference to requests of County Agricultural Conservation Associations for space in Federal buildings, including the request of the County Agricultural Conservation Committee of Decatur County, Iowa and Mr. Harvey's memorandum to you which states the policy of the Agricultural Adjustment Administration on this question.

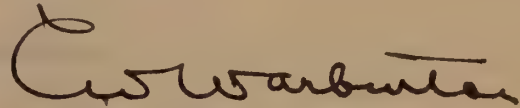
The Decatur County Agricultural Conservation Committee has used the argument that the decision on space allotment should be made in favor of the Agricultural Conservation Association in preference to the Farm Bureau. They do not seem to understand that both the Farm Bureau and the Agricultural Conservation Association are farmers' organizations - therefore, neither is eligible for space in a Federal building. It is my understanding that space can only be allotted to agents of the Federal Government handling a Federal activity. It is my understanding that the officers of County Agricultural Conservation Associations are paid from funds deducted from benefit payments, but they do have the privilege of using penalty envelopes.

In Iowa, as in several other States, the County Farm Bureaus are established by State law as the local cooperating agency to carry on agricultural Extension work, but we know of no instance where an officer of the Farm Bureau is furnished space either in a Federal building or in any other public building. Even in Iowa it is considered objectionable to have the county Extension office, housed in a public building, designated as "the Farm Bureau office."

It is our understanding that space is not allotted to non-governmental agencies but it is provided whenever possible for the use of agents of the U. S. Department of Agriculture, who hold Federal appointments and are given practically all of the privileges which are given to Federal employees here in Washington.

Where the amount of available space, or the amount of space that can be obtained, is limited it has been agreed with a representative of the Agricultural Adjustment Administration that it is desirable that the space be allotted to the county extension agents for their regular extension activities and that additional space be rented for the Agricultural Conservation Program. On the other hand every effort should be made to make the existing space or space that can be obtained adequate for both the regular and emergency programs so as to make the renting of extra space unnecessary.

Very truly yours,

A handwritten signature in dark ink, appearing to read "C. W. Warburton". The signature is fluid and cursive, with a large initial "C" and a long, sweeping underline.

C. W. Warburton,
Director of Extension Work.

FILED
★ FEB 23 1937
Please return to the
Secretary's file room

February 23, 1937.

Hon. S. W. Purdum,[✓]
Fourth Assistant Postmaster General,
Washington, D. C.

Dear Mr. Purdum:

Receipt is acknowledged of your letter of February 19,
1937, transmitting a copy of a letter from the Postmaster
concerning the occupancy of rooms in the Post Office at
Leon, Iowa.

This matter has been referred to the Extension Service,
and as soon as a reply has been received, you will be further
advised.

Very truly yours,

Joseph Haley,
Real Estate Officer.

cc: Extension Service. *HK*
cas/mnl

BROUGHT FORWARD

FILED
FEB 10 1941
U.S. DEPT. OF JUSTICE

February 10, 1941

Mr. J. Edgar Hoover
Federal Bureau of Investigation
Washington, D. C.

Reference is made to your letter of February 10, 1941, enclosing a copy of a letter from the Department of Justice dated February 10, 1941, in which you are requested to advise the Department of Justice of the results of your investigation.

This matter has been referred to the Division of Investigation and as soon as a reply has been received, you will be advised.

Very truly yours,

Joseph H. H. H.
Head of the Division

cc: Extension Service
Caching

BROUGHT FORWARD

DIVISION OF
BUILDING OPERATIONS AND SUPPLIES
MAINTENANCE BRANCH

Post Office Department
FOURTH ASSISTANT POSTMASTER GENERAL
Washington

RCN:S

MR. ESTES

February 19, 1937.



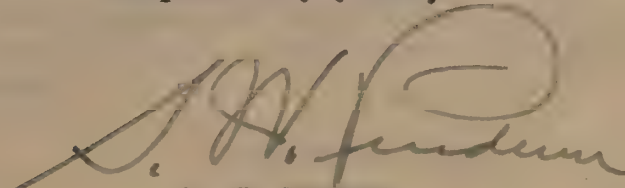
Real Estate Officer,
Department of Agriculture,
Washington, D. C.

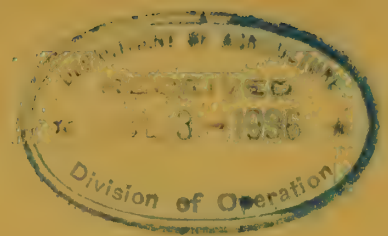
My dear Sir:

As you are now doubt aware, the assignment of space in Federal Buildings is limited by law to Federal officials and employees.

For the information of this Bureau, in connection with the allocation of space in these buildings, therefore, it will be appreciated if you will advise us at your earliest convenience, as to the status of the County Agricultural Conservation Associations and the Soil Conservation Committees with respect to their eligibility for quarters in Post Office Buildings.

Respectfully yours,


S. W. PURDUM,
Fourth Assistant Postmaster General.



July 2, 1936.

Colonel D. W. Sawyer,
Chief Section of Space Control,
Procurement Division,
Treasury Department,
Washington, D. C.

FILED

★ JUL 11 1936 B

Please return to the
Secretary's File Room

Dear Colonel Sawyer:

I wish to express the appreciation of our group for the information and suggestions which you and Mr. Wetzel gave us with reference to how we can cooperate more fully with your Division in arranging for space in Federal buildings for our county extension agents. I have asked Mr. Gilbertson, who is in Charge of Extension Work for the Department in the Central States, to cooperate with you and Mr. Wetzel in the preparation of a statement which will serve as a guide to the States and to us in determining the amount of space necessary and to be recommended in each case.

Our conference with you gave us a much better understanding of the systematic procedure which you follow in the recommendation and allotment of space. In order that we may cooperate with you more fully, I have asked that the requests for space be reviewed by our regional agents and initialed to indicate approval, or that a brief memorandum be furnished, making suggestions for changes in the recommendations from those made by the States, in order to have the request as conservative as possible and at the same time meet the best interests of the taxpayers of the counties and the departments which you and we represent.

For your information, I am enclosing a copy of a letter signed by Director Warburton and sent to the State Extension Directors under date of May 1. This covers some points brought up in our discussion.

Very truly yours,

C. B. Smith, *Exp.*
Assistant Director.

Enclosure.

HWG

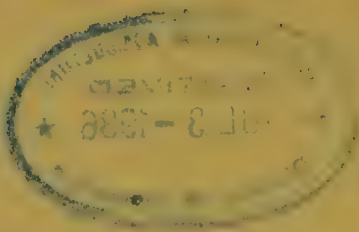
CBS:AMP

Copy to: Mr. Thayer

Mr. Tenley

Mr. Haley

BROUGHT FORWARD



UNITED STATES DEPARTMENT OF AGRICULTURE

DIRECTOR OF EXTENSION WORK

WASHINGTON, D. C.

Circular Letter
Miscellaneous - No. 195

May 1, 1936.

TO ALL EXTENSION DIRECTORS:

As the volume of work to be handled by county extension offices is constantly being increased, it becomes essential in many counties that more adequate office facilities be made available. Most of the county extension offices are satisfactory. In some instances, however, the office consists of one or two small, poorly lighted, and poorly ventilated basement rooms in the county courthouse or in some old office building where rents are low.

As we undertake the new Soil Conservation program, it will be desirable to take an inventory of the extension office help, space, and equipment needed and available in each county. Then steps should be taken wherever possible to meet the probable needs for maximum efficiency. Where space now used is inadequate and unsatisfactory, you will naturally continue to seek space where and when new courthouses and Federal buildings are contemplated.

The following suggestions may help you in seeking space in Federal buildings. Most of these suggestions also apply to making application for space in county and other public buildings.

Funds allotted for Federal buildings are limited and the demands for space for other than the Postal Service are often greater than can at first be anticipated. It is, therefore, essential that the supervising architect and other Treasury Department officials be furnished more adequate information through this office regarding the situation, urgency, and needs in each case which will help them to make wise decisions regarding the assignment of space. It is desirable to indicate the number of square feet and the number of rooms the county extension office now uses, how urgent the need is for more space and how it is to be used. When a request is made for a meeting room for committees or for larger groups, the question arises whether these large groups can continue to meet in the county courthouse or some other available meeting place. Among the other facts which should be given if the amount of space to be required is relatively large is how often the meeting room would be used.

It is usually felt that about 120 to 150 feet of office space is enough for each county extension agent or assistant and about 250 feet for one office clerk, files, and storage. Where two or three office clerks and extra storage space is necessary in a two or three agent county, a total of at least 750 to 1,000 square feet becomes desirable for all purposes.

1911

1. The first of the year was a
very cold one, with a heavy
snowfall on the 1st and 2nd.
The weather was very disagreeable
and the ground was covered with
ice and snow.

2. The second of the year was a
very cold one, with a heavy
snowfall on the 1st and 2nd.
The weather was very disagreeable
and the ground was covered with
ice and snow.

3. The third of the year was a
very cold one, with a heavy
snowfall on the 1st and 2nd.
The weather was very disagreeable
and the ground was covered with
ice and snow.

4. The fourth of the year was a
very cold one, with a heavy
snowfall on the 1st and 2nd.
The weather was very disagreeable
and the ground was covered with
ice and snow.

5. The fifth of the year was a
very cold one, with a heavy
snowfall on the 1st and 2nd.
The weather was very disagreeable
and the ground was covered with
ice and snow.

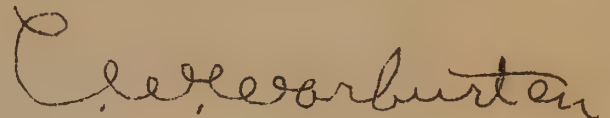
Under circumstances where the amount of space which can be assigned to the extension service is limited because of limited funds and heavy demands for space from other Federal agencies, an insistent demand for an unnecessarily large amount of space sometimes makes it necessary to turn down the request altogether where it might have been possible to make 500 square feet available. Where space is obtained in a public building, well-lighted basement rooms are satisfactory. A separate side entrance is often an ideal arrangement, but the additional construction cost involved should place this in the class of the desirable rather than what is required.

In making requests for space in any public building, extension workers must keep in mind that space in Federal buildings can be assigned only for the use of Federal agencies. Any failure to adhere to this principle will sooner or later lead to difficulty in obtaining or retaining space in public buildings.

Occasionally this Service and Treasury officials are embarrassed by requests for extension office space coming through Congressmen and Senators. Members of Congress help to determine where Federal buildings are needed and should be located, but it should not be necessary for an essential Government agency to seek their aid in obtaining space in a Federal building. Since county extension agents are Federal appointees whose salaries are paid in part from funds of Federal origin, it is not considered good ethics for extension agents to encourage such pressure. We find we can get the best cooperation from Treasury officials if, when plans for a new building are first contemplated, we can furnish a specific, conservative, estimate of the amount of space needed, backed up with adequate facts indicating the situation and needs.

If offices are desired for extension agents in Federal buildings now being planned, PSC Form No. 1-A of the Treasury Department, Procurement Division, should be furnished through this service, giving in detail the information suggested herein. Copies of this form have been furnished State Extension Directors. A copy is enclosed and additional copies will be sent upon request. We shall be very glad to take these matters up with the proper officials in charge of space allotment upon receipt of these forms giving the necessary information.

Very truly yours,



C. W. Warburton,
Director of Extension Work.

Enclosure.

November 17, 1936.

Mr. W. E. Reynolds,
Assistant Director of Procurement,
Treasury Department,
Washington, D. C.

FILED
NOV 17 1936

Dear Mr. Reynolds:

Recently Mr. Taxin of the Section of Space Control contacted this office and requested that an explanation be furnished of the relationship between the County Farm Bureaus and the Extension Service in order that it might more readily be determined whether such an organization is a non-Federal organization and thus not entitled to space in a Federal Building.

The following information has been submitted by Mr. E. E. Gilbertson, Regional Leader of the Extension Service in the North Central Region.

"State laws in Iowa, Kansas, Minnesota, New York and a few other States require such an organization before county appropriations may be made to support Extension work.

"These county Farm Bureaus are organized for the primary purpose of cooperating with the State and Federal Government in carrying on Cooperative Extension Work provided for under the Federal Smith-Lever Act of 1914 and subsequent agricultural extension legislation. These Farm Bureaus make "contributions" in the form of a part of the salary or expenses of county agricultural, home demonstration and 4-H Club agents, office supplies and clerical help, to the Extension work which the Federal Department of Agriculture is authorized to carry on. This financial help from the Farm Bureau is offered by the States and under Federal law is accepted as offset to Federal Extension funds and subjected to nearly all of the same restrictions with reference to expenditure as are the Federal funds."

In connection with this you may be assured that any request reaching you through this office is for the Extension Service agents which are supported by Federal funds, and are employees of this Department. If letters are received direct from a Farm Bureau containing a request for

BROUGHT FORWARD

November 17, 1936.

FILED
NOV 20 1936
U. S. DEPT. OF AGRICULTURE
WASHINGTON, D. C.

Mr. E. M. Reynolds,
Assistant Director of Extension,
Federal Extension Service,
Washington, D. C.

Dear Mr. Reynolds:

Enclosed is a copy of the report of the Extension Service for the year 1935. This report contains a summary of the work of the Extension Service and a list of the Extension Agents who have been assigned to the various States. It is hoped that this report will be of interest to you and that it will help you to understand the work of the Extension Service.

The following information has been submitted by Mr. E. M. Reynolds, Assistant Director of the Extension Service in the North Central Region.

States in Iowa, Kansas, Minnesota, New York and a few other States require such an organization before county organizations may be made to support Extension work.

These county farm bureaus are organized for the primary purpose of cooperating with the State and Federal Government in carrying on Cooperative Extension Work provided for under the Federal Smith-Lever Act of 1914 and subsequent agricultural extension legislation. These farm bureaus make "contributions" in the form of a part of the salary or expenses of county agricultural, home demonstration and 4-H club agents, office supplies and clerical help, to the Extension work which the Federal Government of Agriculture is authorized to carry on. This financial help from the farm bureau is offered by the States and under Federal law is accepted as offset to Federal Extension funds and subjected to nearly all of the same restrictions with reference to expenditures as are the Federal funds."

In connection with this you may be assured that any request received from you through this office is for the Extension Service agents which are supported by Federal funds, and are employees of this department. If letters are received direct from a farm bureau containing a request for

BROUGHT FORWARD

space, it is suggested that this Department be contacted to ascertain whether the space is actually requested for agents employed under Federal funds, for no general construction can be placed on the meaning of "Farm Bureau" regarding Federal and non-Federal support.

Very truly yours,

Joseph Haley
Real Estate Officer.

It is suggested that this Department be contacted to ascertain whether the space is actually requested for space employed under Federal funds, for no general classification can be placed on the meaning of "Firm House" regarding Federal and non-Federal support.

1892

Vol. 10000
No. 10000

UNITED STATES DEPARTMENT OF AGRICULTURE

EXTENSION SERVICE

WASHINGTON, D. C.



November 12, 1936.

MEMORANDUM TO MR. JOSEPH HALEY,
Real Estate Officer.

Dear Mr. Haley:

With reference to the question raised by the Space Control Section of the Procurement Division of the Treasury Department with regard to the relationship of the County Farm Bureaus to Extension offices in the counties and to the County Extension Agents, the following information has been submitted to me by our Regional Leader in the North Central Region, Mr. H. W. Gilbertson:

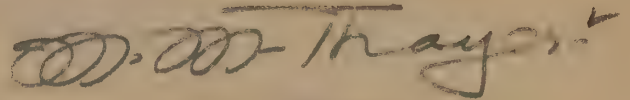
"State laws in Iowa, Kansas, Minnesota, New York, and a few other States require such an organization before county appropriations may be made to support Extension work.

"These county Farm Bureaus are organized for the primary purpose of cooperating with the State and Federal Government in carrying on Cooperative Extension Work provided for under the Federal Smith-Lever Act of 1914 and subsequent agricultural extension legislation. These Farm Bureaus make "contributions" in the form of a part of the salary or expenses of county agricultural, home demonstration and 4-H Club agents, office supplies and clerical help, to the Extension work which the Federal Department of Agriculture is authorized to carry on. This financial help from the Farm Bureau is offered by the States and under Federal law is accepted as offset to Federal Extension funds and subjected to nearly all of the same restrictions with reference to expenditure as are the Federal Funds."

The proper procedure to be followed when space is desired for the use of Extension workers is for the County Extension Agent to make application to the State Director of Extension, who in turn forwards the recommendation to this office if approved by him. The recommendation is then handled in this office and transmitted through your office to the Treasury Department. In all cases where the recommendation reaches you through this office, you may rest assured it is for the offices of Extension Agents holding appointments with the U. S. Department of Agriculture. Any exceptions to this plan would be transmitted with adequate explanation.

If letters are received by the Treasury Department relating to Farm Bureau work and contain requests for space for Farm Bureaus, it would seem to be wise that this Office be contacted to determine whether or not the space is actually for County Extension Agents. We could not safely advise them to construe such requests as synonymous with requests for space for County Extension Agents since the status of Farm Bureaus differs in various States.

Very truly yours,

A handwritten signature in dark ink, appearing to read "M. M. Thayer". The signature is written in a cursive style with a horizontal line above the name.

M. M. Thayer,
Business Manager.

2000

Re Sol's ltr 3-4-37, sugg tht new language as outlined be recomm. fr insertn. in Misc. Exp. appro fr 1938. tht funds available fr work in DA shl be available fr makg imprtments, alteratns & repairs in space occup by DA in Gov owned structures. Cite cases illus. diffies in gettg work done.

Filed under Bills (Misc).

WING _____

FLOOR _____ (Continued)

SECTION		ROOM	AREA	
				*Estimated area.
WING I	West Side	3126	228.6	
		3128	226.9	
		3130	260.0	
		3132	226.9	
		3134	279.6	
		(3134-A)	172.7	
		3136	182.8	
		3138	221.9	
		(3138-A)	154.3	
		3140	205.2	
		3142	247.3	
		3144	259.9	
		(3146)	188.7	
		3148	260.9	
		3150	244.0	
		3152	206.2	
		3154	190.4	
		3156	191.5	
		(3156-A)	158.9	
		3158	204.4	
		3160	250.4	
		3162	260.9	
		3164	226.1	
		3166	259.9	
		3168	228.0	
		3170	244.0*	
			<u>5,157.2</u>	
G St. H. H.	North Side	3171	434.6	
		3806	243.9	
		3808	241.1	
		(3810)	206.5	
			<u>1,131.1</u>	
G St. H. H.	South Side	3175	172.8	
		(3801-B)	253.5	
		(3801-A)	198.1	
		3801	203.7	
		3803	198.5	
		3805	220.3	
		3807	224.3	
		3809	234.5	
		3811	<u>211.9</u>	
			2,009.8	
Total	Floor 3.		<u>16,868.1</u>	

Fedl.Bldgs(Misc)

Subject

Post Office Department

Communication from

3-17-37

Date

Re:Office of Sol.contemplating establishing offices at
several points throughout U.S. 7-1-37.Req. adv whether space
in indicated quantity will be available in bldgs at cities
named.

Filed with communication from:

Fedl.Bldgs (Misc)

Solicitor

3-29-37

Date

AG

Fedl.Bldgs(Misc)

Subject

Treas.Dept.(Proc.Div.)

Communication from

3-17-37

Date

Re:Office of Sol.contemplating establishing offices
at several points in U.S. on 7-1.Reqs.adv.whether space will
be available in any bldg under control of their Dept.in
cities listed.

Filed with communication from:

Fedl.Bldgs(Misc)

Solicitor

3-29-37

Date

AG

FILED

★ MAR 23 1937 B

Please return to the
Secretary's File Room

March 19, 1937.

Mr. W. E. Reynolds, ✓
Assistant Director of Procurement,
Treasury Department,
Washington, D. C.

Dear Mr. Reynolds:

For your information there is transmitted herewith a copy of a statement prepared by Mr. Gilbertson, in Charge, Central Section, Extension Service, entitled "County Extension Agents Are Recognized Agents of Federal Government." This statement has been prepared as a basis of discussion for the conference to be held by representatives of the Extension Service and this office with the Interdepartmental Committee, and it is suggested that should any questions arise concerning the matter contained therein that they be presented at the time of the conference.

Very truly yours,

Joseph Haley,
Real Estate Officer.

(Enclosure) 603
cc: Extension Service. K
cas/mnl

FILED
★ MAR 1 1947
U.S. DEPARTMENT OF JUSTICE
RECEIVED

March 12, 1947.

Mr. J. E. McGuire,
Assistant Director of Investigation,
Federal Bureau of Investigation,
Washington, D. C.

Dear Mr. McGuire:

For your information there is transmitted herewith a copy of a statement prepared by Mr. William J. Harrison, General Counsel, National Service, entitled "Status of the National Service of Federal Government". This statement has been prepared as a basis of discussion for the conference to be held by representatives of the National Service and this office with the Industrial-Union of Marine Engineers, and it is suggested that should any questions arise concerning the matter contained therein they be presented at the time of the conference.

Very truly yours,

Joseph Hefey,
Chief Legal Officer.

(Enclosure)
cc: Extension Service.
cas/mj

March 19, 1937.

Hon. S. W. Purdum,
Fourth Assistant Postmaster General,
Washington, D. C.

Dear Mr. Purdum:

For your information there is transmitted herewith a copy of a statement prepared by Mr. Gilbertson, in Charge, Central Section, Extension Service, entitled "County Extension Agents Are Recognized Agents of Federal Government." This statement has been prepared as a basis of discussion for the conference to be held by representatives of the Extension Service and this office with the Interdepartmental Committee, and it is suggested that should any questions arise concerning the matter contained therein that they be presented at the time of the conference.

Very truly yours,

Joseph Haley,
Real Estate Officer.

(Enclosure) *602*
cc: Extension Service. *OK*
cas/mnl

March 11, 1937.

Mr. E. V. Rinehart,
Federal Assistant Secretary General,
Washington, D. C.

Dear Mr. Rinehart:

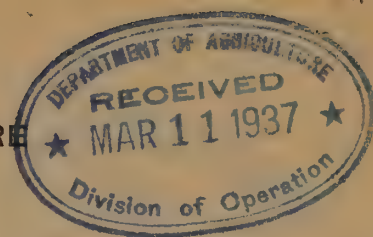
For your information there is transmitted herewith a copy of a statement prepared by Mr. William J. Cullen, General Secretary, National Labor Relations Board, dated February 11, 1937, and signed by the National Agents of Federal Government. This statement has been prepared as a basis of discussion for the conference to be held by representatives of the National Labor Relations Board and this office with the International Committee, and it is suggested that should any questions arise concerning the matter contained therein that they be presented at the time of the conference.

Very truly yours,

Robert H. Taylor,
Acting Director.

(Enclosure)
cc: Extension Service,
Lansing

UNITED STATES DEPARTMENT OF AGRICULTURE
DIRECTOR OF EXTENSION WORK
WASHINGTON, D. C.



March 10, 1937

MEMORANDUM TO MR. J. HALEY
Chief,
Division of Operations.

Dear Mr. Haley:

Copies of reports by Postoffice Inspectors and correspondence with Mr. S. W. Purdum, Fourth Assistant Postmaster General which have come to my attention indicate that we have neglected to keep the representatives of the Post office Department sufficiently informed with reference to Extension work. Conferences which representatives of this Division had with representatives of the Treasury Department seem to have been very helpful in creating a better understanding of the duties of county extension agents as Federal agents.

Attached you will find three copies of a statement prepared by Mr. Gilbertson, In Charge, Central Section, entitled "County Extension Agents Are Recognized Agents of Federal Government". I will appreciate having you send the original copy to Mr. Purdum with the request that representatives of this Division be given an opportunity to confer with Mr. Purdum and two or three of his assistants who are particularly interested in the problem of allocating office equipment to county extension offices in Federal buildings. I suggest that one copy be sent to the Space Control Section of the Treasury Department with the explanation that this is a revision of the statement sent to the Space Control Section in July, 1936. One copy is for your information and for the information of your assistants who obtain space and equipment for county extension offices in Federal buildings.

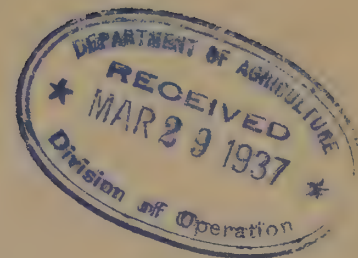
Very truly yours,

A handwritten signature in dark ink, appearing to read "C. W. Warburton".

C. W. Warburton,
Director of Extension Work.

Attachment

POST OFFICE DEPARTMENT
FOURTH ASSISTANT POSTMASTER GENERAL
WASHINGTON



March 29, 1937

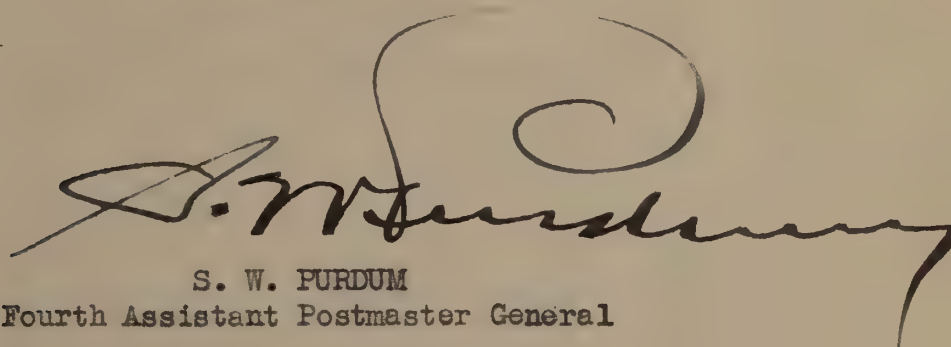
Handwritten in red ink: "Haley"

Mr. Joseph Haley,
Real Estate Officer,
Department of Agriculture,
Washington, D.C.

My dear Mr. Haley:

This is to acknowledge receipt of your letter dated March 19, 1937, and to thank you for transmitting a copy of "County Extension Agents Are Recognized Agents of Federal Government", prepared by Mr. Gilbertson, In Charge, Central Section, Extension Service.

Sincerely yours,


S. W. PURDUM
Fourth Assistant Postmaster General

Fedl.Bldgs(Misc)
Subject

Post Office Dept.
Communication from

3-24-37
Date

Re:Ack.ltr 3-17 re securing space in Fed.Bldgs in certain cities about 7-1 for offices to be estab.by Office of Sol.Space of area req.Not available in cities listed.Matter prov.accoms.being taken up with postmaster in other cities.Etc. Sugg.commun.with Proc.Div.

Filed with communication from:

Fedl.Bldgs(Misc)

Solicitor

3-29-37
Date

AG

Fedl.Bldgs(Misc)

Solicitor

Subject

Communication from

3-29-37

Date

Re:Enc.2 copies ltr recd frm Proc.Div.re req.for
space for Office of Sol.at various cities within U.S.Wl apprec.if
can be adv.whether space at Atlanta,Ga & St.Louis,Mo.will be
acceptable in view of fact that pro-rated charges must be paid
for space occupied.

Filed with communication from:

Fedl.Bldgs(Misc)

Solicitor

4-10-37

Date

FILED
APR 11 1937
Please return to the
Secretary's File Room

April 10, 1937.

MEMORANDUM FOR MR. MASTIN G. WHITE,
Solicitor.

Dear Mr. White:

Reference is made to the memorandum of Judge C. M. Boyle, dated April 5, 1937, making inquiry concerning space at Raleigh, North Carolina, and Escanaba, Michigan.

Verbal information has been received from the Procurement Division that no space is available in the two buildings under construction at these points. In regard to the temporary quarters which are now provided by the Procurement Division, these are provided for the occupants of the Federal Building during the course of construction and are not provided for outside agencies which were not in the Federal Building at the time that construction was begun.

Very truly yours,

Joseph Haley

Real Estate Officer.

cas/mnl

FILED

★ APR 13 1937

RECEIVED
U.S. DEPARTMENT OF JUSTICE
DIVISION OF INVESTIGATION

April 10, 1937.

MEMORANDUM FOR MR. MARTIN G. WHITE,
Solicitor General.

Dear Mr. White:

Reference is made to the memorandum of April 6, 1937, dated April 7, 1937, captioned "Letter concerning names of persons in North Carolina, and elsewhere, Michigan."

Verbal information has been received from the Department Division that no space is available in the two buildings under construction at these points. In regard to the necessary matter which are now provided by the Department Division, these are provided for the occupants of the Federal Building during the course of construction and are not provided for outside agencies which were not in the Federal Building at the time that construction was begun.

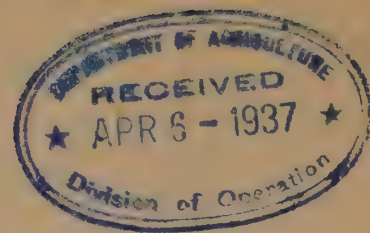
Very truly yours,

Joseph Haley

Real Estate Officer.

cc: [unclear]

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SOLICITOR
WASHINGTON, D. C.



APR 5 1937

Mr. Joseph Haley,
Chief, Division of Operation,
U. S. Department of Agriculture,
Washington, D. C.

Dear Mr. Haley:

Please refer to the last paragraph of Mr. Buckley's letter to you under date of March 24 regarding office space for the Solicitor's Field Title Officers required at Raleigh, North Carolina, and Escanaba, Michigan. It now appears that about two thousand square feet of office space will be required at Escanaba, Michigan, and about one thousand square feet at Raleigh, North Carolina.

Will you kindly advise what, if any, such space can be assigned in temporary quarters, and later in the Federal Buildings at those points?

Very truly yours,


C. W.
Solicitor.

replied to Mr. Haley
10/10/37

FILED

APR 1 1937

Please return to the
Secretary's File Room

March 29, 1937.

MEMORANDUM FOR MR. MARTIN G. WHITE,
Solicitor.

Dear Mr. White:

There are transmitted herewith two copies of a letter which has been received from the Procurement Division in answer to our request for space for the Office of the Solicitor at various cities within the United States.

It will be appreciated if we can be advised whether the space at Atlanta, Georgia, and St. Louis, Missouri, will be acceptable, in view of the fact that pro-rated charges must be paid for the space occupied.

Very truly yours,

Joseph Haley

Real Estate Officer.

cas/mnl

W.D.

BROUGHT FORWARD

100-21482 (Miss)

FILED
★ APR - 5 1937 M
Please return to the
Secretary's file Room

March 29, 1937.

MEMORANDUM FOR MR. MARTIN G. WHITE,
Solicitor.

Dear Mr. White:

There are transmitted herewith two copies of a letter which has been received from the Procurement Division in answer to our request for space for the Office of the Solicitor at various cities within the United States. It will be appreciated if we can be advised whether the space at Atlanta, Georgia, and St. Louis, Missouri, will be acceptable, in view of the fact that pro-rated charges must be paid for the space occupied.

Very truly yours,

Joseph Haley

Real Estate Officer.

one/mni

BRUGHT FORWARD



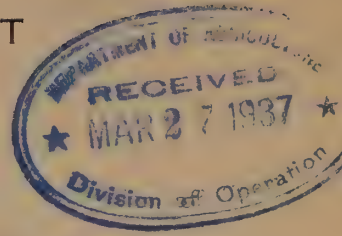
TREASURY DEPARTMENT
PROCUREMENT DIVISION

WASHINGTON

PUBLIC BUILDINGS BRANCH

IN REPLYING, QUOTE THE ABOVE SUBJECT, BUILDING, AND THESE LETTERS PB-SC-SAS

March 26, 1937



Mr. Joseph Haley
Real Estate Officer
Department of Agriculture
Washington, D. C.

MR. ESTES

Sir:

This will acknowledge the receipt of your letter of March 17, 1937, requesting the assignment of space for the use of the Solicitor's Office of the Department of Agriculture in a number of cities. It is noted that occupancy of this space is desired on July 1, 1937.

In reply you are advised that the Treasury Department does not operate buildings in the following cities:

Bangor, Maine	Raleigh, N. C.
Laconia, N. H.	Tallahassee, Fla.
Ithaca, N. Y.	Jackson, Miss.
New Haven, Conn.	Knoxville, Tenn.
Hot Springs, Ark.	Escanaba, Mich.
Bedford, Indiana	Minot, N. D.
Chamberlain, S. D.	Lewiston, Montana
Ogden, Utah	

As the Post Office Department operates buildings in the above named cities, it is suggested that you make your needs known to that Department.

COLUMBIA, S.C.

There is a new building in this City known as the United States Court House. The Custodian has been requested to advise this office whether two rooms may be made available for the use of the Solicitor's Office July 1, 1937.

ATLANTA, GA.

The Procurement Division is leasing a building in this City for the accommodation of a number of Federal agencies. The structure is being operated on a reimbursable basis and the cost of space therein for the Fiscal Year beginning July 1, 1937, will be .738 cents per square foot per annum. The desired space can be made available in this building as requested.

Mr. Joseph Haley
Real Estate Officer
Department of Agriculture
Washington, D. C.

-2-

3/26/37

ST. LOUIS, MO.

The Treasury Department is operating two buildings in this City, the old Custom House at 8th and Olive Streets and the new Court House and Custom House at 12th and Market Streets. The former is on a reimbursable basis, the cost of space therein is approximately .60 cents per square foot per annum. It is not anticipated there will be any difficulty in making available the required amount of space in this building. In regard to the Court House and Custom House, the space in this structure is completely filled and it is not believed it will be possible to provide four rooms for the use of the Solicitor's Office on July 1, 1937.

MILWAUKEE, WISC.

The Custodian of the Custom House, the only Treasury building in this City, has been requested to advise this office whether three rooms may be made available for the Solicitor's Office on July 1, 1937.

PORTLAND, OREGON

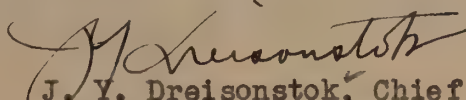
The United States Court House (Old) is being operated by this Department on a reimbursable basis, the cost of space therein being .65 cents per square foot per annum. It is believed the desired space can be made available on July 1, 1937, as requested.

DENVER, COLO.

There is no space available in the United States Custom House, the only building in this City operated by the Treasury Department. However, for your information, both the Post Office and Interior Departments have buildings in Denver.

You will be further advised in relation to the above at the earliest practicable date.

Very truly yours,


J. Y. Dreisonstok, Chief
Section of Space Control

DIVISION OF
BUILDING OPERATIONS AND SUPPLIES
MAINTENANCE BRANCH

Post Office Department
FOURTH ASSISTANT POSTMASTER GENERAL

MENTION INITIALS AND DATE

RCN:S

Washington

March 24, 1937.



Real Estate Officer,
Department of Agriculture,
Washington, D. C.

FILED

★ APR - 5 1937 M

MR. ESTES

My dear Sir:

Please return to the
Secretary's File Room

Receipt is acknowledged of your letter of March 17, 1937, relative to securing space in Federal Buildings in certain cities about July 1, for offices to be established by the Office of the Solicitor of your Department.

Space of the area requested is not available at the present time in the following cities in any of the buildings under the administration of this Department, nor do we have any information that space will be available in any of these buildings by July 1:

Ithaca, New York; New Haven, Connecticut; Columbia, South Carolina; Atlanta, Georgia; Knoxville, Tennessee; Hot Springs National Park, Arkansas; Bedford, Indiana; Chamberlain, S. Dakota, Saint Louis, Missouri; Milwaukee, Wisconsin, Portland Oregon, and Denver, Colorado.

The matter of providing the desired accommodations in the Post Office Buildings in the following cities is being taken up with the respective Postmasters and you will be advised further as soon as replies have been received:

Bangor, Maine; Laconia, New Hampshire; Tallahassee, Florida; Jackson, Mississippi; Minot, North Dakota; Lewistown, Montana, and Ogden, Utah.

Concerning your request for space in the Federal Buildings at Raleigh, North Carolina and Escanaba, Michigan, you are advised that these buildings are now undergoing remodeling and the Government activities are located in temporary quarters provided by the Procurement Division, Treasury Department. It is, therefore, suggested that you communicate with that Division relative to securing space for the Solicitor in these cities.

Respectfully yours,

F. J. BUCKLEY,

Acting Fourth Assistant Postmaster General.

BRUGHT FORWARD

2 CC to Solicitor's Office

FILED
RECEIVED
U.S. DEPARTMENT OF THE TREASURY
WASHINGTON, D. C.

March 17, 1937.

Mr. W. E. Reynolds,
 Assistant Director of Procurement
 Treasury Department,
 Washington, D. C.

Dear Mr. Reynolds:

The Office of the Solicitor of this Department is contemplating establishing offices at several points throughout the United States on July 1, 1937. In order that a definite determination can be made of those places in which offices will be established, it will be appreciated if we can be advised whether space in the indicated quantity will be available in any building under the control of your Department in the cities on the following list:

Bangor, Maine	- 1 room
Laconia, N. H.	- 1 room
Ithaca, N. Y.	- 2 rooms
New Haven, Conn.	- 4 rooms
Raleigh, N. C.	- 4 rooms
Columbia, S. C.	- 2 rooms
Atlanta, Ga.	- 2 rooms
Tallahassee, Fla.	- 1 room
Jackson, Miss.	- 3 rooms
Knoxville, Tenn.	- 2 rooms
Hot Springs, Ark.	- 4 rooms
Bedford, Ind.	- 3 rooms
Escanaba, Mich.	- 3 rooms
Minot, N. D.	- 3 rooms
Chamberlain, S. D.	- 2 rooms
Lewiston, Mont.	- 3 rooms
St. Louis, Mo.	- 4 rooms
Milwaukee, Wis.	- 3 rooms
Portland, Ore.	- 2 rooms
Ogden, Utah	- 2 rooms
Denver, Colo.	- 4 rooms

Very truly yours,

BROUGHT FORWARD

CC: Office of the Solicitor

Joseph Haley,
 Real Estate Officer.

CAS/abc

FILED
MAR 17 1937
U.S. DEPT. OF JUSTICE
RECEIVED

March 17, 1937.

Mr. W. W. Reynolds,
Assistant Director of Investigation,
Treasury Department,
Washington, D. C.

Dear Mr. Reynolds:

The office of the Solicitor of this Department is
containing established offices at various points
throughout the United States on July 1, 1937. In order
that a definite determination can be made of those places
in which offices will be established, it will be agree-
d that if we can be advised whether space in the indicated
quantity will be available in any building under the control
of your Department in the cities on the following list:

- 1 room	Denver, Colo.
- 1 room	San Francisco, Calif.
- 2 rooms	Albany, N. Y.
- 2 rooms	New Haven, Conn.
- 2 rooms	Albany, N. Y.
- 2 rooms	Columbia, S. C.
- 2 rooms	Atlanta, Ga.
- 1 room	Tallahassee, Fla.
- 1 room	Jackson, Miss.
- 2 rooms	Knoxville, Tenn.
- 2 rooms	Hot Springs, Ark.
- 2 rooms	Bedford, Ind.
- 2 rooms	Ann Arbor, Mich.
- 2 rooms	Minot, N. D.
- 2 rooms	Chamberlain, S. D.
- 2 rooms	Leavenworth, Kans.
- 2 rooms	St. Louis, Mo.
- 2 rooms	Wichita, Kan.
- 2 rooms	Portland, Ore.
- 2 rooms	Ogden, Utah
- 2 rooms	Denver, Colo.

Very truly yours,

FORWARD

Joseph E. Raley,
Real Estate Officer.

CC: Office of the Solicitor

CAS/abc

UNITED STATES DEPARTMENT OF AGRICULTURE

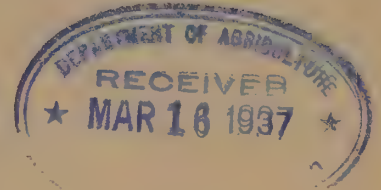
OFFICE OF THE SOLICITOR

WASHINGTON, D. C.

March 15, 1937

MR. ESTES

MEMORANDUM FOR MR. JOSEPH HALEY,
Real Estate Officer



Dear Mr. Haley:

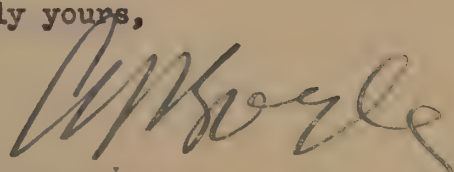
Reference is made to your memorandum dated March 2, 1937, in which you stated the amount of space now assigned to this office in Federal buildings in various cities.

The following is a list of the cities where space in Federal buildings will probably be needed by this office about July 1, 1937:

Bangor, Maine	- 1 room
Laconia, N. H.	- 1 room
Ithaca, N. Y.	- 2 rooms
New Haven, Conn.	- 4 rooms
Raleigh, N. C.	- 4 rooms
Columbia, S. C.	- 2 rooms
Atlanta, Ga.	- 2 rooms
Tallahassee, Fla.	- 1 room
Jackson, Miss.	- 3 rooms
Knoxville, Tenn.	- 2 rooms
Hot Springs, Ark.	- 4 rooms
Bedford, Ind.	- 3 rooms
Escanaba, Mich.	- 3 rooms
Minot, N. D.	- 3 rooms
Chamberlain, S. D.	- 2 rooms
Lewiston, Mont.	- 3 rooms
St. Louis, Mo.	- 4 rooms
Milwaukee, Wis.	- 3 rooms
Portland, Ore.	- 2 rooms
Ogden, Utah	- 2 rooms
Denver, Colo.	- 4 rooms

It will be appreciated if you will contact the Post Office Department and the Procurement Division to ascertain whether the above amount of space will be available on July 1st.

Very truly yours,


Assistant Solicitor.

FILED

MAR 23 1937 M

Please return to the
Solicitor of the Department

March 17, 1937.

Hon. S. W. Pardon,
Fourth Assistant Postmaster General,
Washington, D. C.

Dear Mr. Pardon:

The Office of the Solicitor of this Department is contemplating establishing offices at several points throughout the United States on July 1, 1937. In order that a definite determination can be made of those places in which offices will be established, it will be appreciated if we can be advised whether space in the indicated quantity will be available in any building under the control of your Department in the cities on the following list:

Bangor, Maine	- 1 room
Iaconia, N. H.	- 1 room
Ithaca, N. Y.	- 2 rooms
New Haven, Conn.	- 4 rooms
Raleigh, N. C.	- 4 rooms
Columbia, S. C.	- 2 rooms
Atlanta, Ga.	- 2 rooms
Tallahassee, Fla.	- 1 room
Jackson, Miss.	- 3 rooms
Knoxville, Tenn.	- 2 rooms
Hot Springs, Ark.	- 4 rooms
Bedford, Ind.	- 3 rooms
Escanaba, Mich.	- 3 rooms
Minot, N. D.	- 3 rooms
Chamberlain, S. D.	- 2 rooms
Lewiston, Mont.	- 3 rooms
St. Louis, Mo.	- 4 rooms
Milwaukee, Wis.	- 3 rooms
Portland, Ore.	- 2 rooms
Ogden, Utah	- 2 rooms
Denver, Colo.	- 4 rooms

Very truly yours,

CC: Office of the Solicitor

Joseph Haley,
Real Estate Officer.

CAS/sbc

BRUGHT FORWARD

FILED

MAR 22 1937

Please return to the

March 17, 1937

Hon. E. W. Burton,
Fourth Assistant Postmaster General,
Washington, D. C.

Dear Mr. Burton:

The Office of the Solicitor of this Department is
contemplating establishing offices at several points
throughout the United States on July 1, 1937. In order
that a definite determination can be made of those places
in which offices will be established, it will be requested
if we can be advised whether agents in the indicated quantity
will be available in any building under the control of your
Department in the cities on the following list:

- | | |
|-----------|-----------------------|
| - 1 room | San Francisco, Calif. |
| - 1 room | Los Angeles, Calif. |
| - 2 rooms | Albany, N. Y. |
| - 2 rooms | New Haven, Conn. |
| - 2 rooms | Richmond, Va. |
| - 2 rooms | Columbia, S. C. |
| - 2 rooms | Atlanta, Ga. |
| - 1 room | Tallahassee, Fla. |
| - 2 rooms | Jackson, Miss. |
| - 2 rooms | Memphis, Tenn. |
| - 2 rooms | Hot Springs, Ark. |
| - 2 rooms | Wichita, Kan. |
| - 2 rooms | Waco, Tex. |
| - 2 rooms | Minneapolis, Minn. |
| - 2 rooms | Chattanooga, Tenn. |
| - 2 rooms | Indianapolis, Ind. |
| - 2 rooms | St. Louis, Mo. |
| - 2 rooms | Portland, Ore. |
| - 2 rooms | Denver, Colo. |

Very truly yours,

CC: Office of the Solicitor
Special Agent in Charge

CRS/abc

RECEIVED MAR 22 1937

Treasury Department

AB

4-17-37 Stephen B. Gibbons, Act. Secy.

FEDL. BLDGS (MISC) & RADIO

Re USDA ltr 3-13 re FS making ext. use of radio comm. in fire suppression activities. Req. adopt gen. policy of prov. fr adequate antenna system installation on all future fedl bldgs tht may be occup. by employees of FS. Treasury give their opinion re same and suggestions.

Mr. Haley - FS

(NO jacket)

4-20-37

Fedl.Bldgs(Misc)

Subject

Treas.Dept.(Proc.Div)

Communication from

W.E.Reynolds

5-1-37

Date

Re:EPQ found it necessary to construct plant for fumigation of plant material at San Juan,P.R. and seeking available site near that city for construction purposes.Quotes from memo of E.P.Sasscer explaining need of plant & suggd sites.Reqs.determination be made as to whether is any bldg which might be used for this purpose.

Filed with communication from:

Entomology & Plant Quarantine

Fedl Bldgs (Misc)

Subject

6-8-37

Date

AG

Real Estate

Blg. (Misc.)
Fed'l. Bldgs.

(Spartanburg, S.C.)

S.C.

FILED

★ MAY 7 1937 B

Please return to the
Secretary's File Room

May 5, 1937.

Mr. W. E. Reynolds,
Assistant Director of Procurement,
Treasury Department,
Washington, D. C.

Dear Mr. Reynolds:

There are transmitted herewith Forms FSC 13-A in duplicate reporting the Old Post Office Building, Spartanburg, South Carolina, which is held under the custody of the Soil Conservation Service of this Department.

This report completes the record of the property held by the Soil Conservation Service as of June 30, 1936, as requested by the letter of the Acting Director of the Budget to the Heads of the Executive Departments, Independent Establishments, and other Government Agencies, dated June 30, 1936. Report of this property has been held pending a determination by the Department of Interior whether this property was transferred to the Department of Agriculture when the Soil Erosion Service, now the Soil Conservation Service, was transferred on March 25, 1935.

Very truly yours,

Joseph Haley,
Real Estate Officer.

(Enclosures)
cas/sbc

cc: Soil Conservation Service

December 22, 1936.

Commander J. Y. Dreisonstok,
Chief, Section of Space Control,
Treasury Department,
Washington, D. C.

FILED
★ JAN 14 1937
H. H. H.
Secretary

Dear Sir:

There are transmitted herewith Forms FSC 13-A for
the Forest Service which completes the reports of that Bureau
and of this Department. Included in these reports is one for
Judith Basin County, Montana, which should be substituted for
the report previously submitted.

Very truly yours,

Joseph Hakey
Real Estate Officer.

CC Forest Service

cas/sh

EBP

BROUGHT FORWARD

October 21, 1951

FILE

W. J. J. J.

Commander L. J. J. J.
Chief, Section of
General Services
Washington, D. C.

Dear Sir:

There are two distinct periods of time - 1 - 4 for
the Forest Service which completes the report of the Forest
Service of the United States. Included in this report is one for
the Forest Service (Forest), which should be submitted for
the Forest Service.

Very truly yours,

W. J. J. J.
Chief, Section of

cc Forest Service

cc/

BROUGHT

UNITED STATES DEPARTMENT OF AGRICULTURE
WEATHER BUREAU
WASHINGTON

OFFICE OF THE CHIEF

December 1, 1936

MEMORANDUM FOR THE REAL ESTATE OFFICER

Dear Mr. Haley:

In response to the request made in the next to last paragraph of the Circular of June 30, 1936, from the Acting Director of the Bureau of the Budget, for an opinion as to the extent to which present payments by the Federal Government, or the benefits of Federal ownership, compensate the State for loss of tax revenue, you are advised as follows:

We believe that, in the case of the Weather Bureau, it can fairly be said that where its real property is located in a state, that state is adequately compensated for loss of tax revenue. While the direct compensation - through salaries and other expenses paid locally - may, or may not, be large enough in itself to be considered as adequate, there can be no doubt that the indirect benefits accruing to the community and state on account of weather service rendered to the general public and innumerable special interests, constitute a return to the people in excess of any possible tax revenue. That this statement rests upon a sound basis is evidenced, we think, by the fact that in return for meteorological service furnished in aid of aviation alone, many municipalities throughout the country willingly furnish the Bureau gratuitous quarters, heat, and light.

Respectfully,



W. R. Gregg,
Chief of Bureau.

Document 1, 1950

ON THE STATE OF TEXAS

The following is a report of the results of the investigation conducted by the Texas Department of Criminal Justice, in cooperation with the Federal Bureau of Investigation, regarding the activities of the Texas Citizens' Committee for the Abolition of the Death Penalty, Inc. (TCCADP), and its efforts to secure the release of the prisoners on the Texas State Prison, at Jester, Texas, who are serving life sentences for capital offenses.

The TCCADP was organized in 1947, and has since that time been active in the promotion of the cause of the abolition of the death penalty in Texas. It has been successful in securing the release of a number of prisoners who were serving life sentences for capital offenses, and it has been successful in securing the release of a number of prisoners who were serving life sentences for non-capital offenses. The TCCADP has also been successful in securing the release of a number of prisoners who were serving life sentences for capital offenses, and it has been successful in securing the release of a number of prisoners who were serving life sentences for non-capital offenses.

W. L. ...
Chief of Bureau

Emergency Council ✓

November 13, 1936

Commander J. Y. Dreisonstok,
Chief, Section of Space Control,
Procurement Division,
Treasury Department,
Washington, D. C.

FILED
NOV 15 1936
TREASURY DEPARTMENT
WASHINGTON, D. C.

Dear Sir:

There is transmitted herewith a copy of a letter addressed to the Chief of the Forest Service, explaining the difficulties encountered in the preparation of forms PSC 13-A for the national forests located in Montana and Idaho. This problem has been duplicated in other states, and there is also transmitted a copy of a memorandum from the Acting Chief, Forest Service, L. F. Kneipp, setting forth general information concerning the reports which have been submitted.

It is felt that from these letters information may be gathered which will enable your section to interpret these reports in view of the methods of preparation, and the difficulties which have been encountered. While all reports have not been submitted by the Forest Service, the remainder should be in shortly, and as soon as they are received we shall forward them to you.

Very truly yours,

Joseph Haley
Real Estate Officer.

(Enclosures) 200,
CC Forest Service M

cas - mh

November 15, 1936

Commander J. E. Wisniewski
Chief, Section of Game Control,
Procurement Division,
Treasury Department,
Washington, D. C.

Dear Sir:

There is transmitted herewith a copy of a letter addressed to the Chief of the Forest Service, explaining the difficulties encountered in the preparation of forms FD-1-A for the national forests located in Montana and Idaho. This problem has been duplicated in other states, and there is also transmitted a copy of a memorandum from the Acting Chief, Forest Service, U. S. Agency, setting forth general information concerning the reports which have been submitted.

It is felt that from these latter information may be gathered which will enable your section to interpret these reports in view of the methods of preparation, and the difficulties which have been encountered. While all reports have not been submitted by the Forest Service, the remainder should be in shortly, and as soon as they are received we shall forward them to you.

Very truly yours,

Joseph Bailey
Acting State Officer.

(Enclosure)
cc Forest Service

UNITED STATES DEPARTMENT OF AGRICULTURE
FOREST SERVICE



ADDRESS REPLY TO
THE FORESTER
AND REFER TO

0

Special
Real Estate Inventory

WASHINGTON

November 9, 1936.

MEMORANDUM FOR REAL ESTATE OFFICER

Dear Mr. Haley:

We are enclosing a number of Treasury Forms PSC-13-A, Record of Federal Real Estate, applying to various properties in the State of Montana. Additional forms for this state will be submitted later.

In submitting these data, we are also enclosing a copy of a letter dated October 27, 1936, from our Regional Office at Missoula, Montana, which has jurisdiction over the Montana properties. The points mentioned in this letter should be given full consideration before any attempt is made to interpret the data given on the individual forms.

The attached letter also lists examples of some of the points and difficulties in mind in our general memorandum of transmittal which will be dated November 10, 1936. It will be appreciated if copies of these two memoranda and the letter of October 27 may be filed with the Bureau of the Budget as a part of our report.

Very sincerely yours,



Acting Chief, Forest Service.

Enclosures

Special
Real Estate Inventory

October 27, 1936.

Chief, Forest Service,

Washington, D. C.

Dear Sir:

Attached are Treasury Form 130-13-A reports in quadrants covering counties within the Absaroke, Beaverhead and Bitterroot Forests of Montana.

The following comments are considered essential:

1. Due to the wide variations in reported tax rates for the state and for the same county when reported by different officers, it has been necessary for this office to reconcile the figures based upon the 1935 report of the State Board of Equalization; also, due to the fact that some reporting officers based the improvement values on original cost figures rather than present depreciated values, it has been necessary to mutilate rider copies of items 10 and 11 to staple over these sections of the reports as originally submitted by the supervisors.

2. The value of Forest Highways, roads, trails and stock driveways have been omitted from improvements in item 10 because such improvements are not now subject to taxation. Also, it is found that some of our old cabins, fences, etc., have been totally depreciated and carry no value on our investment records.

3. Under "Remarks" an attempt has been made to roughly estimate the percent of the assessors' land valuations represented by true market values.

4. The rule in Montana is that the assessed value of land is 100% of its market value as appraised by the assessor. The tax rate is applied not to the assessed value, however, but to a taxable value which for real estate (land and improvements) is 30% of the assessed value for all levies except a state levy for Educational Bond, Interest and Sinking Fund

THE UNIVERSITY OF CHICAGO

DEPARTMENT OF CHEMISTRY

RECEIVED

1950

TO THE DIRECTOR OF THE UNIVERSITY OF CHICAGO

FROM THE DEPARTMENT OF CHEMISTRY

RE: [Illegible text]

[Illegible text]

[Illegible text]

[Illegible text]

of .833 mills on the full assessed valuation. To simplify computations on the form, this levy has been converted to apply to the 30% taxable value and included with the other state levies upon this basis. Before applying the tax rate shown, the assessed value must be reduced by 70%.

In Idaho the assessor is supposed to set an assessed value equal to approximately 25% of his appraisal of market value. Here as in Montana the tendency is to give too high an appraisal for lands in the lower strata of values and rather to lean to conservatism in value for lands in the upper value classes.

5. I believe the assessor's appraised fair market value is usually high when it comes to land comparable to National Forest lands, by and large. His assessed fair market value is appreciably more liberal on the average than the lands he is appraising would sell for. Furthermore, it is to be noted that in almost all cases a reasonably careful appraisal by the assessor would show to him that the value of National Forest lands averages distinctly less than of private and corporate lands he has been accustomed to appraising and assessing; National Forest lands are much further back in the mountains away from population centers, higher in altitude, less choice and, therefore, left out during the course of settlement prior to the creation of the forests and in the main more likely to go tax delinquent under present systems of taxation than those now privately owned. (An exception would be some of the lands still remaining unsold in the ownership of the Northern Pacific.)

6. The Supervisors' figures of land values upon which the estimated tax levies have been computed are as submitted by them to this office. They are, I strongly believe, based upon broad estimates which are considered liberal. Attention is called to the footnotes on the form remarking upon this point and roughly estimating the true market value. To analyze soundly the land values would take far more time than has been available. It would be a far more thoroughgoing study than could be accomplished satisfactorily under the instructions as now put out. The effect of numerous basic influences and trends would involve really a statistical survey and research project.

7. No changes are indicated from the current tax rates. To have even the slightest basis for doing this would require even more intensive study than for getting at the tax assessment base. Involved would be following through their deepest roots such questions as county consolidation, political influences, state and county indebtedness, actual reasonable needs by the state and the County for more funds for the

Chief, F.S.

schools, County courthouses, road construction and road maintenance, County and State parks and whatnot.

In any case it is deemed quite unlikely that the tax rates would be reduced, since with more taxes coming in there would be an effort to reduce outstanding bonded obligations, or to increase local State, County or municipal works, or, and most distinctly, to reduce the valuations of other tax paying property, rather than to reduce the millage rate.

8. Attention also is called to a factor which due to the fact that the values presented are the result of broad estimates, and due to the difficulty of application without a more detailed analysis, has not been given full weight in our reports except in the estimates covered by footnotes upon the forms. Even if available for private ownership (and for tax revenue under present laws), not all the lands would by any means be privately owned. That which would not be taken over into private ownership would be a very large proportion and even this figure would be increased by that portion of the land close to the margin of justifiable private ownership which would become tax delinquent. Consequently, to get a really fair comparison of what Government land ought to pay if taxed, as compared to private land, there is measure of fairness in throwing out those lands on which no private or corporate owner would pay taxes.

Attached is a tabulation compiled from the 1927 Tax Study giving the estimated percentage of the National Forest lands in each County which are adapted to private or corporate ownership. These figures are now considered liberal.

For the purpose of considering what these lands would pay in taxes, one should compare them to a theoretical smaller body of privately owned lands; of such a smaller body of privately owned lands a large part would go delinquent and pay no taxes; only that which could remain in private ownership should be considered as adding to the tax base.

It is regretted that many of our reports are not neat in appearance, due to many corrections, and additions being made by the Supervisors to conform to original or supplemental instructions and the need for further correction here.

The remaining reports will be submitted currently as corrections are completed.

Very truly yours,

EVAN W. KELLY,
Regional Forester,

Enclosures

By

ELEERS KOON

Acting.

...the ... of ...

...the ... of ...

...the ... of ...

...the ... of ...

...the ... of ...

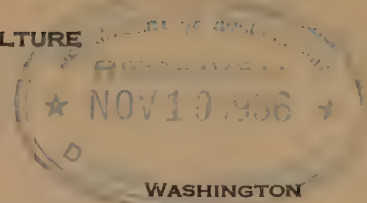
...the ... of ...

...the ... of ...

...the ... of ...

UNITED STATES DEPARTMENT OF AGRICULTURE

FOREST SERVICE



ADDRESS REPLY TO
THE FORESTER
AND REFER TO

0

Special
Real Estate Inventory

November 10, 1936.

MEMORANDUM FOR REAL ESTATE OFFICER

Dear Mr. Haley:

In compliance with the requests made in the letter of June 30 from the Acting Director of the Bureau of the Budget relative to Treasury Form PSC-13-A, Record of Federal Real Estate and in your related memoranda of July 10 and 23, we have been submitting the individual forms direct to your office currently as received from our field offices. This letter, therefore, is intended as a general letter of transmittal. Most of the forms have been submitted. The balance will be submitted as promptly as possible.

In submitting the individual forms to your office, we have not attempted to comment on seeming inconsistencies which may appear, especially in connection with points which someone might question concerning costs, fair market values, and possible assessed valuations and tax rates. There are many items of improvements on Forest Service lands which, under no circumstances, would or should be subject to assessment, such as roads, improvements for fire protection, etc.

Laws vary considerably between different states and within states. In a majority of cases, ideas of value vary considerably. They are often based on local opinion and lack bases for clear-cut comparisons.

Because of the necessity of submitting reports covering some 8% of the land area of the Continental United States in such a limited time without sufficient study, and because of the fact that no study of importance has ever been completed which would give a logical basis for such a series of reports, it should be understood that the reports can only be considered as tentative data subject to many corrections. Further, that the data should only be used in the light of such considerations.

Very sincerely yours,


Acting Chief, Forest Service

Real Estate

FILED

OCT 20 1936

Please return to the
Secretary's File Room

October 15, 1936.

Major Wrenn,
Section of Space Control,
Procurement Division,
Treasury Department,
Washington, D. C.

Dear Major Wrenn:

In response to paragraph four of the letter of the Acting Director of the Budget, dated June 30, 1936, there is transmitted herewith memoranda in duplicate supplementing the reports transmitted for the Bureau of Biological Survey on Forms PSC 13-A, with respect to the loss of local tax revenues by the states and lesser political units because of exemption of such property from state and local taxation.

There is also transmitted herewith in duplicate a tabulation showing the revenues derived from twelve wildlife refuges including three big-game preserves, and the amount paid to each county of the revenue so derived. The main source of revenue from the big-game preserves which include Niobrara Game Preserve, the National Bison Range, and Sullys Hill National Game Preserve, is derived from the sale of surplus animals. Revenues derived from other refuges come from special use permits authorizing grazing, hay harvesting, and occupancy of lands.

Very truly yours,

Joseph Haley,
Real Estate Officer.

(Enclosures) *E.B.B.*
cc: Biological Survey *N*
cas/mnl

FILED

U. S. DEPARTMENT OF THE INTERIOR

Please return to the
Bureau of Land Management

October 15, 1936.

Major Frank
Section of Space Control
Procurement Division
Treasury Department
Washington, D. C.

Dear Major Frank:

In response to paragraph four of the letter of the Acting
Director of the Budget, dated June 10, 1936, there is transmitted
herewith memoranda in duplicate substantiating the revenue trans-
mitted for the Bureau of Biological Survey on Forms 100-1,
with regard to the loss of local tax revenues by the States and
Federal Government with respect to taxation of such property from
State and local taxation.

There is also transmitted herewith in duplicate a submis-
sion showing the revenues derived from twelve wildlife refuges
including three big-game preserves, and the amount paid to each
county of the revenue so derived. The main source of revenue
from the big-game preserves which includes Wildlife Game Preserve,
the National Bison Range, and Shiloh Wildlife Game Preserve,
is derived from the sale of turpine animals. Revenues derived
from other refuges come from special use permits authorizing
stalking, hay harvesting, and occupancy of lands.

Very truly yours,

Joseph Wiley,
Head Estate Officer.

(Enclosures)
cc: Biological Survey
cas/mj

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
WASHINGTON, D.C.

July 20, 1936.

MR. ESTES

MEMORANDUM FOR MR. JOSEPH HALEY
Department Real Estate Officer



Dear Mr. Haley:

Reference is made to the Circular Letter from the Bureau of the Budget, under date of June 30, and your Memorandum of July 10, relative to information as to the acquisition of real property by the Federal Government and questionnaires in connection therewith.

Please be advised that this Administration will require no questionnaires in connection with the above.

Very truly yours,

A handwritten signature in green ink, which appears to read "T. Weed Harvey". The signature is written in a cursive, flowing style.

T. Weed Harvey,
Assistant to Administrator.

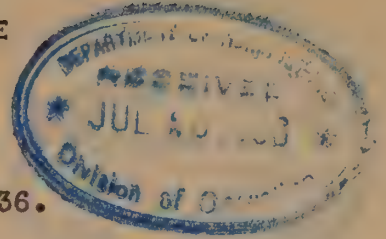
... ..

... ..

... ..

... ..

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
WASHINGTON, D.C.



July 18, 1936.

MEMORANDUM FOR MR. JOSEPH HALEY
REAL ESTATE OFFICE

MR. ESTES

Dear Mr. Haley:

Reference is made to your memorandum of July 10,
requesting a report on real property owned by this Admin-
istration. This Administration owns no real property.
Therefore, report is not necessary.

Yours very truly,

A handwritten signature in green ink, reading "T. Weed Harvey".

T. Weed Harvey,
Assistant to Administrator



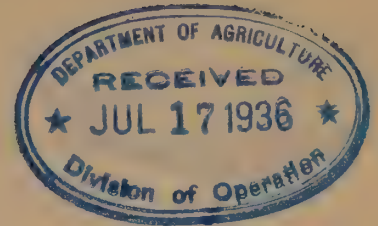
There is a note in your handwriting of this date.

signed by the person who owned it.

It is a very old document, and the handwriting is very old.

It is a very old document, and the handwriting is very old.

UNITED STATES
DEPARTMENT OF AGRICULTURE
SOIL CONSERVATION SERVICE



July 16, 1936.

Mr. Joseph Haley,
Real Estate Officer,
Department of Agriculture,
Washington, D. C.

Dear Mr. Haley:

In reply to your request made in memorandum dated July 10, 1936, with relation to the number of questionnaires that will be needed in reporting real property required by this bureau, it is desired that our request for 1,500 PSC Form 13-A, Record of Federal Real Estate, be forwarded to the Procurement Division for delivery to this office.

Very truly yours,

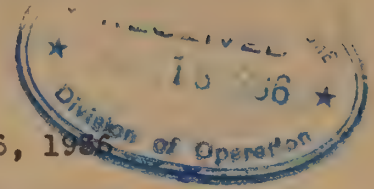
Samuel Goodacre
Samuel Goodacre,
Business Manager.

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL ENGINEERING
WASHINGTON, D. C.

IN YOUR REPLY PLEASE

REFER TO FILE No. W-1

July 16, 1936



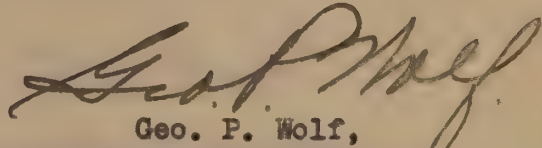
MEMORANDUM FOR MR. JOSEPH HALEY
Real Estate Officer

Dear Mr. Haley:

Reference is made to your memorandum of July 10 to Chief Clerks of Bureaus and Offices requesting to be advised of the number of questionnaire forms we will require in supplying the information called for in letter from Bureau of the Budget dated June 30, 1936.

We would like eight copies of the questionnaire and one copy of the letter from Bureau of the Budget with the attached instructions.

Very truly yours,


Geo. P. Wolf,
Administrative Officer.

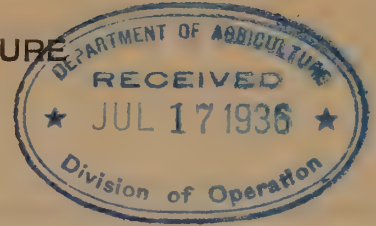
*sent
mch
7-18-36*

on 2 July 1940
the following information was received from the
the forms we will require in completing
in letter from Bureau of the Interior

1) Five copies of the questionnaire and one
letter from Bureau of the Interior with the following

Administrative Section.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF EXPERIMENT STATIONS
WASHINGTON, D. C.



July 16, 1936.

MEMORANDUM FOR MR. JOSEPH HALEY
Real Estate Officer

Dear Mr. Haley:

Referring to the circular letter from the Bureau of the Budget dated June 30 and to your memorandum of July 10, the Office of Experiment Stations has no real property within the continental limits of the United States.

Very truly yours,

H. K. Smoot

Administrative Assistant.



Faint text line, possibly a header or date.

Faint text line, possibly a subject or title.

Faint text line, possibly a name or address.

Faint text line, possibly a reference or code.

Faint text block, possibly a paragraph of a letter or report.

Faint text line, possibly a signature or closing.

Faint text line, possibly a name or title.

Faint text line, possibly a footer or page number.

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF ANIMAL INDUSTRY
WASHINGTON, D. C.

ADDRESS REPLY TO
"CHIEF OF BUREAU OF ANIMAL INDUSTRY"
AND REFER TO

TC-080

July 15, 1936

MEMORANDUM FOR DEPARTMENT REAL ESTATE OFFICER:

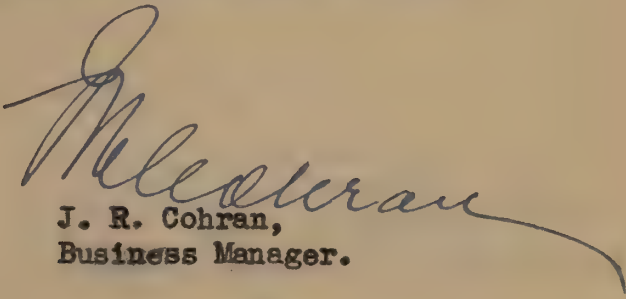
With reference to your memorandum of July 10, 1936, relative to Circular Letter from the Bureau of the Budget, dated June 30, 1936 requesting information as to the aquisition of real property, it is requested that this Bureau be furnished 200 copies of the questionnaire.

The following is a list of this Bureau's projects and their locations:

Bethesda, Maryland - Research work on diseases of domestic animals.
Brooksville, Florida - Animal Husbandry Experiment Station.
Clifton, New Jersey - Animal Quarantine Station.
Dubois, Idaho - U. S. Sheep Experiment Station.
Glendale, Arizona - Poultry Experiment Station.
Jeanerette, Louisiana - Livestock Experiment Station.
Littleton, Massachusetts - Animal Quarantine Station.
Middlebury, Vermont - U. S. Morgan Horse Farm.
Miles City, Montana - Livestock Experiment Station.
Turner, Maryland - Animal Quarantine Station.

Mr. H. A. Nelson, Director, National Agricultural Research Center, Beltsville, Maryland, advises that he will report all real property at the Center.

The Bureau does not have maps of the stations listed.


J. R. Cohran,
Business Manager.

... to your command on July 14, 1942, relative
from the station of the subject, dated June 30, 1942
... then as to the addition of such property, it is
... be furnished 100 copies of the question-

... of this Bureau's projects and their

- 4 - Research work on diseases of domestic animals.
- 5 - Medical and Veterinary Research Station.
- 6 - Army - Army Veterinary Station.
- 7 - U. S. Army Veterinary Station.
- 8 - U. S. Army Veterinary Station.
- 9 - U. S. Army Veterinary Station.
- 10 - U. S. Army Veterinary Station.
- 11 - U. S. Army Veterinary Station.
- 12 - U. S. Army Veterinary Station.
- 13 - U. S. Army Veterinary Station.
- 14 - U. S. Army Veterinary Station.
- 15 - U. S. Army Veterinary Station.
- 16 - U. S. Army Veterinary Station.
- 17 - U. S. Army Veterinary Station.
- 18 - U. S. Army Veterinary Station.
- 19 - U. S. Army Veterinary Station.
- 20 - U. S. Army Veterinary Station.

... H. C. Nelson, Director, National Agricultural Research
... Station, advises that he will report all real
... of the Center.

... of the stations listed.

MO

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF CHEMISTRY AND SOILS
WASHINGTON

July 14, 1936.

MEMORANDUM for Mr. Joseph Haley,

MR. ESTES

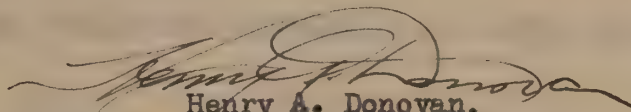
Real Estate Officer.

Dear Mr. Haley:

In response to your memorandum of July 10, relative to circular letter from the Bureau of the Budget, dated June 30, you are advised that this Bureau will require ten copies of the forms for making the necessary reports.

In accordance with the request of the Procurement Division there is inclosed a list of the Field Stations of this Bureau, of which only two (the Naval Stores Station at Olustee, Florida, and the Agricultural By-products Laboratory at Ames, Iowa) are located on Government owned land. This list was prepared for the use of the Office of the Budget and Finance in its compilation of a Directory of Field Activities of the Department and it is suggested that this directory might be useful in connection with the present report to the Procurement Division.

Very truly yours,


Henry A. Donovan,
Acting Assistant to the Chief.

that this Bureau will require ten copies of the forms for making the necessary reports.

In accordance with the request of the Procurement Division there is enclosed a list of the Field Stations of this Bureau, of which only two (the Naval Stores Station at Clustee, Florida, and the Agricultural By-products Laboratory at Ames, Iowa) are located on Government owned land. This list was prepared for the use of the Office of the Budget and Finance in its compilation of a directory of Field Activities of the Department and it is suggested that this

the Procurement Division.

Very truly yours,

Henry A. Bowman,
Acting Assistant to the Chief.

BUREAU OF CHEMISTRY AND SOILS

Field Activities

ALABAMA

Auburn:

C & S: Alabama Polytechnic Inst. Sugars, starches and fats investigations, (1), W. T. Schreiber.

CALIFORNIA

Berkeley:

C & S: Federal Bldg. Soil Survey, (1), M. H. Lapham.

Los Angeles:

C & S: Fruit and Vegetable Chemistry Lab. Cereals, fruits and vegetables investigations, (9), E. M. Chace.

San Francisco:

C & S: Stanford Medical School. Pharmacological and toxicological studies of foods, (8), Floyd DeEds.

FLORIDA

Gainesville:

C & S: University of Florida. Naval Stores (turpentine and rosin) investigations, (1*), A. P. Black.

Olustee:

C & S: Naval Stores Station. Naval Stores (turpentine and rosin) investigations, (15-1*), G. P. Shingler.

Winter Haven:

C & S: Citrus Products Lab. Cereals, fruits and vegetables investigations, (5), H. W. von Loesecke.

GEORGIA

Tifton:

C & S: Ga. Coastal Plain Exp. Sta. Naval Stores (turpentine and rosin) investigations, (1*), K. S. Trowbridge.

BUREAU OF CHEMISTRY AND SOILS

FIELD ACTIVITIES

ANALYSIS

ANALYSIS

U. S. A. : Bureau of Chemistry and Soils. Analytical Laboratory. (1) : U. S. A. : Bureau of Chemistry and Soils.

ANALYSIS

ANALYSIS

U. S. A. : Bureau of Chemistry and Soils. Analytical Laboratory. (1) : U. S. A. : Bureau of Chemistry and Soils.

ANALYSIS

U. S. A. : Bureau of Chemistry and Soils. Analytical Laboratory. (1) : U. S. A. : Bureau of Chemistry and Soils.

ANALYSIS

U. S. A. : Bureau of Chemistry and Soils. Analytical Laboratory. (1) : U. S. A. : Bureau of Chemistry and Soils.

ANALYSIS

ANALYSIS

U. S. A. : Bureau of Chemistry and Soils. Analytical Laboratory. (1) : U. S. A. : Bureau of Chemistry and Soils.

ANALYSIS

U. S. A. : Bureau of Chemistry and Soils. Analytical Laboratory. (1) : U. S. A. : Bureau of Chemistry and Soils.

ANALYSIS

U. S. A. : Bureau of Chemistry and Soils. Analytical Laboratory. (1) : U. S. A. : Bureau of Chemistry and Soils.

ANALYSIS

ANALYSIS

U. S. A. : Bureau of Chemistry and Soils. Analytical Laboratory. (1) : U. S. A. : Bureau of Chemistry and Soils.

IOWA

Ames:

C & S: U. S. Agricultural By-Products Lab. Industrial utilization of farm products and by-products, (15-2*), P. B. Jacobs.

LOUISIANA

Houma:

C & S: Sugars, starches and fats investigations, (1), C. A. Fort.

NORTH CAROLINA

Raleigh:

C & S: Horticulture Dept., State Agr. Exp. Sta. Cereals, fruits and vegetables investigations, (pickles and allied products), (2), M. K. Veldhuis.

NEW YORK

Geneva:

C & S: Chemistry Bldg., State Agr. Exp. Sta. Cereals, fruits and vegetables investigations (beverages), (4), H. E. Gerseline.

TEXAS

College Station:

C & S: State Agr. Exp. Sta. Soil Survey, (1), W. T. Carter.

Weslaco:

C & S: U. S. Citrus Products Lab. Cereals, fruits and vegetables investigations, (4), J. L. Heid.

WASHINGTON

Northport:

C & S: Smelter Fumes investigations, (3), S. W. Griffin.

Pullman:

C & S: Fruits and vegetables By-Product Lab. Cereals, fruits and vegetables investigations, (1), H. H. Mottern.

Seattle:

C & S: U. S. Frozen Pack Lab. Cereals, fruits and vegetables investigations, (5), H. G. Diehl.

U. S. DEPARTMENT OF AGRICULTURE

1914

U. S. DEPARTMENT OF AGRICULTURE, Bureau of Entomology and Plant Quarantine, Washington, D. C.

REPORT

1914

U. S. DEPARTMENT OF AGRICULTURE, Bureau of Entomology and Plant Quarantine, Washington, D. C.

REPORT

1914

U. S. DEPARTMENT OF AGRICULTURE, Bureau of Entomology and Plant Quarantine, Washington, D. C.

REPORT

1914

U. S. DEPARTMENT OF AGRICULTURE, Bureau of Entomology and Plant Quarantine, Washington, D. C.

REPORT

REPORT

1914

U. S. DEPARTMENT OF AGRICULTURE, Bureau of Entomology and Plant Quarantine, Washington, D. C.

U. S. DEPARTMENT OF AGRICULTURE, Bureau of Entomology and Plant Quarantine, Washington, D. C.

U. S. DEPARTMENT OF AGRICULTURE, Bureau of Entomology and Plant Quarantine, Washington, D. C.

U. S. DEPARTMENT OF AGRICULTURE, Bureau of Entomology and Plant Quarantine, Washington, D. C.

REPORT

1914

U. S. DEPARTMENT OF AGRICULTURE, Bureau of Entomology and Plant Quarantine, Washington, D. C.

U. S. DEPARTMENT OF AGRICULTURE, Bureau of Entomology and Plant Quarantine, Washington, D. C.

1914

U. S. DEPARTMENT OF AGRICULTURE, Bureau of Entomology and Plant Quarantine, Washington, D. C.

U. S. DEPARTMENT OF AGRICULTURE, Bureau of Entomology and Plant Quarantine, Washington, D. C.

U. S. DEPARTMENT OF AGRICULTURE, Bureau of Entomology and Plant Quarantine, Washington, D. C.

U. S. DEPARTMENT OF AGRICULTURE, Bureau of Entomology and Plant Quarantine, Washington, D. C.

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF ENTOMOLOGY AND PLANT QUARANTINE
WASHINGTON, D.C.

July 14, 1936.

MR. ESTES



Mr. Joseph Haley,
Chief, Division of Operation.

Dear Mr. Haley:

In response to your inquiry of July 10 you are advised that since this Bureau has very little real property and does not plan to acquire any in the near future, we shall need only a nominal supply of the questionnaires to be used in reporting real property acquired. We are assuming of course that properties like the Beltsville Research Center and Arlington Farm will be reported by the Department as a whole.

There is attached hereto for the use of the Procurement Division a copy of the Bureau Directory which should give the desired information as to location of the various projects of the Bureau.

Very truly yours,

A handwritten signature in dark ink, appearing to read "J. H. ...", written over a faint, illegible typed name.

Business Manager.

Attachment

THE NATIONAL ARCHIVES
COLLECTIONS
WASHINGTON, D.C.



The following information was obtained from the records of the National Archives and Records Administration, which are maintained in accordance with the provisions of the National Archives and Records Administration Act of 1950, as amended.

The information was obtained from the records of the National Archives and Records Administration, which are maintained in accordance with the provisions of the National Archives and Records Administration Act of 1950, as amended.

DIRECTORY OF THE BUREAU OF ENTOMOLOGY AND PLANT QUARANTINE

Miscellaneous Publication No. 220

April 1935

Supplement No. 1

August 1, 1935

Page

11

ALABAMA

Montgomery

Add Office, Division of Insects Affecting Man and Animals.--Agricultural Building. T. F. McGehee, agent (State Supervisor), in charge.

To carry out an educational and control campaign against the screw worm.

12

ARIZONA

Sasabe

Delete Office, Division of Foreign Plant Quarantines.

13

COLORADO

Denver

Add Laboratory, Division of Forest Insect Investigations.--
415 Chamber of Commerce Building. J. A. Beal, entomologist, in charge.

Headquarters for bark beetle investigations and control in Southern Rocky Mountain region and for insects affecting Shelter Belt plantations.

13

Grand Junction

Under Laboratory, Division of Truck Crop and Garden Insect Investigations.--

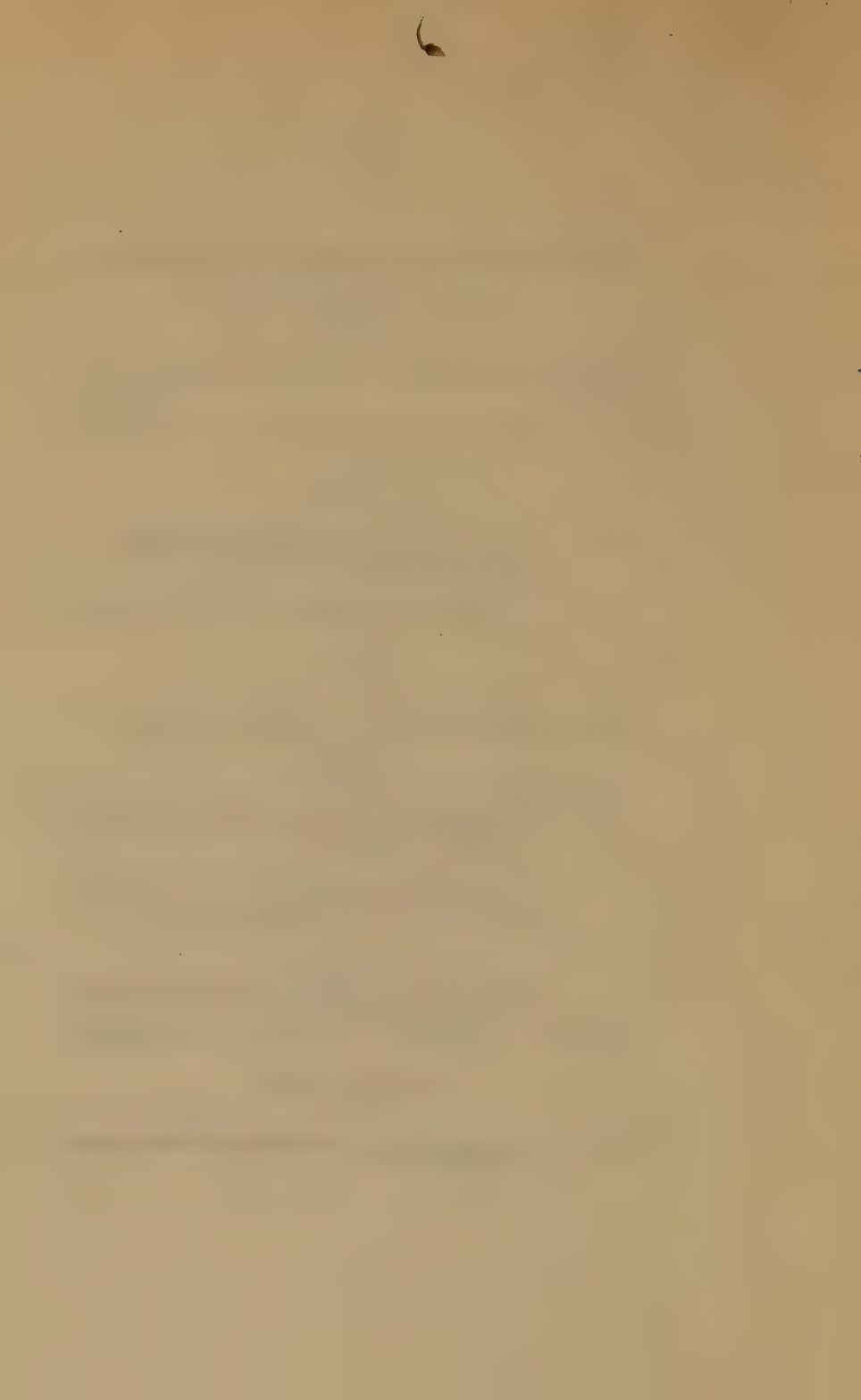
Change W. A. Shands to O. A. Hills, junior entomologist, in charge.

DISTRICT OF COLUMBIA

Washington

20

Delete Laboratory, Division of Truck Crop and Garden Insect Investigations.



Page
22

FLORIDA
Fort Pierce

Delete Laboratory, Division of Insects Affecting Man and
Animals.

22 Gainesville

Add Office, Division of Insects Affecting Man and
Animals.—Room 14, Graham Building. P.O.Box 178.
Telephone, 576. W. G. Bruce, associate entomolo-
gist (State Supervisor), in charge.

To carry out an educational and control campaign against the screw worm.

26 GEORGIA
Atlanta

Address Office, Division of Insects Affecting Man and Animals.—Room 402, Glenn Building. Telephone, Walnut 6023. W. E. Dove, senior entomologist, (Regional Supervisor) in charge.

Regional headquarters to carry out an educational and control campaign against the screw worm.

26 Add Office, Division of Domestic Plant Quarantines.---
 State Capitol Building. H. B. Warnock, collabo-
 rator, in charge.

Open October to May. Transit inspection.

27

Savannah

Delete Sublaboratory, Division of Cereal and Forage Insect
 Investigations.

27 Tifton

Add Office, Division of Insects Affecting Man and
Animals.—Experiment Station. P. O. Box 497.
R. A. Roberts, associate entomologist (State Super-
visor), in charge.

To carry out an educational and control campaign against the screw worm.



Page
27

GEORGIA
Valdosta

Add

Laboratory, Division of Insects Affecting Man and Animals.--1608 William Street. P. O. Box 508. E. W. Leaks, in charge.

To conduct research on all phases of the screw worm problem in the Southeastern States, biology, injury, and methods of control.

30

INDIANA
Orleans

Add

Sublaboratory of Vincennes, Ind., laboratory, Division of Fruit Insect Investigations.--Corner Jackson and Lincoln Streets. D. W. Hamilton, junior entomologist, in charge.

Control of the codling moth by the use of baits and lights.

32

LOUISIANA
Baton Rouge

Add

Office, Division of Insects Affecting Man and Animals.--Room 222, Post Office Building. P. O. Box 1508. Telephone, 4628. D. C. Farman, associate entomologist (State Supervisor), in charge.

To carry out an educational and control campaign against the screw worm.

35

MARYLAND
Baltimore

Change

Under Office, Division of Foreign Plant Quarantines.--L. M. Scott to W. A. Ranck, junior plant quarantine inspector, in charge.

35

Beltsville

Add

Laboratory, Division of Truck Crop and Garden Insect Investigations.--U. S. D. A. Research Center. C. A. Weigel, senior entomologist, in charge.

Greenhouse, ornamental, bulb, and mushroom insects.



Page
36-37

MARYLAND
Takoma Park

Delete All laboratories and insert under Beltsville
(see above).

41 MICHIGAN
Ann Arbor

Delete Laboratory, Division of Forest Insect Investigations.

42 MINNESOTA
St. Paul

Change Under Office, Division of Domestic Plant Quarantines.--
Change address to New Post Office Building.
G. W. Nelson to J. W. Patterson, assistant plant
quarantine inspector, in charge.

43 MISSISSIPPI
Hattiesburg

Add Office, Division of Insects Affecting Man and
Animals.--County Agent's office. Box 1190. D. C.
Farman (State Supervisor), in charge.

To carry out an educational and control campaign
against the screw worm.

43 State College

Change Under Division of Cotton Insect Investigations.--
junior to assistant.

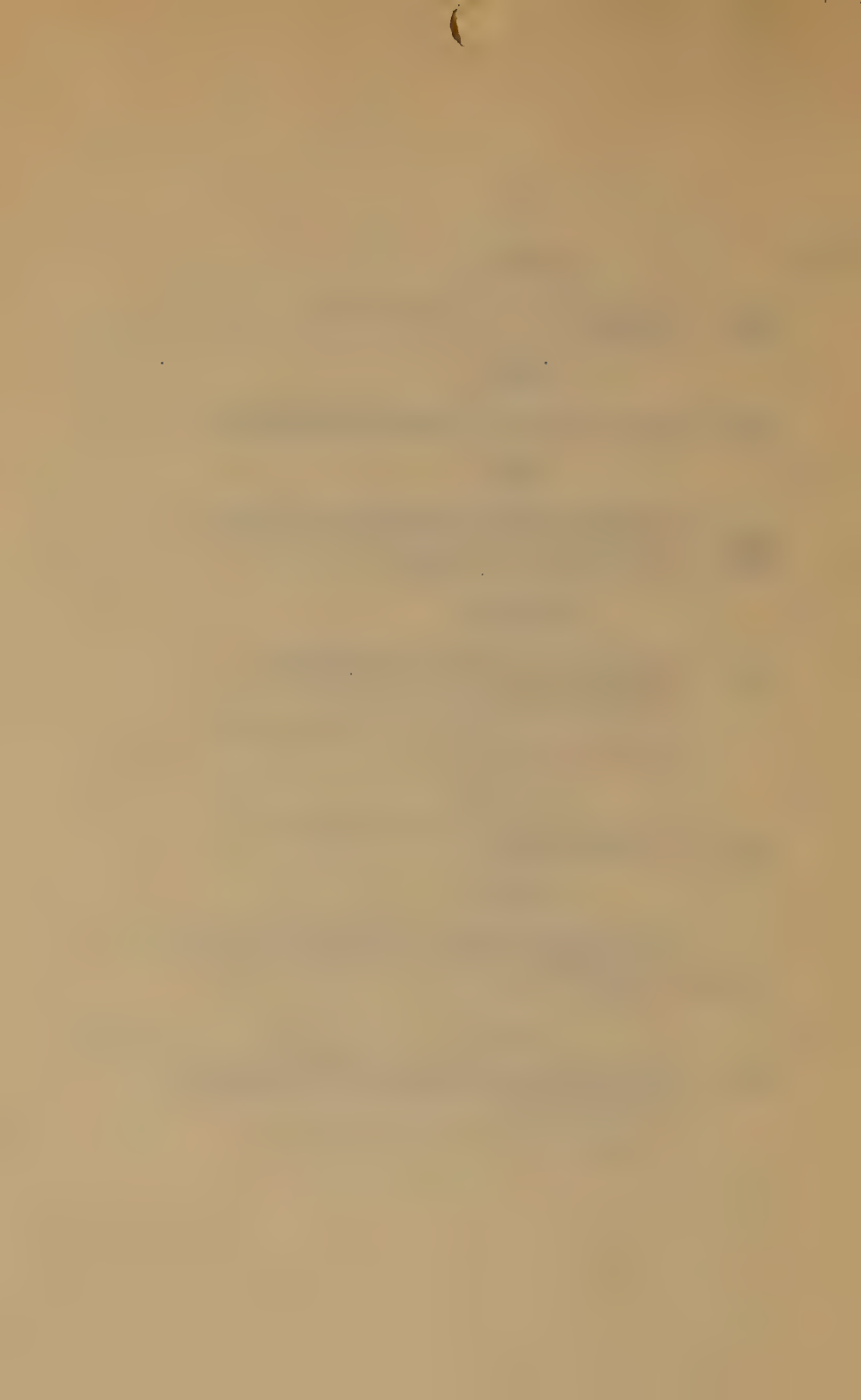
46 MISSOURI
Webster Groves

Change Under Laboratory, Division of Cereal and Forage Insect
Investigations.--
address from 527 Ivanhoe Place to 65 North Frisco
Street.

46 Kansas City

Add Office, Division of Domestic Plant Quarantines.--
Post Office Building, District 9. G. W. R. Davidson,
agent, in charge.

Open October to May. Transit inspection.



Page
46

MISSOURI
St. Joseph

Add Laboratory, Division of Fruit Insect Investigations.--
615 Mt. Mora Road. P. O. Box 424. Telephone, 9132.
Howard Baker, associate entomologist, in charge.

Field investigations of insecticides and banding
for control of codling moth.

47

~~NEBRASKA~~
Lincoln

Delete Laboratory, Division of Forest Insect Investigations.

47

Omaha

ADD Office, Division of Domestic Plant Quarantines.--
501 Federal Office Building. M. E. Dunlap, junior
plant quarantine inspector, in charge.

Transit inspection. Open September to May.

50

~~NEW JERSEY~~
Morristown

Under Laboratory, Division of Forest Insect Investi-
gations.--

Change W. D. Buchanan to C. W. Collins, senior entomologist,
in charge.

Change address to 18 Whippany Road.

53

~~NEW YORK~~
Geneva

ADD Laboratory, Division of Fruit Insect Investigations.--
New York Agricultural Experiment Station. D. L.
Collins, agent, in charge.

Studies of reaction of codling moth to light and
control by the use of light traps.

In cooperation with the New York State Agricultural
Experiment Station.

53

Buffalo

Change Under Office, Division of Foreign Plant Quarantines.--
W. T. Owrey to F. G. Inman, assistant plant quaran-
tine inspector, in charge.



Page
56

NORTH CAROLINA
Oxford

Add Laboratory, Division of Truck Crop and Garden
Insect Investigations.—412 Kingsbury Street.
W. A. Shands, associate entomologist, in charge.

Field tobacco insect investigations.

58

OREGON
Corvallis

Add Laboratory, Division of Fruit Insect Investigations.—
Oregon Agricultural Experiment Station. S. C. Jones,
agent, in charge.

Biology and control of pear thrips on prunes.

In cooperation with the Oregon Agricultural Experiment Station.

59

Portland

Under Suboffice of Spokane (Wash.) office, Division
of Domestic Plant Quarantines.

Add Open from October to May.

61

PENNSYLVANIA
Pittsburgh

Add Office, Division of Domestic Plant Quarantines.—
411 Rochelle Street. Telephone, Hemlock 7392.
K. S. Rohwer, in charge.

Transit inspection.

62

PUERTO RICO
Mayaguez

Add Laboratory, Bureau.—Puerto Rico Agricultural Experiment Station, Office of Experiment Stations, United States Department of Agriculture. Telephone, 1501.
L. C. McAlister, Jr., entomologist, in charge.

Investigations on various insect pests of Puerto Rico are conducted under special allotment from the Puerto Rico Sugar Processing Tax Fund. These activities have headquarters at one laboratory under the general administrative direction of the Chief of Bureau. The laboratory, business operation, and cooperative



relations are under the direction of and coordinated by a single field representative responsible to the Chief of Bureau. The technical phases of the problems are directed by the subject matter divisions of the Bureau. The divisions associated with the technical direction, and the more important problems being studied, are:

Fruit Insects.--Insects attacking coffee, with special emphasis on the relation of ants to scales, mealybugs, etc. Insects attacking coconut, with special attention to forms associated with diseases and means for their control by cultural practices. The work on the biology, hosts, and use of sprays for control of fruit flies carried on under regular funds is being continued, together with additional investigations on control measures and fruit sterilization.

Cotton Insects.--Survey to determine status and possible hosts of pink bollworm and other cotton pests and investigations on their life histories and habits.

Cereal and Forage Insects.--Investigations on sugar cane insects, especially insect vectors of mosaic diseases, their life history and control. Investigations on corn insects, particularly the corn ear worm.

Truck Crop and Garden Insects.--Investigations on bean insects and the study of their distribution, life history, habits, and means of control. Investigations on the mole cricket, with special emphasis on its biology, and testing methods developed for control on the mainland of the United States.

Insects Affecting Man and Animals.--Investigations on cattle insects, particularly the horn fly and screw worm. Surveys to determine facts and distribution of mosquitoes.

Foreign Parasite Introduction.--Receipt, rearing, and colonization of natural insect enemies of pests of Puerto Rico. Colonies of various insect pests are being forwarded from Presidio, Texas, Honolulu, T. H., Mexico City, Mexico, and from an explorer of the Division who is traveling in other islands of the West Indies and countries in northern South America.

In cooperation with Office of Experiment Stations, United States Department of Agriculture.



Page
62

San Juan

Change Under Office, Division of Foreign Plant Quarantines.--
R. Faxon to W. A. McCubbin, senior pathologist, in
charge.

63

SOUTH CAROLINA
Charleston

Change Under Office, Division of Foreign Plant Quarantines.--
G. Gay to R. W. Nicaise, assistant plant quarantine
inspector, in charge.

64

Walterboro

Add Office, Division of Insects Affecting Man and
Animals.--Press and Standard Building, P.O.Box 184.
Telephone, 248. Wm. H. Clarke, agent (State Super-
visor), in charge.

To carry out an educational and control campaign
against the screw worm.

65

TEXAS
Austin

Delete Office, Domestic Plant Quarantines.

65

Beaumont

Add Office, Division of Insects Affecting Man and
Animals.--303 Federal Building. P. O. Box 2292.
H. W. Brundrett, agent (State Supervisor), in
charge.

To carry out an educational and control campaign
against the screw worm.

67

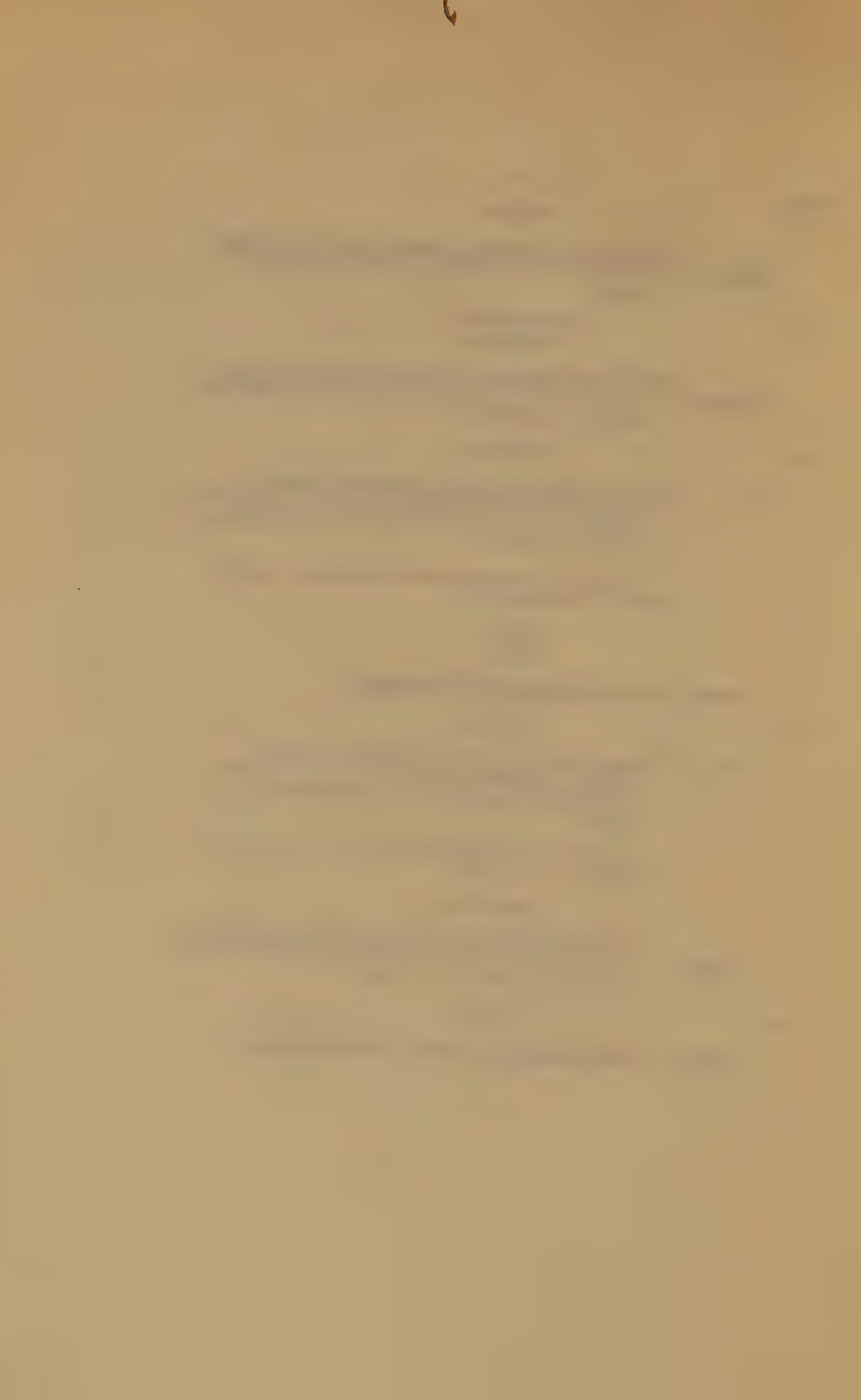
Eagle Pass

Change Under Office, Division of Foreign Plant Quarantines.--
J. B. R. Leary to G. H. Russell, assistant plant
quarantine inspector, in charge.

68

FLORIDA

Delete Office, Division of Foreign Plant Quarantines.



Page
68

Galveston

Change Under Office, Division of Foreign Plant Quarantines.--
C. P. Trotter to R. L. Trigg, assistant plant
quarantine inspector, in charge.

69

Harlingen

Add Suboffice of Houston office, Division of Domestic
Plant Quarantines.--503 Rio Grande Life Building.
E. A. Schattenberg, agent, in charge.

Citrus canker eradication.

69

Houston

Add Office, Division of Domestic Plant Quarantines.--
Old Post Office Building. R. W. Dopson, agent,
in charge.

Transit inspection.

69

Laredo

Change Under Office, Division of Foreign Plant Quarantines.--
V. J. Shiner to J. B. R. Leary, associate plant
quarantine inspector, in charge.

70

Mercedes

Change Under Office, Division of Foreign Plant Quarantines.--
associate to assistant.

71

Port Arthur

Change Under Office, Division of Foreign Plant Quarantines.--
R. L. Trigg to W. H. Baskin, assistant plant quaran-
tine inspector, in charge.

71

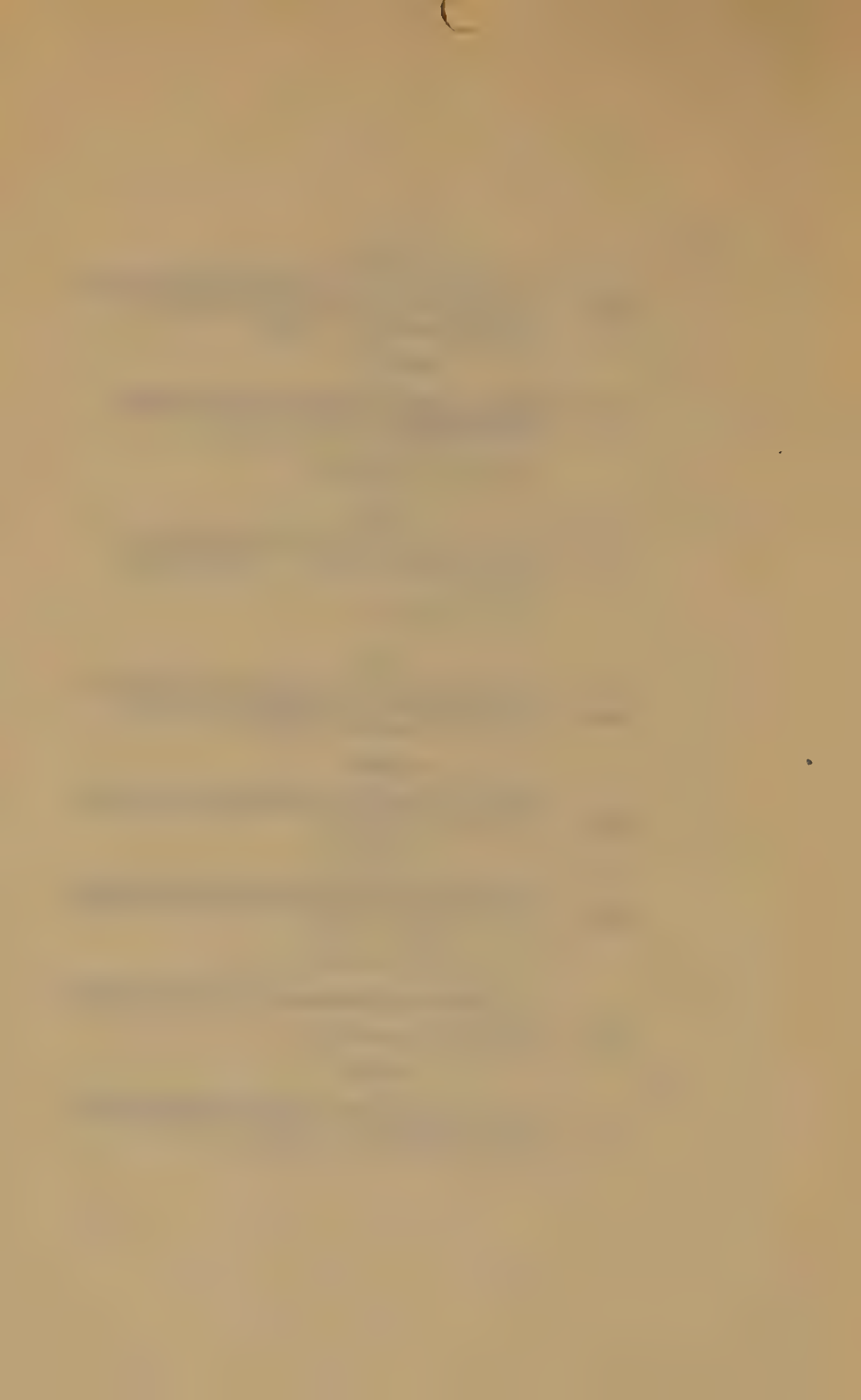
Port Lavaca

Change Under Laboratory, Division of Cotton Insect Investiga-
tions.--
assistant to associate.

72

Presidio

Change Under Office, Division of Foreign Plant Quarantines.--
R. B. Lattimore to V. J. Shiner, assistant plant
quarantine inspector, in charge.



Page

73

San Antonio

Delete Laboratory, Division of Cereal and Forage Insect Investigations.

73

Texarkana

Delete Office, Division of Domestic Plant Quarantines.

75

VIRGINIA

Norfolk

Change Under Office, Division of Foreign Plant Quarantines.--
M. C. Rich to G. Gay, assistant plant quarantine
inspector, in charge.

76

Rossllyn

Delete Laboratory, Division of Truck Crop and Garden Insect Investigations.

77

WASHINGTON

Seattle

Under Suboffice of Spokane, Wash., office, Division of Domestic Plant Quarantines.--

Add Open from October to May.

77

Spokane

Change Under Office, Division of Domestic Plant Quarantines.--
C. R. Stillinger to M. E. Connolly, agent, in charge.

Add Open October to May.

79

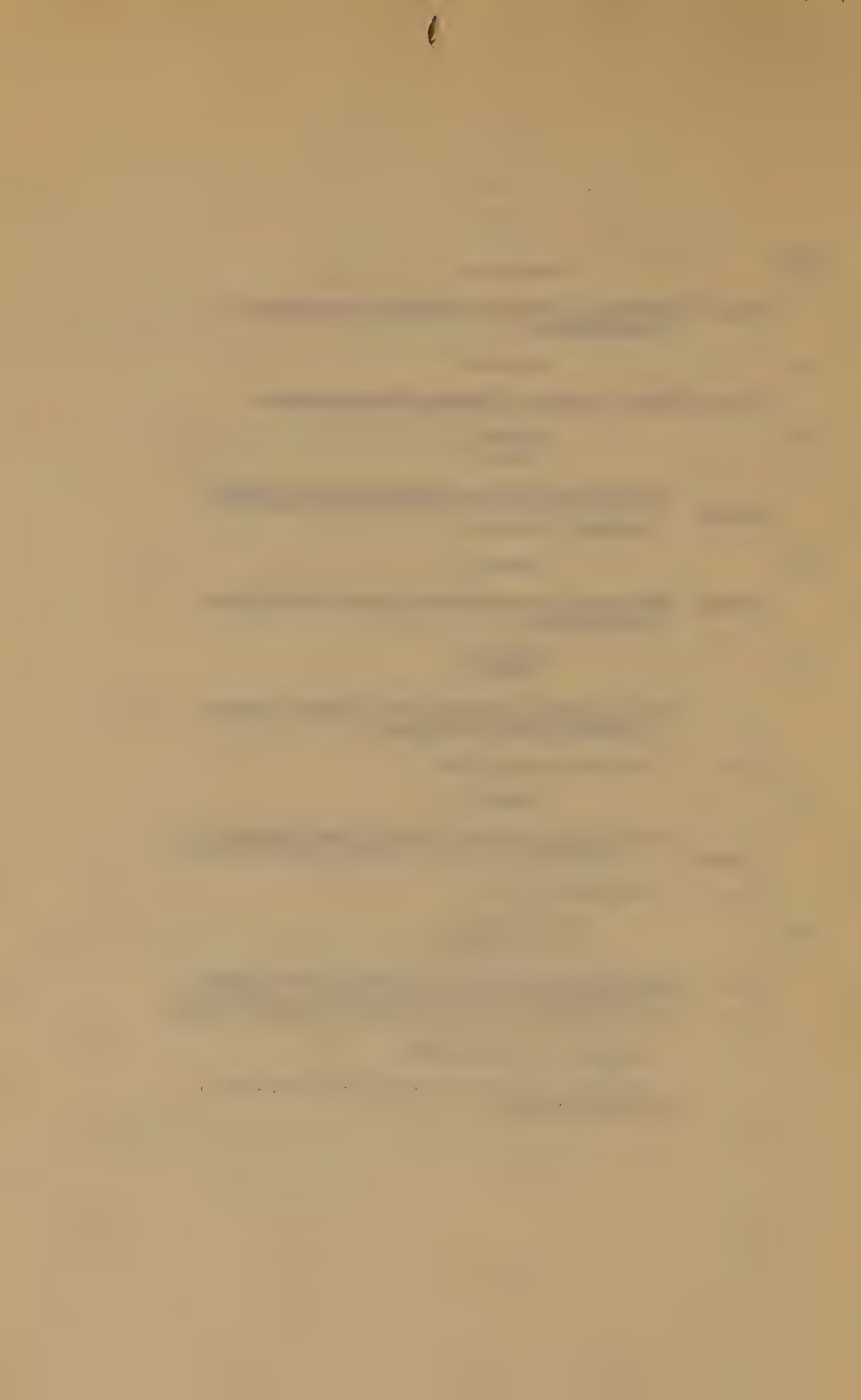
WEST VIRGINIA

Kearneysville

Add Laboratory, Division of Fruit Insect Investigations.--
West Virginia University Experiment Farm. Telephone,
Shepherdstown 138-14. Edwin Gould, agent, in charge.

Codling moth investigations.

In cooperation with the West Virginia Agricultural
Experiment Station.



Page
80

WISCONSIN
Madison

Add Laboratory, Division of Cereal and Forage Insect
Investigations.---105 King Hall, University of
Wisconsin. J. C. Hamlin, entomologist, in charge.

Life history and ecology of white grubs.

In cooperation with the Wisconsin Agricultural
Experiment Station.

80

Milwaukee

Add Laboratory, Division of Forest Insect Investigations.---
Forest Service, Federal Building. L. W. Orr, asso-
ciate entomologist, in charge.

Investigations of spruce budworm, larch sawfly, jack
pine sawfly, and white grubs in forest nurseries and
plantations.

U. S. DEPARTMENT OF AGRICULTURE
DIVISION OF OPERATION
WASHINGTON

MEMORANDUM

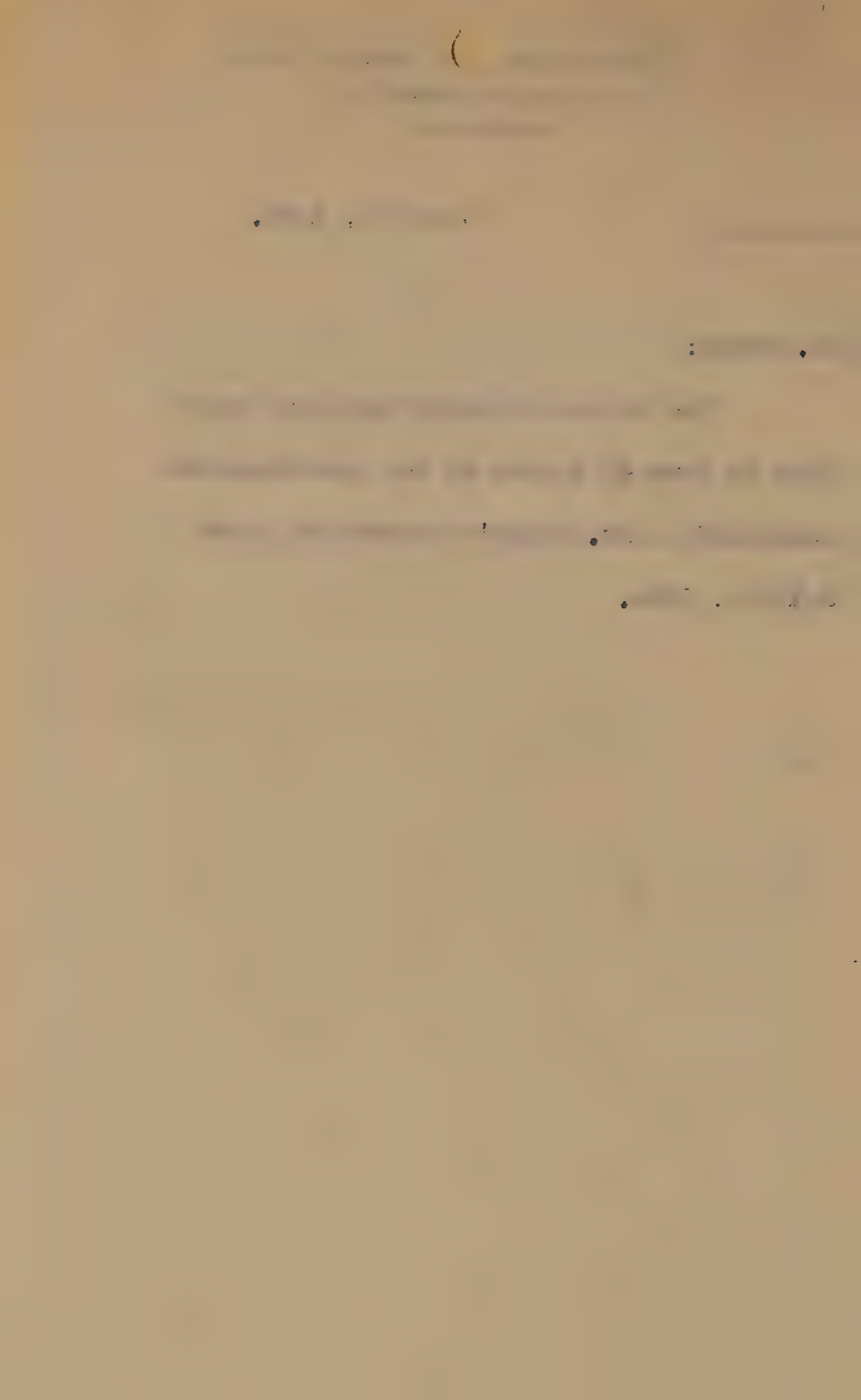
July 13, 1936.

Mr. Estes:

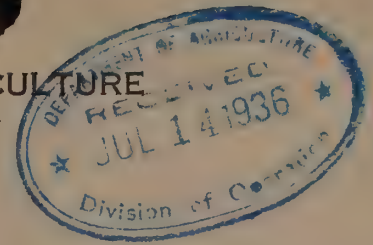
The Bureau of Dairy Industry would like to have 40 copies of the questionnaire mentioned in Mr. Haley's memorandum dated July 10, 1936.

Re Exhibit memo

card



UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF BIOLOGICAL SURVEY
WASHINGTON, D. C.



ADDRESS REPLY TO
CHIEF, BUREAU OF BIOLOGICAL SURVEY
AND REFER TO

LA-Z
Statistics

July 13, 1936

Memorandum for Mr. Haley

Reference is made to your memorandum of July
10 regarding questionnaires from the Procurement
Division needed by this Bureau.

The Biological Survey will require 1,000 of
these questionnaires.

W. D. Allen

Chief,
Division of Administration



THE UNIVERSITY OF CHICAGO
LIBRARY

1911

THE UNIVERSITY OF CHICAGO

THE UNIVERSITY OF CHICAGO
LIBRARY
1911

THE UNIVERSITY OF CHICAGO

LIBRARY

UNITED STATES DEPARTMENT OF AGRICULTURE
FOOD AND DRUG ADMINISTRATION
WASHINGTON, D. C.



July 13, 1936.

Mr. Joseph Haley,

Real Estate Officer.

Dear Mr. Haley:

Receipt is acknowledged of your memorandum of July 10 in regard to the circular letter dated June 30 addressed to heads of executive departments, independent establishments, and other Government agencies by the Bureau of the Budget, requesting information relative to the extent, value, and use of Federally owned real property.

The Food and Drug Administration occupies no real estate over which it has administrative custody. We of course occupy land at the National Agricultural Research Center at Beltsville, but it is our understanding that custody of this property is the responsibility of the Director of the Center.

In accordance with your request, there is attached a list of this Administration's stations and their locations.

Very truly yours,

A handwritten signature in dark ink, appearing to read "J. B. Hinton". The signature is fluid and cursive, with a long horizontal stroke at the end.

Acting Chief.

Attached:
List of stations.

FOOD AND DRUG ADMINISTRATION

*ATLANTA, GA. Room 416, New Post Office Bldg.

*BALTIMORE, MD. Room 800, U. S. Appraiser's Stores, Gay and Lombard Streets.

+BELTSVILLE, MD. Insecticide Testing Section, Nat'l Agricultural Research Center.

*BOSTON, MASS. Room 804, U. S. Appraiser's Stores, 408 Atlantic Avenue.

*BUFFALO, N. Y. Room 526, Federal Bldg., South Division and Ellicott Streets.

+CORVALLIS, ORE. Fungicide Testing Station, Oregon Agricultural College.

*CHICAGO, ILL. Room 1222, New Post Office Bldg., Van Buren and Canal Streets.

*CINCINNATI, OHIO. Room 411, Government Bldg., Fifth, Main and Walnut Streets.

*DENVER, COLO. Room 502, New Custom House.

°GULFPORT, MISS. 2000 22nd Avenue.

+HADDON HTS, N. J. Insecticide and Fungicide Testing Station, 320 Ninth Avenue.

°HOUSTON, TEX. 1717 Michigan Ave.

*KANSAS CITY, MO. Room 400, Federal Bldg., 815 Grand Ave.

*LOS ANGELES, CALIF. U. S. Appraiser's Building, 1236 Palmetto Street.

*MINNEAPOLIS, Minn. 310 Federal Office Bldg., Third St. and Marquette Ave.

°MOBILE, ALA. Naval Stores Classifier for Mobile territory lives at Daphne, Alabama, a suburb of Mobile.

*NEW ORLEANS, LA. Room 225, U. S. Custom House, 423 Canal Street.

*NEW YORK, N. Y. Room 1200, U. S. Appraiser's Stores, 201 Varick Street.

*PHILADELPHIA, PA. Room 1204, New Customhouse, Second and Chestnut Sts.

*ROUSES POINT, N.Y. (Substation of N. Y. Station for inspection of import milk).
*ST. LOUIS, MO. Room 1007, New Federal Bldg., 1114 Market St.
*SAN FRANCISCO, CALIF. Room 33, U. S. Appraiser's Stores, Sansome and Washington Sts.
°SAVANNAH, GA. P. O. Box 333, 114 East Gaston Street.
*SEATTLE, WASH. 501 Federal Office Bldg.
°WAYCROSS, GA. 1002 Satilla Blvd.

* Indicates a Food and Drug Inspection Station.

° Indicates a Naval Stores Classifier.

+ Indicates a field laboratory of a Washington unit.

UNITED STATES DEPARTMENT OF AGRICULTURE
WEATHER BUREAU
WASHINGTON

Eh:K

ADMINISTRATIVE DIVISION

July 13, 1936.

MEMORANDUM FOR THE REAL ESTATE OFFICER



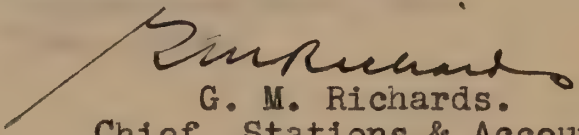
Dear Mr. Haley:

MR. ESTES

In response to the inquiry contained in your memorandum of July 10, 1936, you are advised that we will need 300 copies of the questionnaires for reporting real property owned by the Weather Bureau; it is also requested that we be furnished 50 copies of the "INSTRUCTIONS FOR MAKING ENTRIES ON 'RECORD OF FEDERAL REAL ESTATE' " for our use in obtaining information from our station officials. There is attached a list of places at which Weather Bureau buildings are located; maps of the locations are not available.

Respectfully,

(1 incl.)


G. M. Richards.
Chief, Stations & Accounts.

THE UNIVERSITY OF CHICAGO

DEPARTMENT OF CHEMISTRY

CHICAGO, ILL.

April 10, 1934



My dear Mr. [Name illegible]:

Thank you for your letter of April 8.

I am sorry that I cannot give you a more definite answer at this time. The matter is still under consideration and I will be sure to let you know as soon as a final decision has been reached. I am sure that you will understand the need for careful consideration in this matter.

Sincerely,
[Signature]

Very truly yours,
[Signature]

D. C. [Name illegible]

100-10000

PLACES AT WHICH WEATHER BUREAU BUILDINGS ARE LOCATED

Abilene, Tex.
Amarillo, Tex.
Anniston, Ala.
Atlantic City, N.J.
Birmingham, Ala.
Bismarck, N.D.
Block Island, R.I.
Burlington, Vt.
Canton, N.Y.
Cape Henry, Va.

Charles City, Iowa.
Cincinnati, Ohio
Devils Lake, N.D.
Duluth, Minn.
Hatteras, N.C.
Havre, Mont.
Iola, Kans.
Key West, Fla.
LaCrosse, Wis.
Lansing, Mich.

Modena, Utah
Mount Weather, Va.
Nantucket, Mass.
Northfield, Vt.
North Head, Wash.
North Platte, Nebr.
Oklahoma City, Okla.
Peoria, Ill.
Port Angeles, Wash.
Richmond, Va.

St. Joseph, Mo.
Sandberg, Calif.
Sandy Hook, N.J.
San Juan, P.R.
Sault Ste. Marie, Mich.
Sheridan, Wyo.
Tatoosh Island, Wash.
Yellowstone Park, Wyo.
Yuma, Ariz.

...

Samuel J. Smith, Jr.
C. Smith, Jr.
Edith Smith, Jr.
William Smith, Jr.
John Smith, Jr.

John Smith, Jr.
Mary Smith, Jr.
John Smith, Jr.
Mary Smith, Jr.
John Smith, Jr.

UNITED STATES DEPARTMENT OF AGRICULTURE
FOREST SERVICE

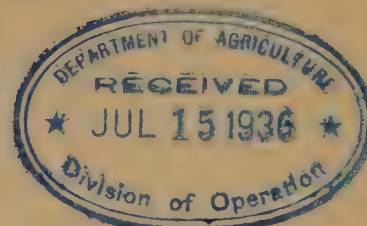
ADDRESS REPLY TO
THE FORESTER
AND REFER TO



WASHINGTON
July 13, 1936.

MR. ESTES

Special
Real Estate Inventory



MEMORANDUM FOR REAL ESTATE OFFICER

Dear Mr. Haley:

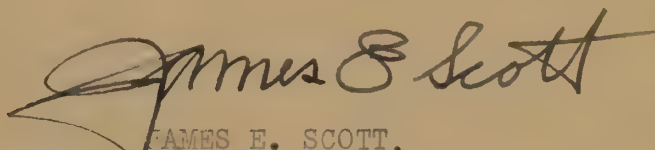
Reference is made to your memorandum of July 10.

You will recall that on the basis of the conference last week the Forest Service is not going to report upon each "parcel" of real estate acquired. Instead, and so far as the National Forest enterprise is concerned, we shall make an individual report on the specified form for each county. Separate or additional individual reports will be prepared and submitted for each piece of property, in our possession, in urban sections or otherwise and an integral part of the National Forest holding.

Upon this basis and with allowance for copies of the reports for our own purposes, we shall have to make six copies of probably 700 individual reports. We shall, therefore, require at least 4200 copies of the printed form.

I enclose, for transmission to the Procurement Division with this request for forms, a copy of a map of the United States showing the country-wide distribution of Forest Service properties.

Very sincerely yours,


JAMES E. SCOTT,
Acting Chief, Division of Operation.

Enclosure

I wish to express my appreciation for the

information received from the various sources and for the
cooperation of the various departments in the
preparation of this report. The report is the
result of the work of the various departments and
the cooperation of the various departments in the
preparation of this report.

The report is the result of the work of the various
departments and the cooperation of the various
departments in the preparation of this report.

The report is the result of the work of the various
departments and the cooperation of the various
departments in the preparation of this report.

Very respectfully,
[Signature]

Very respectfully,
[Signature]

Pub. Roads

Wrangell, Alaska

Gov't Island, Calif →

Odgen Utah - Equip Depot

Denver, Col. " "

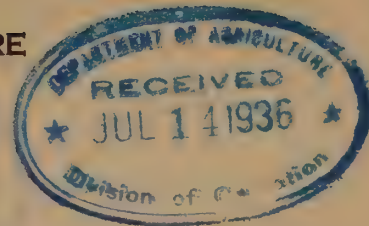
Vancouver, Wash ~~Vancouver~~

Arlington, Co., Va. - Testing Ground

Expt. Stations

working in Cont. U.S. { Managua, P.R.
Honolulu, T.H.

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL ECONOMICS
WASHINGTON, D. C.



July 13, 1936.

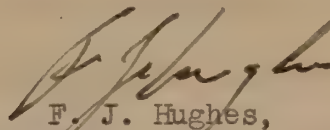
Mr. Joseph Haley,

Real Estate Officer.

Dear Mr. Haley:

Reference is made to your memorandum of July 10 concerning Circular Letter from the Bureau of the Budget, under date of June 30, requesting certain information in regard to the acquisition of real property by the Federal Government. Since the Bureau does not own any real property, we will not need any copies of the questionnaire.

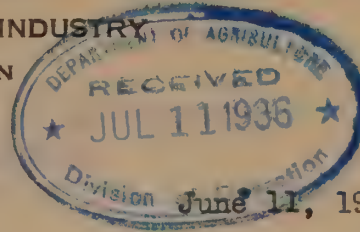
Very truly yours,


F. J. Hughes,
Business Manager.

UNITED STATES DEPARTMENT OF AGRICULTURE

BUREAU OF PLANT INDUSTRY

WASHINGTON



J

OFFICE OF CHIEF OF BUREAU

MEMORANDUM FOR MR. JOSEPH HALEY.

Dear Mr. Haley:

Reference is made to your memorandum of July 10 regarding real estate owned by the Federal Government. We should like to have 250 copies of the questionnaire for reporting the real property acquired by this Bureau.

We are forwarding herewith a copy of the new Directory of Field Activities of the Bureau of Plant Industry, in which we have marked the locations at which the Bureau has administration over Government-owned land. We regret that no maps are available that can be sent with this list.

Very sincerely,


Business Manager of Bureau.

Enclosure.



MEMORANDUM FOR THE SECRETARY

Reference is made to your memorandum of July 10 regarding the request for a copy of the report of the Committee on the activities of the Bureau of Plant Industry, in which we have indicated that no copies of the report are available for distribution by this Bureau.

We are forwarding herewith a copy of the new Directory of the activities of the Bureau of Plant Industry, in which we have indicated that no copies of the report are available for distribution by this Bureau. We request that no copies be distributed that can be sent with this list.

Very truly yours,
Director

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

REAL ESTATE OFFICE

July 10, 1936.

MEMORANDUM FOR THE CHIEF CLERK OF BUREAU AND OFFICE.

Reference is made to the Circular Letter from the Bureau of the Budget, under date of June 30, requesting information as to the acquisition of real property by the Federal Government. In this connection the Procurement Division has requested to be advised at the earliest possible date as to the number of questionnaires that will be needed in reporting real property acquired by joint means. Three copies of the form will be required in reporting each parcel acquired--two for transmittal to the Procurement Division and one for retention in this office. In addition the Procurement Division has requested that they be supplied with a list of each Bureau's projects and their locations, together with any maps that may be available. It will, therefore, be appreciated if the information requested can be forwarded to this office on or before July 15 for transmittal to the Procurement Division.

Joseph Haley,
Real Estate Officer.

FILED

★ NOV 10 1936 B

Please return to the
Secretary's File Room

November 6, 1936.

Memorandum for Mr. G. M. Richards, ✓
Weather Bureau

Dear Mr. Richards:

Reference is made to memorandum dated July 10, 1936, addressed to Chief Clerks of Bureaus and Offices in which it was requested that Forms FSC 12-1 be submitted showing the real property held as of June 30, 1936.

It will be appreciated if you will arrange to complete the report of your Bureau as soon as possible as the reports were due on September 15, 1936.

Very truly yours,

Joseph Haley,
Real Estate Officer.

FILED

RECEIVED

SEP 10 1938

U.S. DEPT. OF JUSTICE

SEP 10 1938

SEP 10 1938

SEP 10 1938

SEP 10 1938

SEP 10 1938

SEP 10 1938

SEP 10 1938

SEP 10 1938

SEP 10 1938

SEP 10 1938

SEP 10 1938

FILED

★ NOV 10 1936 B

Please return to the
Secretary's File Room

November 6, 1936.

Memorandum for Mr. David G. White,
Forest Service

Dear Mr. White:

Reference is made to memorandum dated July 10, 1936, addressed to Chief Clerks of Bureaus and Offices in which it was requested that Form PNC-13-A be submitted showing the real property held as of June 30, 1936.

It will be appreciated if you will arrange to complete the report of your service as soon as possible as the reports were due on September 15, 1936.

Very truly yours,

Joseph Haley,
Real Estate Officer.

THE UNIVERSITY OF CHICAGO

1910-1911

1907 11 11

1. The first step is to identify the problem or goal. This involves understanding the current situation and what needs to be achieved.

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED EXCEPT WHERE SHOWN OTHERWISE

FILED

★ OCT 9 - 1936 P

October 8, 1936.

Please return to the
Secretary's File Room

Major Wrenn,
Section of Space Control,
Procurement Division,
Treasury Department,
Washington, D. C.

Dear Major Wrenn:

Reference is made to the Federal Real Estate Reports forwarded to you by this office for the Bureau of Plant Industry. It has been found in rechecking the reports that the following changes should be made:

California, Butte County, Chico

Under "Remarks" (No. 11) the figure \$36.52 should read \$36.82.

Florida, Orange County, Orlando

Under No. 10, "Percent Fair Market Value", the figure 68.22 should read 68.82.

North Carolina, Pender County, Willard

Under "Remarks" cooperative agreement covering the second 20 acres of land should read from "July 1, 1926, to June 30, 1946", instead of June 1, 1926, to July 30, 1946.

Very truly yours,

Joseph Malay,
Real Estate Officer.

cc: Plant Industry. *DM*
cas/mnl

FILED

October 8, 1936

OCT 9 - 1936

Please return to the
Secretary's File Room

Major Warren,
Section of Space Control,
Procurement Division,
Treasury Department,
Washington, D. C.

Dear Major Warren:

Reference is made to the Federal Real Estate Records for-
warded to you by this office for the Bureau of Land Industry.
It has been found in checking the reports that the following
changes should be made:

California, Butte County, Chico

Under "Remarks" (No. 11) the figure 176.52
should read 276.82.

Florida, Citrus County, Orlando

Under No. 10, "Percent Fair Market Value",
the figure 68.32 should read 68.32.

North Carolina, Lenoir County, Willard

Under "Remarks" cooperative agreement covering
the second 50 acres of land should read from
"July 1, 1926, to June 30, 1926", instead of
"June 1, 1926, to July 30, 1926".

Very truly yours,

Joseph Halsey,
Real Estate Officer.

cc: Plant Industry.
cas/mni

UNITED STATES DEPARTMENT OF AGRICULTURE

BUREAU OF PLANT INDUSTRY

WASHINGTON

J

OFFICE OF CHIEF OF BUREAU

October 6, 1936.

MEMORANDUM FOR MR. JOSEPH HALEY.

Dear Mr. Haley:

Reference is made to the Federal Real Estate Reports of the Bureau of Plant Industry, which were forwarded to you with our letter of September 2. Will you kindly make the following changes on your copy of the report:

California, Butte County, Chico

Under "Remarks" (No. 11) the figure \$36.52 should read \$36.82.

Florida, Orange County, Orlando

Under No. 10, "Percent Fair Market Value", the figure 68.22 should read 68.82.

North Carolina, Pender County, Willard

Under "Remarks" cooperative agreement covering the second 20 acres of land should read from "July 1, 1926, to June 30, 1946", instead of June 1, 1926, to July 30, 1946.

A copy of this memorandum is enclosed for the information of the Procurement Division of the Treasury Department.

Very sincerely,


Business Manager of Bureau.

Enclosure.

2, 1938.

the Federal Seal Water Report of
the Federal Seal Water Report of
the Federal Seal Water Report of
the Federal Seal Water Report of

Business Report of Federal

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C.

REAL ESTATE OFFICER

23
July 25, 1936.

MEMORANDUM FOR CHIEFS OF BUREAUS:

Referring to the letter from the Acting Director of the Bureau of the Budget, dated June 30, 1936, there is attached a ~~copy of the instructions for submitting information in regard to Government owned real property within the continental limits of the United States.~~ A supply of forms PSC-13-A "Record of Federal Real Estate" ~~have also been forwarded to your Bureau.~~ The reports should be submitted to this office in triplicate not later than August 25, 1936, in order that they may be assembled and forwarded to the Procurement Division to reach there by September 1. As the forms are completed they should be forwarded to this office (not direct to the Procurement Division), where one copy will be detached for the Department's records. Reports received from field offices should be checked administratively before they are released.

In submitting data, the request in the fourth paragraph of Acting Director Bell's letter should also be complied with.

We will have frequent contacts with the Section of Space Control, Procurement Division, and will be glad to answer inquiries. Information not available here will be obtained promptly for you from the Procurement Division.

Joseph Haley
Real Estate Officer.

Attachment.

Full instructions are printed on the reverse side of this form.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C.

REAL ESTATE OFFICER

Attch
Repts.

July 27, 1936

INSTRUCTIONS FOR OFFERS OF BIDDING

Referring to the letter from the Acting Director of the Bureau of the Budget, dated June 30, 1936, there is forwarded herewith a supply of the revised form FPM-13-2 "Request of Federal Seal Bids." Full instructions are printed on the reverse side of this form. The requests should be submitted to this office in triplicate not later than August 25, 1936, in order that they may be assembled and forwarded to the Procurement Division to reach there by September 1. As the forms are completed they should be forwarded to this office (not direct to the Procurement Division), where one copy will be retained for the Department's records. Reports received from field offices should be checked administratively before they are released.

In submitting bids, the request in the fourth paragraph of Acting Director Bell's letter should also be supplied with.

We will have frequent contact with the Section of Space Control, Procurement Division, and will be glad to answer inquiries. Information not available here will be obtained promptly for you from the Procurement Division.

Joseph Haley,
Real Estate Officer.

(Enclosure)

THE UNIVERSITY OF CHICAGO
LIBRARY

1900

1900

1900

THE UNIVERSITY OF CHICAGO
LIBRARY
1900

1900

1900

1900

1900

TREASURY DEPARTMENT
PROCUREMENT DIVISION
SECTION OF SPACE CONTROL

ORD OF FEDERAL REAL ESTATE

County _____ City _____

Department or agency _____

How acquired _____

acres. _____ acres. { Total acres _____
(Otherwise acquired) { Total sq. ft. _____

9. Cost of improvements as of June 30, 1936. \$ _____

Estimated cost to complete. \$ _____

11. Tax rates:

Land _____ \$ _____

State _____ \$ _____

Improvements _____ \$ _____

County _____ \$ _____

Total _____ \$ _____

City or town _____ \$ _____

Percent fair market value. % _____

School districts _____ \$ _____

Fair market value _____ \$ _____

Other civil divisions _____ \$ _____

TREASURY DEPARTMENT
PROCUREMENT DIVISION
SECTION OF SPACE CONTROL

RECORD OF FEDERAL REAL ESTATE

1. State _____ County _____ City _____

2. Name of property _____

3. Custody—Bureau of _____ Department or agency _____

4. Acquired _____ 5. How acquired _____
(Year or period)6. Area _____ acres. _____ acres. { Total acres _____
(Public domain) (Otherwise acquired) { Total sq. ft. _____

7. Use _____

8. Cost of land \$ 8 9. Cost of improvements as of June 30, 1936 \$ _____*to enter cost under*
remarks. Estimated cost to complete \$ _____

10. Assessed valuation:

11. Tax rates:

Land _____ \$ _____

State _____ \$ _____

Improvements _____ \$ _____

County _____ \$ _____

Total _____ \$ _____

City or town _____ \$ _____

Percent fair market value % _____

School districts _____ \$ _____

Fair market value _____ \$ _____

Other civil divisions _____ \$ _____

Total _____ \$ _____

Estimated tax levy _____ \$ _____

12. Location _____

Is property urban or rural? _____

13. Improvements _____

14. What land and improvements are in excess of needs? _____

15. Fiscal year 1936—Number of employees *Barley average* _____ Other occupants _____ Total _____

16. June 30, 1936—Number of employees _____ Other occupants _____ Total _____

REMARKS:

INSTRUCTIONS FOR MAKING ENTRIES ON "RECORD OF FEDERAL REAL ESTATE"

Reports are to be submitted in duplicate (original white, duplicate yellow) of all real estate within the Continental limits of the United States, which was acquired prior to June 30, 1936. As the forms are completed they should be forwarded to the Procurement Division, Treasury Department, attention—Section of Space Control. All reports must be filed not later than September 15, 1936.

Whenever, for the purpose of submitting the data there is a question of jurisdiction between two or more agencies a decision should be made so that the report will be filed by one agency and duplication of records avoided.

Reports are not required on real estate acquired as the result of loaning operations of a Federal agency and upon which an agency pays taxes to a State, county, municipality, or other public jurisdiction.

For the purpose of facilitating the use of Form PSC-13-A "Record of Federal Real Estate" the following instructions are issued:

1. "STATE."—Enter the State and county in which the property is situated and when it is in a city, town, or village the name should be entered. Should the tract be situated in two or more counties, separate sheets should be used for each county; if part lies in city and part in county use separate sheets.

2. "NAME OF PROPERTY."—Enter the title or designation by which the property is known, as "Post Office and Courthouse", "Shenandoah National Park", "Fort McPherson", etc.

3. "CUSTODY OR CONTROL."—Enter the name of the bureau, unit, division, section, etc., having custody or control of the property, and the department, agency, or establishment, as "Bureau of Fisheries, Department of Commerce."

4. "DATE ACQUIRED."—Enter the year in which the property was acquired, or if comprising several parcels obtained at different times, enter the period, as "1882-95."

5. "HOW ACQUIRED."—Enter the method of acquisition, by the following designation and numerals where applicable; or by insertion of the appropriate designation:

- | | |
|--|-------------------|
| 1. Condemnation. | 7. Public domain. |
| 2. Devise. | 8. Purchase. |
| 3. Donation. | 9. Reclaimed. |
| 4. Exchange. | 10. Seizure. |
| 5. Forfeiture. | |
| 6. Judicial process or otherwise in collection of debts. | |

6. "AREA."—Enter the total area in acres, listing separately the acres acquired from the Public Domain and the acres otherwise acquired. (Note 5).

Where square feet is the customary measurement, enter the number of such.

7. "USE."—Enter first the present predominant use of the property, together with not more than two or three additional minor uses if there be such, by the following designation and numerals where applicable, or by insertion of the appropriate designation:

- | | |
|--|---|
| (1) Administration of Federal affairs. | (31) Land reclamation. |
| (2) Administration of justice. | (32) National defense—Army. |
| (3) Air commerce. | (33) National defense—Navy. |
| (4) Care of aged and infirm. | (34) Power development. |
| (5) Care of aliens. | (35) Prevention of smuggling. |
| (6) Care of deaf and blind. | (36) Printed matter. |
| (7) Care of Indians. | (37) Production or storage of public moneys and assays. |
| (8) Care of insane. | (38) Protection of public health. |
| (9) Care of prisoners. | (39) Railway commerce. |
| (10) Care of the sick. | (40) Recreation. |
| (11) Care of veterans. | (41) Rural resettlement. |
| (12) Collecting revenue. | (42) Storage and warehousing. |
| (13) Communication by postal service. | (43) Surveys and maps. |
| (14) Communication by telephone, telegraph, and radio. | (44) Water commerce. |
| (15) Conservation of big game. | (45) Weather forecasts. |
| (16) Conservation of bird life. | |
| (17) Conservation of fish life. | |
| (18) Conservation of forests. | |
| (19) Conservation of mineral resources. | |
| (20) Conservation of petroleum resources. | |
| (21) Conservation of other plant life. | |
| (22) Conservation of scenic resources and memorials. | |
| (23) Conservation of soil. | |
| (24) Enactment of legislation. | |
| (25) Education. | |
| (26) Experiments and tests. | |
| (27) Flood control. | |
| (28) Highway commerce. | |
| (29) Housing. | |
| (30) Interment of the dead. | |

8. "COST OF LAND."—Enter the cost of land, including improvements thereon at the times of acquisition, regardless of whether some or all of the improvements have been destroyed.

9. "COST OF IMPROVEMENTS."—Enter the original cost of the Federal improvements, together with the cost of subsequent additions and betterments as of June 30, 1936. Where funds are available and project is in process by contract, day labor or otherwise, enter the estimated amount to complete such.

10. "ASSESSED VALUATION."—The analysis to be made from data submitted on these forms will be available for use in the study of taxation. As assessed value is the basis for taxes, it is important that estimates of value be furnished on the same basis as adjoining or similar property is assessed for tax purposes in this locality.

Enter separately the estimated assessed value of the land, the improvements and the total as of June 30, 1936.

It may be necessary to seek the cooperation of the assessors in the localities in which the property is situated in order to estimate the assessed values. Each assessing authority in

practice may assess a property at some percentage, as 80 or 50 percent of its fair market value. This percent should be obtained and entered and the fair market value computed and entered. However, if it is not possible to obtain such cooperation, then it may become necessary to estimate the fair market value of the land and improvements, ascertain from the assessors the percentage of assessed value to fair market value employed, and enter the assessed value so computed, which will give a figure comparable to the assessed value of adjoining or similar properties that are recorded on the assessment rolls for tax purposes.

In instances where comparable assessed values are not available or cannot be computed as above, the fair market value of the land and improvements should be entered, in which cases strike out the words "assessed valuation" and substitute therefor "fair market value."

Where it is apparent that the assessed valuation as estimated and entered is inconsistent with the fair market value of the property, a note should be made under "Remarks", including an estimate of such fair market value.

11. "TAXES."—It is important in the studies that will be made to determine the estimated amount of revenue lost by taxing jurisdictions due to Federal tax-exempt properties. To arrive at these estimates, it will probably be necessary for agents having custody of Federal property to seek the opinion of taxing authorities.

From information obtained from such sources, enter the total tax rate per \$100, distributed into State, county, city, or town, school districts, and other civil divisions, which would apply to the property reported if it were in private ownership. Also enter under "Estimated Tax Levy" the amount of annual taxes which would be levied against this property if it were in private ownership.

12. "LOCATION."—Enter a description sufficient to identify the property; if urban, give name of street and number; if rural, give section, township, range and meridian, or other adequate description. Also enter either "urban" or "rural" dependent on the location being within or outside of the boundaries of a city, town, or village.

13. "IMPROVEMENTS."—Enter a brief description of the more important improvements, and where practicable the number of structures and utilities or such information as will disclose the extent, by the following designation and numerals where applicable, or by insertion of the appropriate designation:

- | | |
|-------------------------------|--------------------------------------|
| (1) Abbatoirs. | (63) Jetties. |
| (2) Auditoriums. | (64) Laboratories. |
| (3) Administration buildings. | (65) Lavatories. |
| (4) Animal houses. | (66) Launchways. |
| (5) Apartments. | (67) Landing fields. |
| (6) Appraisers stores. | (68) Laundries. |
| (7) Arsenals. | (69) Levees. |
| (8) Asylums. | (70) Libraries. |
| (9) Assay offices. | (71) Lifesaving stations. |
| (10) Bakeries. | (72) Lighthouses. |
| (11) Barns. | (73) Magazines. |
| (12) Barracks. | (74) Mess halls. |
| (13) Beacons for airways. | (75) Mints. |
| (14) Boat houses. | (76) Monuments. |
| (15) Border stations. | (77) Museums. |
| (16) Bulkheads. | (78) Navigation aids. |
| (17) Breakwaters. | (79) Office buildings. |
| (18) Bridges. | (80) Penitentiaries. |
| (19) Canals. | (81) Post exchanges. |
| (20) Cemeteries. | (82) Postoffices. |
| (21) Chapels. | (83) Postoffices and court-houses. |
| (22) Chemical plants. | (84) Postoffices and custom-houses. |
| (23) Clubs. | (85) Power lines. |
| (24) Comfort stations. | (86) Power plants. |
| (25) Courthouses. | (87) Pump houses. |
| (26) Customhouses. | (88) Quarantine stations. |
| (27) Dams. | (89) Quay walls. |
| (28) Depots. | (90) Radio stations. |
| (29) Dispensaries. | (91) Railways. |
| (30) Dormitories. | (92) Recreation buildings. |
| (31) Drainage. | (93) Reformatories. |
| (32) Dwellings. | (94) Refrigerators. |
| (33) Drill halls. | (95) Reservoirs. |
| (34) Dry docks. | (96) Retaining walls. |
| (35) Electric substation. | (97) Revetments. |
| (36) Experiment station. | (98) Rifle ranges. |
| (37) Farms. | (99) Rip rap. |
| (38) Fences. | (100) Round houses. |
| (39) Fish-cultural station. | (101) Sanatoriums. |
| (40) Firebreaks. | (102) Schools. |
| (41) Fire lookout towers. | (103) Seawalls. |
| (42) Fire stations. | (104) Sewers. |
| (43) Foundries. | (105) Septic tanks. |
| (44) Fumigation houses. | (106) Shops. |
| (45) Gaging stations. | (107) Signal stations. |
| (46) Garages. | (108) Soil-erosion stations. |
| (47) Gas works. | (109) Spillways. |
| (48) Grading. | (110) Steam lines. |
| (49) Greenhouses. | (111) Storage sheds. |
| (50) Guard stations. | (112) Tanks. |
| (51) Gymnasiums. | (113) Telephone and telegraph lines. |
| (52) Hangars. | (114) Theaters. |
| (53) Heating plants. | (115) Trails. |
| (54) Hospitals. | (116) Walks. |
| (55) Highways. | (117) Wells. |
| (56) Ice houses. | (118) Warehouses. |
| (57) Immigration stations. | (119) Water development. |
| (58) Inspection stations. | (120) Water systems. |
| (59) Incinerators. | (121) Wharves. |
| (60) Infirmaries. | |
| (61) Irrigation. | |
| (62) Jails. | |

14. "EXCESS NEEDS."—Enter by description or otherwise what land and improvements are surplus to actual needs.

15. "NUMBER OF PERSONS."—Enter separately the average number of Federal employees engaged on, and other persons occupying, the property during the fiscal year 1936.

16. Also enter separately the number of Federal employees engaged on, and other persons occupying, the property on June 30, 1936.

"REMARKS."—If it is necessary to clarify or expand the entries beyond the space provided, make such notations under Remarks.

BUREAU OF THE BUDGET

Washington

June 30, 1936.

TO THE HEADS OF EXECUTIVE DEPARTMENTS, INDEPENDENT ESTABLISHMENTS,
AND OTHER GOVERNMENT AGENCIES:

At a meeting of the National Emergency Council on December 17, 1935, the President appointed a Committee, composed of the Attorney General, The Secretary of the Treasury, and the Acting Director of the Bureau of the Budget, to make a study of the problem arising from the acquisition of real property by the Federal Government and the consequent loss of tax revenues by the States and lesser political units because of the exemption of such property from State and local taxation.

To enable the Committee to make an adequate study of the question of taxation, or compensation in lieu of taxation, on Federally-owned real property, it will be necessary for the Committee to have information as to the extent, value, and use of all such property within the continental limits of the United States. For this purpose a questionnaire has been prepared, copies of which and of the accompanying memorandum are attached herewith.

Each department, establishment, and agency of the Government having control or custody of Federally-owned lands and improvements thereon is requested to fill-out questionnaires for such lands and improvements, in accordance with the instructions of the accompanying memorandum. Copies of the questionnaire and memorandum will be supplied by the Procurement Division of the Treasury Department, and the filled-out questionnaires will be returned to that agency. Inquiries regarding the information requested should also be directed to the Procurement Division.

The Committee also desires an expression of your opinion (to accompany the filled-out questionnaires) as to the extent to which present payments by the Federal Government, or the benefits of Federal ownership, compensate the State or political subdivision for loss of tax revenue.

In addition to the need for the requested information for the purpose of this tax study, it is believed that the collection and classification of this data will supply a complete and centralized inventory of Federal real property that can be utilized to advantage in future governmental operations. Your cooperation, therefore, in securing this data will be greatly appreciated.

D. W. BELL,
Acting Director of the
Bureau of the Budget

INSTRUCTIONS FOR MAKING ENTRIES ON "RECORD OF FEDERAL REAL ESTATE"

Reports are to be submitted in duplicate of all real estate within the Continental limits of the United States, which was acquired prior to June 30, 1936. As the forms are completed they should be forwarded to the Procurement Division, Treasury Department, attention - Section of Space Control. All reports must be filed not later than September 1, 1936.

Whenever, for the purpose of submitting the data there is a question of jurisdiction between two or more agencies a decision should be made so that the report will be filed by one agency and duplication of records avoided.

Reports are not required on real estate acquired as the result of loaning operations of a Federal agency and upon which an agency pays taxes to a state, county, municipality or other public jurisdiction.

For the purpose of facilitating the use of Form PSC-13-A "Record of Federal Real Estate" the following are issued:

INSTRUCTIONS

1. "State" - Enter the State and County in which the property is situated and when it is in a city, town or village the name should be entered. Should the tract be situated in two or more counties, separate sheets should be used for each county; if part lies in city and part in county use separate sheets.
2. "Name of Property" - Enter the title or designation by which the property is known as "Postoffice and Courthouse", "Shenandoah National Park", "Fort McPherson", etc.
3. "Custody or Control" - Enter the name of the Unit, Bureau, Division, Section, etc., having custody or control of the property, and the Department, Agency or Establishment as "Bureau of Fisheries, Department of Commerce".
4. "Date Acquired" - Enter the year in which the property was acquired, or if comprising several parcels obtained at different times, enter the period as "1882-1895".
5. "How Acquired" - Enter the method of acquisition, by the following designation and numerals where applicable; or by insertion of the appropriate designation.

1 - condemnation	7 - public domain
2 - devise	8 - purchase
3 - donation	9 - reclaimed
4 - exchange	10 - seizure
5 - forfeiture	
6 - judicial process or otherwise in collection of debts	
6. "Area" - Enter the total area in acres or square feet.

7. "Use" - Enter first the present predominant use of the property, together with not more than two or three additional minor uses if there be such, by the following designation and numerals where applicable, or by insertion of the appropriate designation.

- | | |
|---|-------------------------------|
| 1-Enactment of Legislation | 26-Care of Aged and Infirm |
| 2-Administration of Federal Affairs | 27-Care of the Deaf and Blind |
| 3-Administration of Justice | 28-Care of Indians |
| 4-National Defense - Army | 29-Care of the Insane |
| 5-National Defense - Navy | 30-Care of Prisoners |
| 6-Collecting Revenue | 31-Care of the Sick |
| 7-Prevention of Smuggling | 32-Care of Veterans |
| 8-Production or Storage of Pub. Moneys and Assays | 33-Flood Control |
| 9-Communication by Postal Service | 34-Land Reclamation |
| 10-Communication by Tel., Tel. & Radio | 35-Power Development |
| 11-Protection of Public Health | 36-Education |
| 12-Air Commerce | 37-Housing |
| 13-Railway Commerce | 38-Interment of the Dead |
| 14-Highway Commerce | 39-Experiments and Tests |
| 15-Water Commerce | 40-Surveys and Maps |
| 16-Conservation of Animal Life | 41-Weather Forecasts |
| 17-Conservation of Bird Life | 42-Storage and Warehousing |
| 18-Conservation of Fish Life | 43-Printed Matter |
| 19-Conservation of Forests | 44-Recreation |
| 20-Conservation of Other Plant Life | |
| 21-Conservation of Mineral Resources | |
| 22-Conservation of Petroleum Resources | |
| 23-Conservation of Soil | |
| 24-Conservation of Scenic Resources | |
| and Memorials | |
| 25-Care of Aliens | |

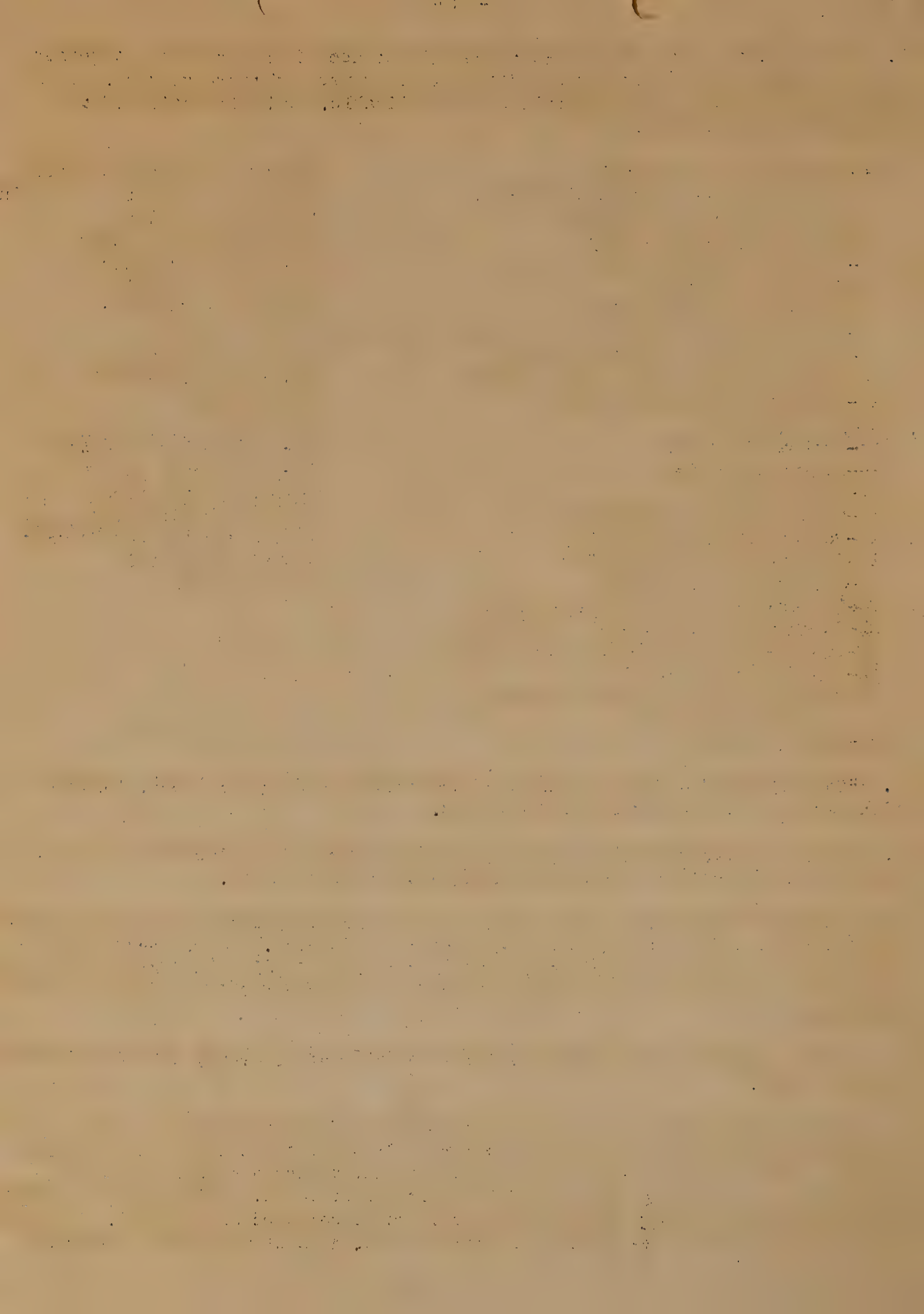
8. "Cost of Land" - Enter the cost of acquiring the original tract, together with costs of all subsequent acquisitions.

9. "Cost of Improvements" - Enter the original cost of the improvements, together with the cost of subsequent additions and betterments.

10. "Assessed Valuation" - The analysis to be made from data submitted on these forms will be available for use in the study of taxation. As assessed value is the basis for taxes, it is important that estimates of value be furnished on the same basis as adjoining or similar property is assessed for tax purposes in this locality.

Enter separately the estimated assessed value of the land, the improvements and the total.

It may be necessary to seek the cooperation of the assessors in the localities in which the property is situated in order to estimate the assessed values. Each assessing authority in practice may assess a property at some percentage, as 80 or 50 per cent of its fair market value. This per cent should be obtained and entered and the fair market value computed and entered. However, if it is not possible to obtain such cooperation, then it may become necessary



to estimate the fair market value of the land and improvements, ascertain from the assessors the percentage of assessed value to fair market value employed and enter the assessed value so computed which will give a figure comparable to the assessed value of adjoining or similar properties that are recorded on the assessment rolls for tax purposes.

In instances where comparable assessed values are not available or cannot be computed as above, the fair market value of the land and improvements should be entered, recording the name of the appraiser and the date of the appraisal, in which cases strike out the words "assessed valuation" and substitute therefor "fair market value".

11. "Location" - Enter a description sufficient to identify the property; if urban give name of street and number; if rural, give section, township, range and meridian or other adequate description. Also enter either "urban" or "rural" dependent on the location being within or outside of the boundaries of a city, town or village.

12. "Improvements" - Enter a brief description of the more important improvements, and where practicable the number of structures and utilities or such information as will disclose the extent, by the following designation and numerals where applicable, or by insertion of the appropriate designation.

1 - Abbatoirs	31 - Drainage	61 - Irrigation
2 - Auditoriums	32 - Dwellings	62 - Jails
3 - Administration Bldgs.	33 - Drill Halls	63 - Jetties
4 - Animal Houses	34 - Dry Docks	64 - Laboratories
5 - Apartments	35 - Elec. Sub. Sta.	65 - Lavatories
6 - Appraisers Stores	36 - Experiment Sta.	66 - Launchways
7 - Arsenals	37 - Farms	67 - Landing Fields
8 - Asylums	38 - Fences	68 - Laundries
9 - Assay Offices	39 - Fish Cultural Sta.	69 - Levees
10 - Bakeries	40 - Firebreaks	70 - Libraries
11 - Barns	41 - Fire Lookout Towers	71 - Life Saving Sta.
12 - Barracks	42 - Fire Stations	72 - Lighthouses
13 - Beacons for Airways	43 - Foundries	73 - Magazines
14 - Boat Houses	44 - Fumigation Houses	74 - Mess Halls
15 - Border Stations	45 - Gaging Stations	75 - Mints
16 - Bulkheads	46 - Garages	76 - Monuments
17 - Breakwaters	47 - Gas Works	77 - Museums
18 - Bridges	48 - Grading	78 - Navigation Aids
19 - Canals	49 - Greenhouses	79 - Office Buildings
20 - Cemeteries	50 - Guard Stations	80 - Penitentiaries
21 - Chapels	51 - Gymnasiums	81 - Post Exchanges
22 - Chemical Plants	52 - Hangars	82 - Postoffices
23 - Clubs	53 - Heating Plants	83 - Postoffices & Courthouses
24 - Comfort Stations	54 - Hospitals	84 - Postoffices & Custom Houses
25 - Courthouses	55 - Highways	85 - Power Lines
26 - Custom Houses	56 - Ice Houses	86 - Power Plants
27 - Dams	57 - Immigration Sta.	87 - Pump Houses
28 - Depots	58 - Inspection Sta.	88 - Quarantine Sta.
29 - Dispensaries	59 - Incinerators	89 - Quay Walls
30 - Dormitories	60 - Infirmaries	90 - Radio Stations



91 - Railways	101 - Sanatoriums	111 - Storage Sheds
92 - Recreation Bldgs.	102 - Schools	112 - Tanks
93 - Reformatories	103 - Seawalks	113 - Tel. & Tel. Lines
94 - Refrigerators	104 - Sewers	114 - Theatres
95 - Reservoirs	105 - Septic Tanks	115 - Trails
96 - Retaining Walls	106 - Shops	116 - Walks
97 - Revetments	107 - Signal Stations	117 - Wells
98 - Rifle Ranges	108 - Soil Erosion Sta.	118 - Warehouse
99 - Rip Rap	109 - Spillways	119 - Water Development
100 - Round Houses	110 - Steam Lines	120 - Water Systems
		121 - Wharves

13. "Excess Needs" - Enter by description or otherwise that portion of the property which is surplus to actual needs.

14. "Number of Persons" - Enter separately the average number of Federal employees engaged on, and other persons occupying, the property during the fiscal year 1936. Also enter separately the average number of Federal employees engaged on, and other persons occupying, the property on June 30, 1936.

"Remarks" - If it is necessary to clarify or expand the entries beyond the space provided, make such notations under Remarks.



RECORD OF FEDERAL REAL ESTATE

- | | | |
|-----------------------------|-------------------|----------------------|
| 1. State | County | City |
| 2. Name of Property | | |
| 3. Custody or Control of | Unit of Bureau | Department or Agency |
| 4. Acquired (date or years) | 5. How acquired ? | |
| 6. Total Area | Acres | Square Feet |
| 7. Use | | |

Is property used for Federal purposes ?

- | | | |
|--------------------------|----|----------------------------------|
| 8. Cost of Land | \$ | 10. Estimated Assessed Valuation |
| | | Land |
| 9. Cost of Improve-ments | \$ | Improvements |
| | | Total |
| Total | \$ | % Fair Value |
| | | Fair Value |

Appraiser

Date

11. Location

Is property urban or rural ?

12. Improvements

13. What portion of the land or improvements is in excess of the needs of this agency ?

- 14.(a) Give the average number of Federal employees engaged on the property during the Fiscal year 1936 and the approximate number on June 30, 1936.

- (b) Give the average number of other persons on the property during the Fiscal Year 1936 and the approximate number on June 30, 1936.

Remarks

Signed

Date

INSTRUCTIONS FOR MAKING ENTRIES ON "RECORD OF FEDERAL REAL ESTATE"

Reports are to be submitted in duplicate (original on white and duplicate on colored paper) of all real estate within the Continental limits of the United States, which was acquired prior to June 30, 1936. As the forms are completed they should be forwarded to the Procurement Division, Treasury Department, attention - Section of Space Control. All reports must be filed not later than September 1, 1936.

Whenever, for the purpose of submitting the data there is a question of jurisdiction between two or more agencies a decision should be made so that the report will be filed by one agency and duplication of records avoided.

Reports are not required on real estate acquired as the result of loaning operations of a Federal agency and upon which an agency pays taxes to a state, county, municipality or other public jurisdiction.

For the purpose of facilitating the use of Form PSC-13-A "Record of Federal Real Estate" the following instructions are issued:

1. "State" - Enter the State and County in which the property is situated and when it is in a city, town or village the name should be entered. Should the tract be situated in two or more counties, separate sheets should be used for each county; if part lies in city and part in county use separate sheets.
2. "Name of Property" - Enter the title or designation by which the property is known as "Postoffice and Courthouse", "Shenandoah National Park", "Fort McPherson", etc.
3. "Custody or Control" - Enter the name of the Bureau, Unit, Division, Section, etc., having custody or control of the property, and the Department, Agency or Establishment as "Bureau of Fisheries, Department of Commerce".
4. "Date Acquired" - Enter the year in which the property was acquired, or if comprising several parcels obtained at different times, enter the period as "1882-1895".
5. "How Acquired" - Enter the method of acquisition, by the following designation and numerals where applicable; or by insertion of the appropriate designation.

- | | |
|--|-------------------|
| 1 - condemnation | 7 - public domain |
| 2 - devise | 8 - purchase |
| 3 - donation | 9 - reclaimed |
| 4 - exchange | 10 - seizure |
| 5 - forfeiture | |
| 6 - judicial process or otherwise in collection of debts | |

6. "Area" - Enter the total area in acres, listing separately the acres acquired from the Public Domain and the acres otherwise acquired.
(Note 5)

Reports are to be submitted in duplicate (original on white and duplicate on colored paper) of all real estate within the Continental limits of the United States, which was acquired prior to June 30, 1936. As the forms are completed they should be forwarded to the Procurement Division, Treasury Department, attention - Section of Space Control. All reports must be filed not later than September 1, 1936.

Whenever, for the purpose of submitting the data there is a question of jurisdiction between two or more agencies a decision should be made so that the report will be filed by one agency and duplication of records avoided.

Reports are not required on real estate acquired as the result of loaning operations of a Federal agency and upon which an agency pays taxes to a state, county, municipality or other public jurisdiction.

For the purpose of facilitating the use of Form FSC-13-A "Record of Federal Real Estate" the following instructions are issued:

1. "State" - Enter the State and County in which the property is situated and when it is in a city, town or village the name should be entered. Should the tract be situated in two or more counties, separate sheets should be used for each county; if part lies in city and part in county use separate sheets.
2. "Name of Property" - Enter the title or designation by which the property is known as "Postoffice and Court House", "Shamashah National Park", "Fort McPherson", etc.
3. "Custody or Control" - Enter the name of the Bureau, Unit, Division, Section, etc., having custody or control of the property, and the Department, Agency or Establishment as "Bureau of Fisheries, Department of Commerce".
4. "Date Acquired" - Enter the year in which the property was acquired, or if comprising several parcels obtained at different times, enter the period as "1882-1895".
5. "How Acquired" - Enter the method of acquisition, by the following designation and numerals where applicable; or by insertion of the appropriate designation.

- | | |
|--|-------------------|
| 1 - condemnation | 7 - public domain |
| 2 - devise | 8 - purchase |
| 3 - donation | 9 - reclaimed |
| 4 - exchange | 10 - seizure |
| 5 - forfeiture | |
| 6 - judicial process or otherwise in collection of debts | |

6. "Area" - Enter the total area in acres, listing separately the acres acquired from the Public Domain and the acres...

Where square feet is the customary measurement, enter the number of such.

7. "Use" - Enter first the present predominant use of the property, together with not more than two or three additional minor uses if there be such, by the following designation and numerals where applicable, or by insertion of the appropriate designation.

- | | |
|--|--------------------------------|
| 1 - Enactment of Legislation | 25- Care of Aliens |
| 2 - Administration of Federal Affairs | 26- Care of Aged and Infirm |
| 3 - Administration of Justice | 27- Care of the Deaf and Blind |
| 4 - National Defense - Army | 28- Care of Indians |
| 5 - National Defense - Navy | 29- Care of the Insane |
| 6 - Collecting Revenue | 30- Care of Prisoners |
| 7 - Prevention of Smuggling | 31- Care of the Sick |
| 8 - Production or Storage of Pub. Moneys
and Assays | 32- Care of Veterans |
| 9 - Communication by Postal Service | 33- Flood Control |
| 10 - Communication by Tel., Tel. & Radio | 34- Land Reclamation |
| 11 - Protection of Public Health | 35- Power Development |
| 12 - Air Commerce | 36- Education |
| 13 - Railway Commerce | 37 - Housing |
| 14- Highway Commerce | 38- Rural Resettlement |
| 15 - Water Commerce | 39- Interment of the Dead |
| 16 - Conservation of Big Game | 40- Experiments and Tests |
| 17 - Conservation of Bird Life | 41- Surveys and Maps |
| 18 - Conservation of Fish Life | 42- Weather Forecasts |
| 19 - Conservation of Forests | 43- Storage and Warehousing |
| 20 - Conservation of Other Plant Life | 44- Printed Matter |
| 21 - Conservation of Mineral Resources | 45- Recreation |
| 22 - Conservation of Petroleum Resources | |
| 23 - Conservation of Soil | |
| 24 - Conservation of Scenic Resources
and Memorials | |

8. "Cost of Land" - Enter the cost of land, including improvements thereon at the times of acquisition, regardless of whether some or all of the improvements have been destroyed.

9. "Cost of Improvements" - Enter the original cost of the Federal improvements, together with the cost of subsequent additions and betterments as of June 30, 1936. Where funds are available and project is in process by contract, day labor or otherwise, enter the estimated amount to complete such.

10. "Assessed Valuation" - The analysis to be made from data submitted on these forms will be available for use in the study of taxation. As assessed value is the basis for taxes, it is important that estimates of value be furnished on the same basis as adjoining or similar property is assessed for tax purposes in this locality.

Enter separately the estimated assessed value of the land, the improvements and the total as of June 30, 1936.

Enter separately the estimated assessed value of the land, the improvements and the total as of June 30, 1936.

10. "Assessed Valuation" - The analysis to be made from data submitted on these forms will be available for use in the study of taxation. As assessed value is the basis for taxes, it is important that estimates of value be furnished on the same basis as adjoining or similar property is assessed for tax purposes in this locality.

9. "Cost of Improvements" - Enter the original cost of the Federal improvements, together with the cost of subsequent additions and betterments as of June 30, 1936. Where funds are available and projects are in process by contract, day labor or otherwise, enter the estimated amount to complete such.

8. "Cost of Land" - Enter the cost of land, including improvements thereon at the time of acquisition, regardless of whether some or all of the improvements have been destroyed.

- and Memorials
- 24 - Conservation of Scenic Resources
 - 23 - Conservation of Soil
 - 22 - Conservation of Petroleum Resources
 - 21 - Conservation of Mineral Resources
 - 20 - Conservation of Other Plant Life
 - 19 - Conservation of Forests
 - 18 - Conservation of Fish Life
 - 17 - Conservation of Bird Life
 - 16 - Conservation of Big Game
 - 15 - Water Commerce
 - 14 - Highway Commerce
 - 13 - Railway Commerce
 - 12 - Air Commerce
 - 11 - Protection of Public Health
 - 10 - Communication by Tel., Tel. & Radio
 - 9 - Communication by Postal Service and Airways
 - 8 - Production or Storage of Pub. Monies
 - 7 - Prevention of Smuggling
 - 6 - Collecting Revenue
 - 5 - National Defense - Navy
 - 4 - National Defense - Army
 - 3 - Administration of Justice
 - 2 - Administration of Federal Affairs
 - 1 - Enactment of Legislation

- 45 - Recreation
- 44 - Printed Matter
- 43 - Storage and Warehousing
- 42 - Weather Forecasts
- 41 - Surveys and Maps
- 40 - Experiments and Tests
- 39 - Internment of the Dead
- 38 - Rural Resettlement
- 37 - Housing
- 36 - Education
- 35 - Power Development
- 34 - Land Reclamation
- 33 - Flood Control
- 32 - Care of Veterans
- 31 - Care of the Sick
- 30 - Care of Prisoners
- 29 - Care of the Insane
- 28 - Care of Indians
- 27 - Care of the Deaf and Blind
- 26 - Care of Aged and Infirmed
- 25 - Care of Aliens

7. "Use" - Enter first the present predominant use of the property, together with not more than two or three additional minor uses if there be such, the following designation and numerals where applicable, or by insertion of the appropriate designation.

Where square feet is the customary measurement, enter the number of such.

It may be necessary to seek the cooperation of the assessors in the localities in which the property is situated in order to estimate the assessed values. Each assessing authority in practice may assess a property at some percentage, as 80 or 50 per cent of its fair market value. This percent should be obtained and entered and the fair market value computed and entered. However, if it is not possible to obtain such cooperation, then it may become necessary to estimate the fair market value of the land and improvements, ascertain from the assessors the percentage of the assessed value to fair market value employed and enter the assessed value so computed which will give a figure comparable to the assessed value of adjoining or similar properties that are recorded on the assessment rolls for tax purposes.

In instances where comparable assessed values are not available or cannot be computed as above, the fair market value of the land and improvements should be entered, in which cases strike out the words "assessed valuation" and substitute therefor "fair market Value".

Where it is apparent that the assessed valuation is inconsistent with the fair market value of the property, such an entry should be made under "Remarks", including an estimate of such fair market value.

11. "Taxes" - It is important in the studies that will be made to determine the estimated amount of revenue lost by taxing jurisdictions due to Federal tax-exempt properties. To arrive at these estimates, it will probably be necessary for agents having custody of Federal property to seek the opinion of taxing authorities.

From information obtained from such sources, enter the total tax rate per \$100, distributed into State, County, city or town, school districts and other civic divisions, which would apply to the property reported. Also enter under "Estimated Tax Yield" the amount of annual taxes which would be levied against this property if it were in private ownership.

12. "Location" - Enter the description sufficient to identify the property; if urban, give name of street and number; if rural, give section, township, range and meridian or other adequate description. Also enter either "urban" or "rural" dependent on the location being within or outside of the boundaries of a city, town or village.

13. "Improvements" - Enter a brief description of the more important improvements, and where practicable the number of structures and utilities or such information as will disclose the extent, by the following designation and numerals where applicable, or by insertion of the appropriate designation.

It may be necessary to seek the cooperation of the assessors in the localities in which the property is situated in order to estimate the assessed values. Each assessing authority in practice may assess a property at some percentage, as 80 or 50 per cent of its fair market value. This percent should be obtained and entered and the fair market value computed and entered. However, if it is not possible to obtain such cooperation, then it may become necessary to estimate the fair market value of the land and improvements, ascertain from the assessors the percentage of the assessed value to fair market value employed and enter the assessed value so computed which will give a figure comparable to the assessed value of adjoining or similar properties that are recorded on the assessment rolls for tax purposes.

In instances where comparable assessed values are not available or cannot be computed as above, the fair market value of the land and improvements should be entered, in which cases strike out the words "assessed valuation" and substitute therefor "fair market value".

Where it is apparent that the assessed valuation is inconsistent with the fair market value of the property, such an entry should be made under "Remarks", including an estimate of such fair market value.

11. "Taxes" - It is important in the studies that will be made to determine the estimated amount of revenue lost by taxing jurisdictions due to Federal tax-exempt properties. To arrive at these estimates, it will probably be necessary for agents having custody of Federal property to seek the opinion of taxing authorities.

From information obtained from such sources, enter the total tax rate per \$100, distributed into State, County, city or town, school districts and other civic divisions, which would apply to the property reported. Also enter under "Estimated Tax Yield" the amount of annual taxes which would be levied against this property if it were in private ownership.

12. "Location" - Enter the description sufficient to identify the property; if urban, give name of street and number; if rural, give section, township, range and meridian or other adequate description. Also enter either "urban" or "rural" dependent on the location being within or outside of the boundaries of a city, town or village.

13. "Improvements" - Enter a brief description of the more important improvements, and where practicable the number of structures and utilities or such information as will disclose the extent, by the following designation and numerals where applicable, or by insertion of the appropriate designation.

1-Abbatoirs
 2-Auditoriums
 3-Administration Bldgs.
 4-Animal Houses
 5-Apartments
 6-Appraisers Stores
 7-Arsenals
 8-Asylums
 9-Assay Offices
 10-Bakeries
 11-Barns
 12-Barracks
 13-Beacons for Airways
 14-Boat Houses
 15-Border Stations
 16-Bulkheads
 17-Breakwaters
 18-Bridges
 19-Canals
 20-Cemeteries
 21-Chapels
 22-Chemical Plants
 23-Clubs
 24-Comfort Stations
 25-Courthouses
 26-Custom Houses
 27-Dams
 28-Depots
 29-Dispensaries
 30-Dormitories
 31-Drainage
 32-Dwellings
 33-Drill Halls
 34-Dry Docking
 35-Elec. Sub. Sta.
 36-Experiment Sta.
 37-Farms
 38-Fences
 39-Fish Cultural Sta.
 40-Firebreaks

41-Fire Lookout Towers
 42-Fire Stations
 43-Foundries
 44-Fumigation Houses
 45-Gaging Stations
 46-Garages
 47-Gas Works
 48-Grading
 49-Greenhouses
 50-Guard Stations
 51-Gymnasiums
 52-Hangars
 53-Heating Plants
 54-Hospitals
 55-Highways
 56-Ice Houses
 57-Immigration Sta.
 58-Inspection Sta.
 59-Incinerators
 60-Infirmaries
 61-Irrigation
 62-Jails
 63-Jetties
 64-Laboratories
 65-Lavatories
 66-Launchways
 67-Landing Fields
 68-Laundries
 69-Levees
 70-Libraries
 71-Life Saving Sta.
 72-Lighthouses
 73-Magazines
 74-Mess Halls
 75-Mints
 76-Monuments
 77-Museums
 78-Navigation Aids
 79-Office Buildings
 80-Penitentiaries

81-Post Exchanges
 82-Postoffices
 83-Postoffices & Ct. House
 84-Postoffices & Cu. House
 85-Power Lines
 86-Power Plants
 87-Pump Houses
 88-Quarantine Sts.
 89-Quay Walls
 90-Radio Stations
 91-Railways
 92-Recreation Bldgs.
 93-Reformatories
 94-Refrigerators
 95-Reservoirs
 96-Retaining Walls
 97-Revetments
 98-Rifle Ranges
 99-Rip Rap
 100-Round Houses
 101-Sanatoriums
 102-Schools
 103-Seawalls
 104-Sewers
 105-Septic Tanks
 106-Shops
 107-Signal Stations
 108-Soil Erosion Sta.
 109-Spillways
 110-Steam Lines
 111-Storage Sheds
 112-Tanks
 113-Tel. & Tel. Lines
 114-Theatres
 115-Trails
 116-Walks
 117-Wells
 118-Warehouses
 119-Water Development
 120-Water Systems
 121-Wharves

14. "Excess Needs" - Enter by description or otherwise what land and improvements are surplus to actual needs.

15. "Number of Persons" - Enter separately the average number of Federal employees engaged on, and other persons occupying, the property during the fiscal year 1936.

16. Also enter separately the number of Federal employees engaged on, and other persons occupying, the property on June 30, 1936.

"Remarks" - If it is necessary to clarify or expand the entries beyond the space provided, make such notations under Remarks.

1-Abattoirs
 2-Auditoriums
 3-Administration Bldgs.
 4-Animal Houses
 5-Apartments
 6-Appraisers Stores
 7-Arsenals
 8-Asylums
 9-Assay Offices
 10-Bakeries
 11-Barns
 12-Barracks
 13-Basements for Airways
 14-Best Houses
 15-Border Stations
 16-Bulldozers
 17-Breastworks
 18-Bridges
 19-Canals
 20-Canteens
 21-Chapels
 22-Chemical Plants
 23-Cinemas
 24-Comfort Stations
 25-Courthouses
 26-Custom Houses
 27-Dams
 28-Depots
 29-Dispensaries
 30-Dormitories
 31-Drainage
 32-Dwellings
 33-Drill Halls
 34-Dry Docking
 35-Elec. Sub. Sta.
 36-Experiment Sta.
 37-Farms
 38-Fences
 39-Fish Cultural Sta.
 40-Theatres

41-Fire Lookout Towers
 42-Fire Stations
 43-Foundries
 44-Funeral Homes
 45-Gaging Stations
 46-Garages
 47-Gas Works
 48-Grading
 49-Greenhouses
 50-Guard Stations
 51-Gymnasiums
 52-Hangers
 53-Heating Plants
 54-Hospitals
 55-Highways
 56-Ice Houses
 57-Immigration Sta.
 58-Inspection Sta.
 59-Incinerators
 60-Infirmaries
 61-Irrigation
 62-Lails
 63-Lettices
 64-Laboratories
 65-Lavatories
 66-Landways
 67-Landing Fields
 68-Landfills
 69-Levees
 70-Libraries
 71-Life Saving Sta.
 72-Lighthouses
 73-Magazines
 74-Mess Halls
 75-Mints
 76-Monuments
 77-Museums
 78-Navigation Aids
 79-Office Buildings
 80-Penitentiaries

81-Post Exchanges
 82-Postoffices
 83-Postoffices & Ct. Houses
 84-Postoffices & Gr. Houses
 85-Power Lines
 86-Power Plants
 87-Pump Houses
 88-Quarantine Sta.
 89-Quay Walls
 90-Radio Stations
 91-Railways
 92-Recreation Bldgs.
 93-Reformatories
 94-Refrigerators
 95-Reservoirs
 96-Retaining Walls
 97-Revetments
 98-Rifle Ranges
 99-Rip Rap
 100-Round Houses
 101-Sanatoriums
 102-Schools
 103-Sewalls
 104-Sewers
 105-Septic Tanks
 106-Shops
 107-Steel Stations
 108-Soil Erosion Sta.
 109-Spillways
 110-Steam Lines
 111-Storage Sheds
 112-Tanks
 113-Tel. & Tel. Lines
 114-Theatres
 115-Tunnels
 116-Walls
 117-Weirs
 118-Warhouses
 119-Water Development
 120-Water Systems
 121-Wharves

14. "Excess Needs" - Enter by description or otherwise what land and improvements are surplus to actual needs.
15. "Number of Persons" - Enter separately the average number of Federal employees engaged on, and other persons occupying, the property during the fiscal year 1936.
16. Also enter separately the number of Federal employees engaged on, and other persons occupying, the property on June 30, 1936.
- "Remarks" - If it is necessary to clarify or expand the entries beyond the space provided, make such notations under Remarks.

RECORD OF FEDERAL REAL ESTATE

Treasury Department, Procurement Division, Section of Space Control.

1. State _____ County _____ City _____
2. Name of Property _____
3. Custody - Bureau of _____ Department or Agency _____
4. Acquired _____ (Year or Period) _____
5. How acquired _____
6. Area _____ Acres _____ Total _____ Acres _____
 (Public Domain) A (Otherwise Acquired) Total Sq. Ft.
7. Use _____

8. Cost of Land \$ _____
9. Cost of Improvements
 as of June 30, 1936 \$ _____
 Est. Cost to Complete \$ _____
10. Estimated Assessed Valuation
- | | | | |
|---------------------|----|------------------|----|
| Land | \$ | 11. Tax Rate | |
| Improvements | \$ | State | \$ |
| Total | \$ | County | \$ |
| % Fair Market Value | | City or Town | \$ |
| Fair Market Value | \$ | School Districts | \$ |
| | | Other Civic Div. | \$ |
| | | Total | \$ |
| | | Est. Tax Field | \$ |

12. Location _____

Is Property urban or rural _____

13. Improvements _____

14. What land and improvements are in excess of needs _____

- | | | | |
|-------------------|-----------|-----------------|-------|
| 15. F. Y. 1936 | Employees | Other Occupants | Total |
| 16. June 30, 1936 | Employees | Other Occupants | Total |

Remarks _____

Signed _____

Date _____

RECORD OF FEDERAL REAL ESTATE

Treasury Department, Procurement Division, Section of Space Control.

1. State	County	City
2. Name of Property		
3. Custody - Bureau of	Department or Agency	
4. Acquired	5. How acquired	
6. Area (Public Domain) A	Acres (Otherwise Acquired)	Acres Total Sq. Ft. Total
7. Use		
8. Cost of land \$	9. Cost of improvements as of June 30, 1936 \$ Net. Cost to complete \$	
10. Estimated Assessed Valuation	11. Tax Rate	
Land \$	State \$	School Districts \$
Improvements \$	County \$	Other Civic Div. \$
Total \$	City or Town \$	Total \$
Fair Market Value \$	Net. Tax Field \$	
12. Location		
13. Improvements	14. What land and improvements are in excess of needs	
15. T. Y. 1936 Employees	Other Occupants	Total
16. June 30, 1936 Employees	Other Occupants	Total
Remarks		
Signed		
Date		

May 17, 1937.

FILED
MAY 17 1937
U.S. DEPT. OF AGRICULTURE
WASHINGTON, D.C.

MEMORANDUM FOR MR. ARTHUR B. THATCHER,
Resettlement Administration.

Dear Mr. Thatcher:

Reference is made to the reports transmitted by your office giving information concerning space occupied rent-free by the Resettlement Administration outside the District of Columbia.

The following reports of space occupied in Federal Buildings are returned herewith for additional information for the reasons indicated below:

Jacksonville, Florida	- Areas in square feet not shown
Durham, North Carolina	- Areas in square feet not shown
Owatonna, Minnesota	- Definite assurance of occupancy, since release is indicated to be after April 1
Big Stone Gap, Virginia	- The area shown as being occupied is questioned. By "total space" is meant the space actually occupied by the Resettlement office

Very truly yours,

Joseph Haley

Real Estate Officer.

(Enclosures) ✓
cas/mnl

May 11, 1947

MEMORANDUM FOR MR. LUTHER S. TROTTER,
Assistant Administrator.

Dear Mr. Trotter:

Reference is made to the report transmitted by your office dated January 10, 1947, concerning the acquisition of land by the Government for the establishment of a reservation in California.

The following report of agents conducted in detail regarding the acquisition of land for the establishment of a reservation in California is being furnished to you for the Bureau indicated below:

- Jackson, California - Areas in square feet not shown
 - Durham, North Carolina - Areas in square feet not shown
 - Duluth, Minnesota - Definite assurance of occupancy, since release is indicated to be after April 1
 - Big Stone Gap, Virginia - The area shown as being occupied is questioned.
- The above land and improvements are in areas of "total acres" as shown in the space actually shown by the Government.

Office of the Assistant Administrator

Very truly yours,

Joseph Haley

Real Estate Officer.

(Enclosures)
one/enc

FILED
★ JUN 5 1937 B
Please return to the
Secretary's File Room.

June 4, 1937.

The Honorable

The Postmaster General

Dear Jim:

I have just received from my Chief of the Bureau of Agricultural Economics a suggestion which sounds decidedly interesting. It is as follows:

"Dr. Carl C. Taylor calls to my attention the possibility of using United States Post Office buildings in rural villages as centers for community activity. He is convinced that if the village post offices were designed with community meeting rooms the Federal government could make a valuable contribution to rural community activities. Doubtless such rooms could be included in new post office designs at a minimum of expense.

"If this idea is worth considering, could it not be brought to the attention of the Postmaster General?"

In towns of less than 2000 population where the local school facilities are not equipped to furnish community gathering places, it would seem that the post office could render an unusual service to the town and territory by designing new post office buildings so as to include a meeting place holding from 200 to 500 people, depending on the size of the town. This would undoubtedly add something to the cost of the post office and the project no doubt should not be undertaken without the approval of the President. I am confident, however, that the extra cost will be much more than counterbalanced by the improvement in our democratic institutions which would result from having such a meeting place available in the smaller towns.

Incidentally, the prestige of the Post Office Department would be definitely enhanced in the smaller communities.

Sincerely yours,

Secretary's File Room
(Signed)

H. Wallace
Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL ECONOMICS
WASHINGTON

OFFICE OF THE CHIEF

May 29, 1937.

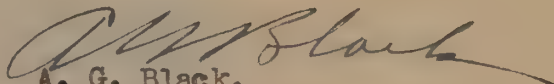
MEMORANDUM TO THE SECRETARY

Dear Mr. Secretary:

Dr. Carl C. Taylor calls to my attention the possibility of using United States Post Office buildings in rural villages as centers for community activity. He is convinced that if the village post offices were designed with community meeting rooms the Federal government could make a valuable contribution to rural community activities. Doubtless such rooms could be included in new post office designs at a minimum of expense.

If this idea is worth considering, could it not be brought to the attention of the Postmaster General?

Very truly yours,


A. G. Black,
Chief of Bureau.

is a very important part of the village work
and the government is very interested in it.
The government is very interested in the village work
and the government is very interested in it.
The government is very interested in the village work
and the government is very interested in it.

Very truly yours,

Enclosed for the village work is the village work
and the government is very interested in it.

W. J. ...

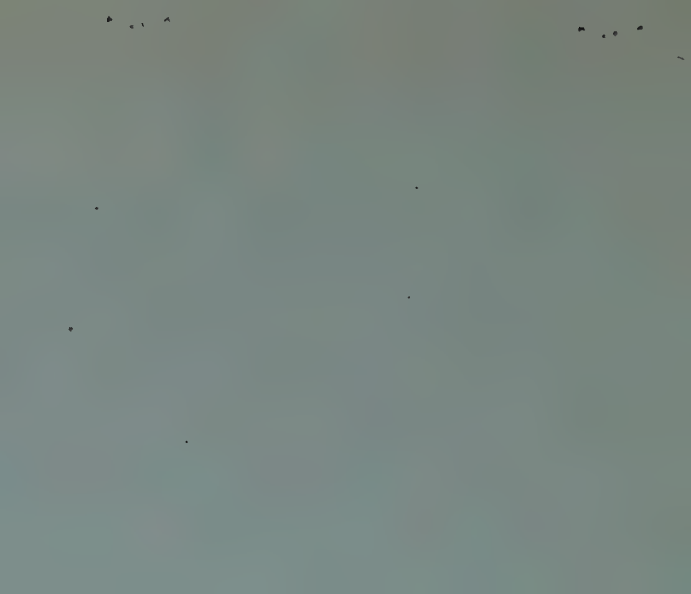
BUREAU OF AGRICULTURAL ECONOMICS

SECTION OF MAILS AND FILES

Secretary's Files.

Mr. Donaldson,

Thanks for loan of attached.
I have detached for our files the
extra c/c of the Secretary's letter
.....to the Postmaster General.....



Post Office Department

6-17-37 James Farley, Postmaster Gen.

Federal Buildings Miscellaneous

Ack. ltr. 6-4-37 re possibility of providing space in new Federal bldgs erected in rural villages for use in connection with community activities. Does not know that it will be possible to give favorable consideration to suggestn under provisions of existing law, but will bring it to attention of Inter-departmental Committee on Public Bldgs of Post Office & Treas. Depts.

BAE

(no jacket)

6-18-37

(Submit in duplicate with reimbursement account)

Period from _____ to _____

I HEREBY CERTIFY that the travel indicated above was officially necessary; that the distances charged for are correct to the best of my knowledge and belief; that no part of same covers travel between my residence and place of duty going or returning within the corporate limits of my official station; and that no public or regular means of transportation were available, or that such public or regular means of transportation could not be used as advantageously in the interest of the Government, and that the actual cost of travel to the Government was reduced by use of my own vehicle.

(Tide)

7-12-37

Enc.cps corres wth Pro.Div.& AAA
RE office furn.fr ~~INVEST~~ Off.bldg,Roxboro.
NC. Office equipmt shd be prov.by using organ
ization,title to such prop to be retained by
DA. Is policy to furn custodiens Fed Bldgs
inventories,etc. Similar inf gvn to Mr.Harvey
AAA ,etc.

Filed under Supplies

(Submit in duplicate with reimbursement account)

_____ and operated under the provisions of
(Name of owner)
Letter of Authorization No. _____ (), dated _____

[illegible]

(Time)

FILED
* JUL 14 1937
Please return to the
Secretary's File Room

July 12, 1937.

Mr. L. A. Simon,
Supervising Architect of the Treasury,
Procurement Division,
Washington, D. C.

Dear Mr. Simon:

Referring to our recent telephonic conversation, it is believed the attached copy of a circular letter of the Director of Extension No. 195, dated May 1, 1936, will be of interest.

Very truly yours,

Joseph Haley,
Real Estate Officer.

Enclosure.

STATEMENT OF TRAVEL

FILED
MAY 11 1936
FBI

Referring to our recent telephonic conversation, it is

on No. 132, dated May 1, 1936, will be of interest.

Real Estate Officer.

Amount charged
to account of interest
on account of interest



PUBLIC BUILDINGS BRANCH

TREASURY DEPARTMENT
PROCUREMENT DIVISION

WASHINGTON

IN REPLYING, QUOTE THE ABOVE SUB-
JECT BUILDING, AND THESE LETTERS PB- SA

July 14, 1937.

Mr. Joseph Haley,
Real Estate Officer,
Department of Agriculture,
Washington, D. C.

My dear Mr. Haley:

This will acknowledge receipt of your letter of July 12, 1937, transmitting a copy of Department of Agriculture Miscellaneous Circular No. 195, dated May 1, 1936, addressed to Extension Service Directors, with relation to requests for space in Federal buildings.

Dr. Warburton's circular expresses a sincerely cooperative attitude which is highly appreciated, and any assistance your office may be able to render in order to further its observance by the Agricultural Extension field force will meet with equal appreciation.

Very truly yours,

Supervising Architect.

Fed'l Bldgs. (Misc.)

REO

August 20, 1937.

Mr. W. E. Reynolds,
Assistant Director of Procurement,
Treasury Department,
Washington, D. C.

FILED

AUG 23 1937 54

Please return to the
Secretary's File Room

Dear Mr. Reynolds:

The increasing volume of correspondence received in this office in connection with space assignments, alterations, etc., in the various Federal Buildings, which concerns the Bureau of this Department, necessitates the making of copies of each letter for transmittal to the Bureau concerned.

It will, therefore, be of material assistance if two additional copies of all correspondence can be furnished, and such action will be greatly appreciated.

Very truly yours,

Joseph Haley,
Real Estate Officer.

cas/wnl

1880

August 22, 1917.

Mr. J. E. Harnett,
Assistant Secretary of Agriculture,
Department of Agriculture,
Washington, D. C.

Dear Mr. Harnett:

The increasing volume of correspondence received in this
office in connection with such matters, agricultural, etc.,
in the various Federal Buildings, which concern the Bureau of
this Department, necessitates the making of copies of each letter
for transmittal to the Bureau concerned.
It will, therefore, be of material assistance if you could
furnish copies of all correspondence can be furnished, and such
action will be greatly appreciated.

Very truly yours,

Joseph H. Harnett,
Real Estate Officer.

cas/mml

FILED
August 20, 1937.

Mr. W. E. Reynolds,
Assistant Director of Procurement,
Treasury Department,
Washington, D. C.

Dear Mr. Reynolds:

The increasing volume of correspondence received in this office in connection with space assignments, alterations, etc., in the various Federal Buildings, which concerns the Bureaus of this Department, necessitates the making of copies of each letter for transmittal to the Bureau concerned.

It will, therefore, be of material assistance if two additional copies of all correspondence can be furnished, and such action will be greatly appreciated.

Very truly yours,

Joseph Haley,
Real Estate Officer.

cas/mnl

August 27, 1911.

Mr. J. E. Thompson,
Assistant Secretary of the Interior,
Department of the Interior,
Washington, D. C.

Dear Mr. Thompson:

The enclosed volume of correspondence received in this
Office is composed of the correspondence, applications, and
in the various Federal buildings, which concern the Bureau of
the Department, transmitted the matter of which of such letter
has been referred to the Bureau of the Interior.
If this, however, be of material assistance to the
Bureau copies of all correspondence can be furnished, and such
action will be greatly appreciated.

Very truly yours,

James H. Baker,
Acting Secretary of the Interior.

cc/100

ed 1 Edgs (Mico)

FILED

★ AUG 21 1937 P

Please return to the
Secretary's Office Room

August 20, 1937.

Hon. S. W. Purdum,
Fourth Assistant Postmaster General,
Washington, D. C.

Dear Mr. Purdum:

The increasing volume of correspondence received in this office in connection with space assignments, alterations, etc., in the various Federal Buildings, which concerns the Bureaus of this Department, necessitates the making of copies of each letter for transmittal to the Bureau concerned.

It will, therefore, be of material assistance if two additional copies of all correspondence can be furnished, and such action will be greatly appreciated.

Very truly yours,

Joseph Haley,
Real Estate Officer.

cas/mnl

1954年12月22日

1774 50 1775

$\frac{d}{dt} \left(\frac{\partial L}{\partial \dot{x}} \right) = \frac{\partial L}{\partial x}$

[illegible]

The following items of correspondence received in the
office in connection with these matters, respectively, are:
in the name of the United States, which covers the period of
the year, respectively the period of time at which the
The following is the list of items received.

It is the policy of the Commission to make the Commission's work as efficient as possible, and such action will be promptly considered.

5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100. 101. 102. 103. 104. 105. 106. 107. 108. 109. 110. 111. 112. 113. 114. 115. 116. 117. 118. 119. 120. 121. 122. 123. 124. 125. 126. 127. 128. 129. 130. 131. 132. 133. 134. 135. 136. 137. 138. 139. 140. 141. 142. 143. 144. 145. 146. 147. 148. 149. 150. 151. 152. 153. 154. 155. 156. 157. 158. 159. 160. 161. 162. 163. 164. 165. 166. 167. 168. 169. 170. 171. 172. 173. 174. 175. 176. 177. 178. 179. 180. 181. 182. 183. 184. 185. 186. 187. 188. 189. 190. 191. 192. 193. 194. 195. 196. 197. 198. 199. 200. 201. 202. 203. 204. 205. 206. 207. 208. 209. 210. 211. 212. 213. 214. 215. 216. 217. 218. 219. 220. 221. 222. 223. 224. 225. 226. 227. 228. 229. 230. 231. 232. 233. 234. 235. 236. 237. 238. 239. 240. 241. 242. 243. 244. 245. 246. 247. 248. 249. 250. 251. 252. 253. 254. 255. 256. 257. 258. 259. 260. 261. 262. 263. 264. 265. 266. 267. 268. 269. 270. 271. 272. 273. 274. 275. 276. 277. 278. 279. 280. 281. 282. 283. 284. 285. 286. 287. 288. 289. 290. 291. 292. 293. 294. 295. 296. 297. 298. 299. 300. 301. 302. 303. 304. 305. 306. 307. 308. 309. 310. 311. 312. 313. 314. 315. 316. 317. 318. 319. 320. 321. 322. 323. 324. 325. 326. 327. 328. 329. 330. 331. 332. 333. 334. 335. 336. 337. 338. 339. 340. 341. 342. 343. 344. 345. 346. 347. 348. 349. 350. 351. 352. 353. 354. 355. 356. 357. 358. 359. 360. 361. 362. 363. 364. 365. 366. 367. 368. 369. 370. 371. 372. 373. 374. 375. 376. 377. 378. 379. 380. 381. 382. 383. 384. 385. 386. 387. 388. 389. 390. 391. 392. 393. 394. 395. 396. 397. 398. 399. 400. 401. 402. 403. 404. 405. 406. 407. 408. 409. 410. 411. 412. 413. 414. 415. 416. 417. 418. 419. 420. 421. 422. 423. 424. 425. 426. 427. 428. 429. 430. 431. 432. 433. 434. 435. 436. 437. 438. 439. 440. 441. 442. 443. 444. 445. 446. 447. 448. 449. 450. 451. 452. 453. 454. 455. 456. 457. 458. 459. 460. 461. 462. 463. 464. 465. 466. 467. 468. 469. 470. 471. 472. 473. 474. 475. 476. 477. 478. 479. 480. 481. 482. 483. 484. 485. 486. 487. 488. 489. 490. 491. 492. 493. 494. 495. 496. 497. 498. 499. 500. 501. 502. 503. 504. 505. 506. 507. 508. 509. 510. 511. 512. 513. 514. 515. 516. 517. 518. 519. 520. 521. 522. 523. 524. 525. 526. 527. 528. 529. 530. 531. 532. 533. 534. 535. 536. 537. 538. 539. 540. 541. 542. 543. 544. 545. 546. 547. 548. 549. 550. 551. 552. 553. 554. 555. 556. 557. 558. 559. 560. 561. 562. 563. 564. 565. 566. 567. 568. 569. 570. 571. 572. 573. 574. 575. 576. 577. 578. 579. 580. 581. 582. 583. 584. 585. 586. 587. 588. 589. 590. 591. 592. 593. 594. 595. 596. 597. 598. 599. 600. 601. 602. 603. 604. 605. 606. 607. 608. 609. 610. 611. 612. 613. 614. 615. 616. 617. 618. 619. 620. 621. 622. 623. 624. 625. 626. 627. 628. 629. 630. 631. 632. 633. 634. 635. 636. 637. 638. 639. 640. 641. 642. 643. 644. 645. 646. 647. 648. 649. 650. 651. 652. 653. 654. 655. 656. 657. 658. 659. 660. 661. 662. 663. 664. 665. 666. 667. 668. 669. 670. 671. 672. 673. 674. 675. 676. 677. 678. 679. 680. 681. 682. 683. 684. 685. 686. 687. 688. 689. 690. 691. 692. 693. 694. 695. 696. 697. 698. 699. 700. 701. 702. 703. 704. 705. 706. 707. 708. 709. 710. 711. 712. 713. 714. 715. 716. 717. 718. 719. 720. 721. 722. 723. 724. 725. 726. 727. 728. 729. 730. 731. 732. 733. 734. 735. 736. 737. 738. 739. 740. 741. 742. 743. 744. 745. 746. 747. 748. 749. 750. 751. 752. 753. 754. 755. 756. 757. 758. 759. 760. 761. 762. 763. 764. 765. 766. 767. 768. 769. 770. 771. 772. 773. 774. 775. 776. 777. 778. 779. 780. 781. 782. 783. 784. 785. 786. 787. 788. 789. 790. 791. 792. 793. 794. 795. 796. 797. 798. 799. 800. 801. 802. 803. 804. 805. 806. 807. 808. 809. 810. 811. 812. 813. 814. 815. 816. 817. 818. 819. 820. 821. 822. 823. 824. 825. 826. 827. 828. 829. 830. 831. 832. 833. 834. 835. 836. 837. 838. 839. 840. 841. 842. 843.

YOUNG MEN
OF THE
ARMY
OF THE
UNITED STATES

100

DIVISION OF
BUILDING OPERATIONS AND SUPPLIES
MAINTENANCE BRANCH

Post Office Department
FOURTH ASSISTANT POSTMASTER GENERAL
Washington

MENTION INITIALS AND DATE

RON:S

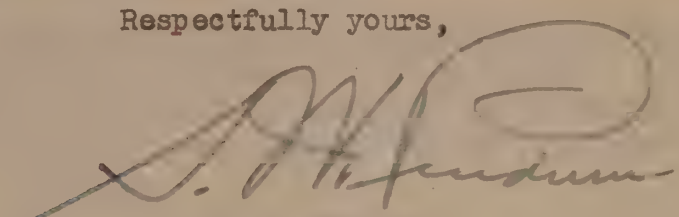
August 24, 1937.

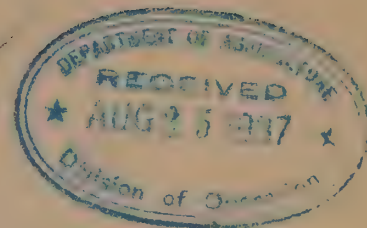
Real Estate Officer,
Department of Agriculture,
Washington, D. C.

My dear Sir:

Replying to your letter of August 20, 1937,
asking that two additional copies of all corre-
spondence be furnished you, please be advised that
we shall be pleased to comply with your request.

Respectfully yours,


S. W. PURDUM,
Fourth Assistant Postmaster General.



UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C.

REAL ESTATE OFFICER

September 27, 1937.

MEMORANDUM FOR CHIEF CLERK OF BUREAU AND OFFICE.

There are transmitted herewith two copies of the list of cities in which new Federal buildings are to be constructed, or existing Federal buildings are to be extended and remodeled from funds recently made available to the Procurement Division by Congress under the provisions of the Third Deficiency Act approved August 25, 1937.

If space is desired at any of the cities on the list, Forms PSC 1-A should be submitted in quadruplicate to this office, or if space is not required, such information should be forwarded to this office by memorandum.

The prompt submission of replies to this memorandum will materially assist the early determination of government space needs for the projects and in the preparations of drawings for the buildings. Additional copies of the list may be secured from this office on request.

Joseph Haley,
Real Estate Officer.

*See Letters of 9/29, 11/17, 12/2, 12/11, 12/21/37,
1/13, 2/2 & 3/7/38 All filed
F. B. Misc.*

| <u>PLACE</u> | <u>PURPOSE</u> | <u>PROJECT</u> |
|------------------------|--|--|
| <u>ALABAMA</u> | | |
| Mobile | Ct.H & Cu.H. | Additional land,
extension & remodeling |
| Opp | P. O. etc. | Site and building |
| Enterprise | P. O. etc. | Site and building |
| Guntersville | P. O. etc. | Site and building |
| Eutaw | P. O. etc. | Site and building |
| Haleyville | P. O. etc. | Site and building |
| Hartselle | P. O. etc. | Site and building |
| <u>ARIZONA</u> | | |
| Safford | P. O. etc. | Site and building |
| <u>ARKANSAS</u> | | |
| Russellville | Forestry | Site and building |
| De Witt | P. O. etc. | Site and building |
| Lake Village | P. O. etc. | Site and building |
| <u>CALIFORNIA</u> | | |
| Yuba City | P. O. etc. | Site and building |
| Placerville | P. O. etc. | Site and building |
| Manteca | P. O. etc. | Site and building |
| San Francisco | Appraisers' Stores
& Immigration Sta. | Demolition & new
building |
| Livermore | P. O. etc. | Site and building |
| South San
Francisco | P. O. etc. | Site and building |
| Los Banos | P. O. etc. | Site and building |
| Oxnard | P. O. etc. | Site and building |
| Canoga Park | P. O. etc. | Site and building |
| Lynwood | P. O. etc. | Site and building |
| Fullerton | P. O. etc. | Site and building |
| San Diego | Ct. H. | Remodeling |
| Venice | P. O. etc. | Site and building |
| <u>COLORADO</u> | | |
| Littleton | P. O. etc. | Site and building |
| Manitou Springs | P. O. etc. | Site and building |
| <u>CONNECTICUT</u> | | |
| Norwich | P. O. | Extension and
remodeling |
| Madison | P. O. etc. | Site and building |
| Shelton | P. O. etc. | Site and building |
| Oakville | P. O. etc. | Site and building |

PLACE

PURPOSE

PROJECT

FLORIDA

| | | |
|-------------------|---------------|-------------------|
| Lake Wales | P. O. etc. | Site and building |
| De Funiak Springs | P. O. etc. | Site and building |
| Port Everglades | Cu. H. | Site and building |
| Orlando | P. O. & Ct.H. | Site and building |

GEORGIA

| | | |
|------------|------------|-------------------|
| Sylvania | P. O. etc. | Site and building |
| Pelham | P. O. etc. | Site and building |
| Montezuma | P. O. etc. | Site and building |
| Manchester | P. O. etc. | Site and building |
| Cochran | P. O. etc. | Site and building |
| Rockmart | P. O. etc. | Site and building |
| Buford | P. O. etc. | Site and building |

IDAHO

| | | |
|---------|------------|-------------------|
| Orofino | P. O. etc. | Site and building |
| Preston | P. O. etc. | Site and building |

ILLINOIS

| | | |
|--------------|------------|-------------------|
| Hinsdale | P. O. etc. | Site and building |
| South Beloit | P. O. etc. | Site and building |
| Oregon | P. O. etc. | Site and building |
| Hamilton | P. O. etc. | Site and building |
| Lewistown | P. O. etc. | Site and building |
| Fairbury | P. O. etc. | Site and building |
| Shelbyville | P. O. etc. | Site and building |
| Mount Olive | P. O. etc. | Site and building |
| Newton | P. O. etc. | Site and building |
| McLeansboro | P. O. etc. | Site and building |
| Benton | P. O. etc. | Site and building |

INDIANA

| | | |
|----------------|----------------|--|
| Hammond | P. O. & Ct. H. | Demolition, extension & remodeling |
| Ligonier | P. O. etc. | Site and building |
| Crawfordsville | P. O. | Additional land, demolition & new building |
| Bloomfield | P. O. etc. | Site and building |
| Evansville | P. O. & Cu. H. | Additional land, demolition & new building |
| Columbus | P. O. | Extension and remodeling |
| Newcastle | P. O. | Extension and remodeling |

| <u>PLACE</u> | <u>PURPOSE</u> | <u>PROJECT</u> |
|------------------|-----------------|--|
| <u>IOWA</u> | | |
| Burlington | P. O. etc. | Site and building |
| Monticello | P. O. etc. | Site and building |
| Eldora | P. O. etc. | Site and building |
| Waukon | P. O. etc. | Site and building |
| Mount Ayr | P. O. etc. | Site and building |
| Knoxville | P. O. etc. | Site and building |
| Corning | P. O. etc. | Site and building |
| Rockwell City | P. O. etc. | Site and building |
| Ida Grove | P. O. etc. | Site and building |
| <u>KANSAS</u> | | |
| Seneca | P. O. etc. | Site and building |
| Olathe | P. O. etc. | Site and building |
| Oswego | P. O. etc. | Site and building |
| Council Grove | P. O. etc. | Site and building |
| Caldwell | P. O. etc. | Site and building |
| Russell | P. O. etc. | Site and building |
| Hutchinson | P. O. | Additional land,
demolition & new
building |
| <u>KENTUCKY</u> | | |
| Hickman | P. O. etc. | Site and building |
| Bowling Green | P.O. Ct.H. etc. | Additional land,
extension & remodeling |
| Springfield | P. O. etc. | Site and building |
| Frankfort | P. O. & Ct.H. | Demolition and new
building |
| Flemingsburg | P. O. etc. | Site and building |
| <u>LOUISIANA</u> | | |
| Lafayette | P. O. | Demolition and new
building |
| Vivian | P. O. etc. | Site and building |
| Lake Providence | P. O. etc. | Site and building |
| Eunice | P. O. etc. | Site and building |
| <u>MAINE</u> | | |
| Norway | P. O. etc. | Site and building |
| Dexter | P. O. etc. | Site and building |

PLACE

PURPOSE

PROJECT

MARYLAND

| | | |
|---------------|------------|-------------------|
| Elkton | P. O. etc. | Site and building |
| Ellicott City | P. O. etc. | Site and building |
| Rockville | P. O. etc. | Site and building |

MASSACHUSETTS

| | | |
|----------------|------------|--------------------------|
| Greenfield | P. O. | Extension and remodeling |
| Indian Orchard | P. O. etc. | Site and building |
| Winchendon | P. O. etc. | Site and building |
| Ashland | P. O. etc. | Site and building |
| Ayer | P. O. etc. | Site and building |
| Ipswich | P. O. etc. | Site and building |
| Foxboro | P. O. etc. | Site and building |
| Wareham | P. O. etc. | Site and building |

MICHIGAN

| | | |
|-------------|------------|-------------------|
| Tecumseh | P. O. etc. | Site and building |
| Grand Ledge | P. O. etc. | Site and building |
| Paw Paw | P. O. etc. | Site and building |
| Lowell | P. O. etc. | Site and building |
| Caro | P. O. etc. | Site and building |
| Greenville | P. O. etc. | Site and building |
| Hart | P. O. etc. | Site and building |
| Birmingham | P. O. etc. | Site and building |

MINNESOTA

| | | |
|---------------|------------|--------------------------|
| Spring Valley | P. O. etc. | Site and building |
| Cambridge | P. O. etc. | Site and building |
| Park Rapids | P. O. etc. | Site and building |
| Willmar | P. O. | Extension and remodeling |
| Chrisholm | P. O. etc. | Site and building |
| Crookston | P. O. | Extension and remodeling |

MISSISSIPPI

| | | |
|------------|------------|-------------------|
| Booneville | P. O. etc. | Site and building |
| Charleston | P. O. etc. | Site and building |
| Leland | P. O. etc. | Site and building |
| Waynesboro | P. O. etc. | Site and building |

| <u>PLACE</u> | <u>PURPOSE</u> | <u>PROJECT</u> |
|----------------------|----------------|-----------------------------|
| <u>MISSOURI</u> | | |
| Canton | P. O. etc. | Site and building |
| Savannah | P. O. etc. | Site and building |
| Lees Summit | P. O. etc. | Site and building |
| Clinton | P. O. etc. | Demolition and new building |
| Cassville | P. O. etc. | Site and building |
| Sainte Genevieve | P. O. etc. | Site and building |
| Union | P. O. etc. | Site and building |
| Jackson | P. O. etc. | Site and building |
| <u>NEBRASKA</u> | | |
| Omaha | Ct.H.Cu.H.P.O. | Undetermined |
| Schuyler | P. O. etc. | Site and building |
| Crawford | P. O. etc. | Site and building |
| <u>NEVADA</u> | | |
| Tonopah | P. O. etc. | Site and building |
| <u>NEW HAMPSHIRE</u> | | |
| Laconia | Forestry | Site and building |
| Milford | P. O. etc. | Site and building |
| <u>NEW JERSEY</u> | | |
| Paulsboro | P. O. etc. | Site and building |
| Hammonton | P. O. etc. | Site and building |
| Toms River | P. O. etc. | Site and building |
| Bordentown | P. O. etc. | Site and building |
| Metuchen | P. O. etc. | Site and building |
| Washington | P. O. etc. | Site and building |
| North Bergen | P. O. etc. | Site and building |
| Millburn | P. O. etc. | Site and building |
| <u>NEW YORK</u> | | |
| Great Neck | P. O. etc. | Site and building |
| Rhinebeck | P. O. etc. | Site and building |
| Harrison | P. O. etc. | Site and building |
| Ellenville | P. O. etc. | Site and building |
| Delmar | P. O. etc. | Site and building |
| Waterford | P. O. etc. | Site and building |
| Gloversville | P. O. etc. | Site and building |
| Tupper Lake | P. O. etc. | Site and building |
| Lowville | P. O. etc. | Site and building |
| Dolgeville | P. O. etc. | Site and building |
| Richfield Springs | P. O. etc. | Site and building |

| <u>PLACE</u> | <u>PURPOSE</u> | <u>PROJECT</u> |
|-------------------------|----------------|---|
| <u>NEW YORK Cont'd.</u> | | |
| Skaneateles | P. O. etc. | Site and building |
| Horseheads | P. O. etc. | Site and building |
| Pittsford | P. O. etc. | Site and building |
| Brockport | P. O. etc. | Site and building |
| Tonawanda | P. O. etc. | Site and building |
| Depew | P. O. etc. | Site and building |
| Angola | P. O. etc. | Site and building |
| Little Valley | P. O. etc. | Site and building |
| <u>NORTH CAROLINA</u> | | |
| Williamston | P. O. etc. | Site and building |
| Weldon | P. O. etc. | Site and building |
| Morehead City | P. O. etc. | Site and building |
| Wake Forest | P. O. etc. | Site and building |
| Leaksville | P. O. etc. | Site and building |
| Mebane | P. O. etc. | Site and building |
| Whiteville | P. O. etc. | Site and building |
| Boone | P. O. etc. | Site and building |
| Belmont | P. O. etc. | Site and building |
| <u>NORTH DAKOTA</u> | | |
| Minot | P. O. & Ct. H. | Extension and remodeling |
| New Rockford | P. O. etc. | Site and building |
| <u>OHIO</u> | | |
| Dayton | P. O. & Ct. H. | Additional land, extension & remodeling |
| Coldwater | P. O. etc. | Site and building |
| Paulding | P. O. etc. | Site and building |
| Osborn | P. O. etc. | Site and building |
| Crestline | P. O. etc. | Site and building |
| Oakharbor | P. O. etc. | Site and building |
| Middleport | P. O. etc. | Site and building |
| New London | P. O. etc. | Site and building |
| Cuyahoga Falls | P. O. etc. | Site and building |
| New Concord | P. O. etc. | Site and building |
| Dennison | P. O. etc. | Site and building |
| Mansfield | P. O. | Extension and remodeling |
| Campbell | P. O. etc. | Site and building |
| Chagrin Falls | P. O. etc. | Site and building |

| <u>PLACE</u> | <u>PURPOSE</u> | <u>PROJECT</u> |
|-----------------------|----------------|--|
| <u>OKLAHOMA</u> | | |
| Eufaula | P. O. etc. | Site and building |
| Madill | P. O. etc. | Site and building |
| Okemah | P. O. etc. | Site and building |
| Purcell | P. O. etc. | Site and building |
| Sayre | P. O. etc. | Site and building |
| Perry | P. O. etc. | Demolition and new building |
| <u>OREGON</u> | | |
| Gresham | P. O. etc. | Site and building |
| <u>PENNSYLVANIA</u> | | |
| Wayne | P. O. etc. | Site and building |
| Emaus | P. O. etc. | Site and building |
| Elizabethtown | P. O. etc. | Site and building |
| Minersville | P. O. etc. | Site and building |
| Hamburg | P. O. etc. | Site and building |
| Susquehanna | P. O. etc. | Site and building |
| Renovo | P. O. etc. | Site and building |
| Conshohocken | P. O. etc. | Site and building |
| Mifflinburg | P. O. etc. | Site and building |
| Lebanon | P. O. etc. | Additional land, demolition & new building |
| Midland | P. O. etc. | Site and building |
| Sharon | P. O. | Site and building |
| Roaring Spring | P. O. etc. | Site and building |
| Masontown | P. O. etc. | Site and building |
| Burgettstown | P. O. etc. | Site and building |
| Ford City | P. O. etc. | Site and building |
| Irwin | P. O. etc. | Site and building |
| Union City | P. O. etc. | Site and building |
| Blawnox | P. O. etc. | Site and building |
| Wilmerding | P. O. etc. | Site and building |
| Bridgeville | P. O. etc. | Site and building |
| <i>Bangor</i> | | |
| <u>RHODE ISLAND</u> | | |
| Westerly | P. O. | Additional land, extension & remodeling |
| <u>SOUTH CAROLINA</u> | | |
| Greenwood | P. O. & Ct. H. | Site and building |
| Mullins | P. O. etc. | Site and building |

| <u>PLACE</u> | <u>PURPOSE</u> | <u>PROJECT</u> |
|---------------------|-------------------|--|
| <u>SOUTH DAKOTA</u> | | |
| Flandreau | P. O. etc. | Site and building |
| <u>TENNESSEE</u> | | |
| Sevierville | P. O. etc. | Site and building |
| Lenoir City | P. O. etc. | Site and building |
| Decherd | P. O. etc. | Site and building |
| Nashville | Ct. H. | Additional remodeling,
etc. |
| Columbia | P. O. Ct. H. etc. | Site and building |
| Savannah | P. O. etc. | Site and building |
| Gleason | P. O. etc. | Site and building |
| <u>TEXAS</u> | | |
| Liberty | P. O. etc. | Site and building |
| Longview | P. O. etc. | Site and building or
demolition and new
building |
| Bryan | P. O. | Extension and remodeling |
| Livingston | P. O. etc. | Site and building |
| Houston | A. S. | Site and building |
| Elgin | P. O. etc. | Site and building |
| Rockdale | P. O. etc. | Site and building |
| Electra | P. O. etc. | Site and building |
| Odessa | P. O. etc. | Site and building |
| Wellington | P. O. etc. | Site and building |
| Brownfield | P. O. etc. | Site and building |
| Lampasas | | |
| <u>UTAH</u> | | |
| Vernal | P. O. etc. | Extension and remodeling |
| <u>VIRGINIA</u> | | |
| Newport News | P. O. Cu.H. etc. | Extension and remodeling |
| Smithfield | P. O. etc. | Site and building |
| Ashland | P. O. etc. | Site and building |
| Blackstone | P. O. etc. | Site and building |
| Altavista | P. O. etc. | Site and building |
| Harrisonburg | P. O. & Ct. H. | Demolition and new
building |
| Falls Church | P. O. etc. | Site and building |
| Bluefield | P. O. etc. | Site and building |

| <u>PLACE</u> | <u>PURPOSE</u> | <u>PROJECT</u> |
|----------------------|----------------|---|
| <u>WASHINGTON</u> | | |
| Sedro Woolley | P. O. etc. | Site and building |
| Camas | P. O. etc. | Site and building |
| Yakima | P. O. & Ct. H. | Extension and remodeling |
| Spokane | P. O. & Ct. H. | Additional land, extension and remodeling |
| Kent | P. O. etc. | Site and building |
| <u>WEST VIRGINIA</u> | | |
| Mannington | P. O. etc. | Site and building |
| Mount Hope | P. O. etc. | Site and building |
| Kenova | P. O. etc. | Site and building |
| Charleston | P. O. etc. | Site and building |
| Ronceverte | P. O. etc. | Site and building |
| <u>WISCONSIN</u> | | |
| Lake Geneva | P. O. etc. | Site and building |
| Columbus | P. O. etc. | Site and building |
| Chilton | P. O. etc. | Site and building |
| Waupaca | P. O. etc. | Site and building |
| Black River Falls | P. O. etc. | Site and building |
| <u>WYOMING</u> | | |
| Greybull | P. O. etc. | Site and building |

ALL STATES

For minor construction and mechanical equipment projects, including repairs, alterations and improvements to Federal buildings throughout the country.

BORDER INSPECTION BUILDINGS

For inspection buildings located on the Canadian and Mexican borders for the Customs and Immigration Services.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C.

REAL ESTATE OFFICER

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C.

REAL ESTATE OFFICER

October 25, 1937.

REPLY TO LETTER OF OCTOBER 15, 1937.

Reference is made to the communication of September 25
transmitting the (1) and (2) submitted for the third
meeting of the

The work is being done in connection with the Department's
efforts to determine the existing laws and regulations for the
protection of the public interest in the sale of land, and
the results of the study will be reported in the form of a
report to the Secretary of the Department.

Very truly yours,
The Secretary.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C.

REAL ESTATE OFFICER

August 10, 1917

Dear Sir:

I have the honor to acknowledge the receipt of your letter of the 7th inst. in relation to the application for a license to sell real estate in the District of Columbia. The application has been forwarded to the proper authorities for their consideration. The same will be given prompt attention and the result will be communicated to you as soon as possible.

Very truly,
Your obedient servant,
[Signature]

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C.

REAL ESTATE OFFICER

November 22, 1937.

MEMORANDUM FOR THE CHIEF OF BUREAU AND OFFICE

Reference is made to our memorandum of September 27 concerning the list of cities authorized by the United States Land Act.

We are in receipt of information from the Procurement Division that projects have been authorized for Houston, Mississippi, and Tucson, Arizona, and these cities should be added to the list, and if space is desired, Form FSD 1-A should be submitted.

Joseph Haley,
Real Estate Officer.

REAL ESTATE OFFICER

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C.

REAL ESTATE OFFICER

January 15, 1938.

CONTRACTS FOR LEASES OF PUBLIC LANDS.

Reference is made to the memorandum of December 21, 1937,
concerning a list of lands for which applications for leases
by the provisions of the Third Reclamation Act.

We have been advised by the Procurement Division that in
response to the notice included on that list and those included by
subsequent memoranda from this office, Post Offices have been
established for Laramie, Texas, and Webster Springs, West Virginia.

It is requested that in order of these buildings, forms for lease
should be submitted to this office on or before January 29, 1938.

Joseph Haley,
Real Estate Officer.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C.

REAL ESTATE OFFICER

January 25, 1938.

MEMORANDUM FOR CHIEF OF BUREAU AND OFFICES.

We are in receipt of information from the Procurement Division that two additional Post Office Buildings have been authorized for construction at St. Charles, Illinois, and Rockville, South Carolina under the provisions of the Third Defining Act, 1937.

If space is desired in either of these buildings, Bureau Form 1-4 should be submitted on or before February 1, 1938, or it will be understood that no space is desired.

Joseph Haley,
Real Estate Officer.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C.

REAL ESTATE OFFICER

Having the honor to acknowledge the receipt of your letter of the 10th inst. in relation to the matter of the proposed sale of the land owned by the United States Department of Agriculture, and in reply to inform you that the same has been referred to the proper authorities for their consideration.

The same will be given consideration as soon as possible. Very respectfully,
Your obedient servant,
J. H. HARRIS, Secretary.

Very truly yours,
J. H. HARRIS, Secretary.

Original 1000
and 1000-0000

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C.

REAL ESTATE OFFICER

September 20, 1937.

MEMORANDUM FOR CHIEF CLERKS OF BUREAUS AND OFFICES.

There are transmitted herewith two copies of the list of cities in which new Federal buildings are to be constructed, or existing Federal buildings are to be extended and remodeled from funds recently made available to the Procurement Division by Congress under the provisions of the Third Deficiency Act approved August 25, 1937.

If space is desired at any of the cities on the list, Forms PSC 1-A should be submitted in quadruplicate to this office, or if space is not required, such information should be forwarded to this office by memorandum.

The prompt submission of replies to this memorandum will materially assist the early determination of government space needs for the projects and in the preparations of drawings for the buildings. Additional copies of the list may be secured from this office on request.

Joseph Haley
Joseph Haley,
Real Estate Officer.

| <u>PLACE</u> | <u>PURPOSE</u> | <u>PROJECT</u> |
|------------------------|--|--|
| <u>ALABAMA</u> | | |
| Mobile | Ct.H & Cu.H. | Additional land,
extension & remodeling |
| Opp | P. O. etc. | Site and building |
| Enterprise | P. O. etc. | Site and building |
| Guntersville | P. O. etc. | Site and building |
| Eutaw | P. O. etc. | Site and building |
| Haleyville | P. O. etc. | Site and building |
| Hartselle | P. O. etc. | Site and building |
| <u>ARIZONA</u> | | |
| Safford | P. O. etc. | Site and building |
| <u>ARKANSAS</u> | | |
| Russellville | Forestry | Site and building |
| De Witt | P. O. etc. | Site and building |
| Lake Village | P. O. etc. | Site and building |
| <u>CALIFORNIA</u> | | |
| Yuba City | P. O. etc. | Site and building |
| Placerville | P. O. etc. | Site and building |
| Manteca | P. O. etc. | Site and building |
| San Francisco | Appraisers' Stores
& Immigration Sta. | Demolition & new
building |
| Livermore | P. O. etc. | Site and building |
| South San
Francisco | P. O. etc. | Site and building |
| Los Banos | P. O. etc. | Site and building |
| Oxnard | P. O. etc. | Site and building |
| Canoga Park | P. O. etc. | Site and building |
| Lynwood | P. O. etc. | Site and building |
| Fullerton | P. O. etc. | Site and building |
| San Diego | Ct. H. | Remodeling |
| Venice | P. O. etc. | Site and building |
| <u>COLORADO</u> | | |
| Littleton | P. O. etc. | Site and building |
| Manitou Springs | P. O. etc. | Site and building |
| <u>CONNECTICUT</u> | | |
| Norwich | P. O. | Extension and
remodeling |
| Madison | P. O. etc. | Site and building |
| Shelton | P. O. etc. | Site and building |
| Oakville | P. O. etc. | Site and building |

| <u>PLACE</u> | <u>PURPOSE</u> | <u>PROJECT</u> |
|-------------------|----------------|--|
| <u>FLORIDA</u> | | |
| Lake Wales | P. O. etc. | Site and building |
| De Funiak Springs | P. O. etc. | Site and building |
| Port Everglades | Cu. H. | Site and building |
| Orlando | P. O. & Ct.H. | Site and building |
| <u>GEORGIA</u> | | |
| Sylvania | P. O. etc. | Site and building |
| Pelham | P. O. etc. | Site and building |
| Montezuma | P. O. etc. | Site and building |
| Manchester | P. O. etc. | Site and building |
| Cochran | P. O. etc. | Site and building |
| Rockmart | P. O. etc. | Site and building |
| Buford | P. O. etc. | Site and building |
| <u>IDAHO</u> | | |
| Orofino | P. O. etc. | Site and building |
| Preston | P. O. etc. | Site and building |
| <u>ILLINOIS</u> | | |
| Hinsdale | P. O. etc. | Site and building |
| South Beloit | P. O. etc. | Site and building |
| Oregon | P. O. etc. | Site and building |
| Hamilton | P. O. etc. | Site and building |
| Lewistown | P. O. etc. | Site and building |
| Fairbury | P. O. etc. | Site and building |
| Shelbyville | P. O. etc. | Site and building |
| Mount Olive | P. O. etc. | Site and building |
| Newton | P. O. etc. | Site and building |
| McLeansboro | P. O. etc. | Site and building |
| Benton | P. O. etc. | Site and building |
| <u>INDIANA</u> | | |
| Hammond | P. O. & Ct. H. | Demolition, extension & remodeling |
| Ligonier | P. O. etc. | Site and building |
| Crawfordsville | P. O. | Additional land, demolition & new building |
| Bloomfield | P. O. etc. | Site and building |
| Evansville | P. C. & Cu. H. | Additional land, demolition & new building |
| Columbus | P. O. | Extension and remodeling |
| Newcastle | P. O. | Extension and remodeling |

PLACE

PURPOSE

PROJECT

IOWA

| | | |
|---------------|------------|-------------------|
| Burlington | P. O. etc. | Site and building |
| Monticello | P. O. etc. | Site and building |
| Eldora | P. O. etc. | Site and building |
| Waukon | P. O. etc. | Site and building |
| Mount Ayr | P. O. etc. | Site and building |
| Knoxville | P. O. etc. | Site and building |
| Corning | P. O. etc. | Site and building |
| Rockwell City | P. O. etc. | Site and building |
| Ida Grove | P. O. etc. | Site and building |

KANSAS

| | | |
|---------------|------------|--|
| Seneca | P. O. etc. | Site and building |
| Olathe | P. O. etc. | Site and building |
| Oswego | P. O. etc. | Site and building |
| Council Grove | P. O. etc. | Site and building |
| Caldwell | P. O. etc. | Site and building |
| Russell | P. O. etc. | Site and building |
| Hutchinson | P. O. | Additional land,
demolition & new
building |

KENTUCKY

| | | |
|---------------|-----------------|--|
| Hickman | P. O. etc. | Site and building |
| Bowling Green | P.O. Ct.H. etc. | Additional land,
extension & remodeling |
| Springfield | P. O. etc. | Site and building |
| Frankfort | P. O. & Ct.H. | Demolition and new
building |
| Flemingsburg | P. O. etc. | Site and building |

LOUISIANA

| | | |
|-----------------|------------|--------------------------------|
| Lafayette | P. O. | Demolition and new
building |
| Vivian | P. O. etc. | Site and building |
| Lake Providence | P. O. etc. | Site and building |
| Eunice | P. O. etc. | Site and building |

MAINE

| | | |
|--------|------------|-------------------|
| Norway | P. O. etc. | Site and building |
| Dexter | P. O. etc. | Site and building |

| <u>PLACE</u> | <u>PURPOSE</u> | <u>PROJECT</u> |
|----------------------|----------------|--------------------------|
| <u>MARYLAND</u> | | |
| Elkton | P. O. etc. | Site and building |
| Ellicott City | P. O. etc. | Site and building |
| Rockville | P. O. etc. | Site and building |
| <u>MASSACHUSETTS</u> | | |
| Greenfield | P. O. | Extension and remodeling |
| Indian Orchard | P. O. etc. | Site and building |
| Winchendon | P. O. etc. | Site and building |
| Ashland | P. O. etc. | Site and building |
| Ayer | P. O. etc. | Site and building |
| Ipswich | P. O. etc. | Site and building |
| Foxboro | P. O. etc. | Site and building |
| Wareham | P. O. etc. | Site and building |
| <u>MICHIGAN</u> | | |
| Tecumseh | P. O. etc. | Site and building |
| Grand Ledge | P. O. etc. | Site and building |
| Paw Paw | P. O. etc. | Site and building |
| Lowell | P. O. etc. | Site and building |
| Caro | P. O. etc. | Site and building |
| Greenville | P. O. etc. | Site and building |
| Hart | P. O. etc. | Site and building |
| Birmingham | P. O. etc. | Site and building |
| <u>MINNESOTA</u> | | |
| Spring Valley | P. O. etc. | Site and building |
| Cambridge | P. O. etc. | Site and building |
| Park Rapids | P. O. etc. | Site and building |
| Willmar | P. O. | Extension and remodeling |
| Chrisholm | P. O. etc. | Site and building |
| Crookston | P. O. | Extension and remodeling |
| <u>MISSISSIPPI</u> | | |
| Booneville | P. O. etc. | Site and building |
| Charleston | P. O. etc. | Site and building |
| Leland | P. O. etc. | Site and building |
| Waynesboro | P. O. etc. | Site and building |

| <u>PLACE</u> | <u>PURPOSE</u> | <u>PROJECT</u> |
|----------------------|----------------|-----------------------------|
| <u>MISSOURI</u> | | |
| Canton | P. O. etc. | Site and building |
| Savannah | P. O. etc. | Site and building |
| Lees Summit | P. O. etc. | Site and building |
| Clinton | P. O. etc. | Demolition and new building |
| Cassville | P. O. etc. | Site and building |
| Sainte Genevieve | P. O. etc. | Site and building |
| Union | P. O. etc. | Site and building |
| Jackson | P. O. etc. | Site and building |
| <u>NEBRASKA</u> | | |
| Omaha | Ct.H.Cu.H.P.O. | Undetermined |
| Schuyler | P. O. etc. | Site and building |
| Crawford | P. O. etc. | Site and building |
| <u>NEVADA</u> | | |
| Tonopah | P. O. etc. | Site and building |
| <u>NEW HAMPSHIRE</u> | | |
| Laconia | Forestry | Site and building |
| Milford | P. O. etc. | Site and building |
| <u>NEW JERSEY</u> | | |
| Paulsboro | P. O. etc. | Site and building |
| Hammonton | P. O. etc. | Site and building |
| Toms River | P. O. etc. | Site and building |
| Bordentown | P. O. etc. | Site and building |
| Metuchen | P. O. etc. | Site and building |
| Washington | P. O. etc. | Site and building |
| North Bergen | P. O. etc. | Site and building |
| Millburn | P. O. etc. | Site and building |
| <u>NEW YORK</u> | | |
| Great Neck | P. O. etc. | Site and building |
| Rhinebeck | P. O. etc. | Site and building |
| Harrison | P. O. etc. | Site and building |
| Ellenville | P. O. etc. | Site and building |
| Delmar | P. O. etc. | Site and building |
| Waterford | P. O. etc. | Site and building |
| Gloversville | P. O. etc. | Site and building |
| Tupper Lake | P. O. etc. | Site and building |
| Lowville | P. O. etc. | Site and building |
| Dolgeville | P. O. etc. | Site and building |
| Richfield Springs | P. O. etc. | Site and building |

| <u>PLACE</u> | <u>PURPOSE</u> | <u>PROJECT</u> |
|-------------------------|----------------|---|
| <u>NEW YORK Cont'd.</u> | | |
| Skaneateles | P. O. etc. | Site and building |
| Horseheads | P. O. etc. | Site and building |
| Pittsford | P. O. etc. | Site and building |
| Brockport | P. O. etc. | Site and building |
| Tonawanda | P. O. etc. | Site and building |
| Depew | P. O. etc. | Site and building |
| Angola | P. O. etc. | Site and building |
| Little Valley | P. O. etc. | Site and building |
| <u>NORTH CAROLINA</u> | | |
| Williamston | P. O. etc. | Site and building |
| Weldon | P. O. etc. | Site and building |
| Morehead City | P. O. etc. | Site and building |
| Wake Forest | P. O. etc. | Site and building |
| Leaksville | P. O. etc. | Site and building |
| Mebane | P. O. etc. | Site and building |
| Whiteville | P. O. etc. | Site and building |
| Boone | P. O. etc. | Site and building |
| Belmont | P. O. etc. | Site and building |
| <u>NORTH DAKOTA</u> | | |
| Minot | P. O. & Ct. H. | Extension and remodeling |
| New Rockford | P. O. etc. | Site and building |
| <u>OHIO</u> | | |
| Dayton | P. O. & Ct. H. | Additional land, extension & remodeling |
| Coldwater | P. O. etc. | Site and building |
| Paulding | P. O. etc. | Site and building |
| Osborn | P. O. etc. | Site and building |
| Crestline | P. O. etc. | Site and building |
| Oakharbor | P. O. etc. | Site and building |
| Middleport | P. O. etc. | Site and building |
| New London | P. O. etc. | Site and building |
| Cuyahoga Falls | P. O. etc. | Site and building |
| New Concord | P. O. etc. | Site and building |
| Dennison | P. O. etc. | Site and building |
| Mansfield | P. O. | Extension and remodeling |
| Campbell | P. O. etc. | Site and building |
| Chagrin Falls | P. O. etc. | Site and building |

PLACE

PURPOSE

PROJECT

OKLAHOMA

| | | |
|---------|------------|-----------------------------|
| Bufaula | P. O. etc. | Site and building |
| Madill | P. O. etc. | Site and building |
| Okemah | P. O. etc. | Site and building |
| Purcell | P. O. etc. | Site and building |
| Sayre | P. O. etc. | Site and building |
| Perry | P. O. etc. | Demolition and new building |

OREGON

| | | |
|---------|------------|-------------------|
| Gresham | P. O. etc. | Site and building |
|---------|------------|-------------------|

PENNSYLVANIA

| | | |
|----------------|------------|--|
| Wayne | P. O. etc. | Site and building |
| Emaus | P. O. etc. | Site and building |
| Elizabethtown | P. O. etc. | Site and building |
| Minersville | P. O. etc. | Site and building |
| Hamburg | P. O. etc. | Site and building |
| Susquehanna | P. O. etc. | Site and building |
| Renovo | P. O. etc. | Site and building |
| Conshohocken | P. O. etc. | Site and building |
| Mifflinburg | P. O. etc. | Site and building |
| Lebanon | P. O. etc. | Additional land, demolition & new building |
| Midland | P. O. etc. | Site and building |
| Sharon | P. O. | Site and building |
| Roaring Spring | P. O. etc. | Site and building |
| Masontown | P. O. etc. | Site and building |
| Burgettstown | P. O. etc. | Site and building |
| Ford City | P. O. etc. | Site and building |
| Irwin | P. O. etc. | Site and building |
| Union City | P. O. etc. | Site and building |
| Blawnox | P. O. etc. | Site and building |
| Wilmerding | P. O. etc. | Site and building |
| Bridgeville | P. O. etc. | Site and building |

RHODE ISLAND

| | | |
|----------|-------|---|
| Westerly | P. O. | Additional land, extension & remodeling |
|----------|-------|---|

SOUTH CAROLINA

| | | |
|-----------|----------------|-------------------|
| Greenwood | P. O. & Ct. H. | Site and building |
| Mullins | P. O. etc. | Site and building |

| <u>PLACE</u> | <u>PURPOSE</u> | <u>PROJECT</u> |
|---------------------|-------------------|--|
| <u>SOUTH DAKOTA</u> | | |
| Flandreau | P. O. etc. | Site and building |
| <u>TENNESSEE</u> | | |
| Sevierville | P. O. etc. | Site and building |
| Lenoir City | P. O. etc. | Site and building |
| Decherd | P. O. etc. | Site and building |
| Nashville | Ct. H. | Additional remodeling,
etc. |
| Columbia | P. O. Ct. H. etc. | Site and building |
| Savannah | P. O. etc. | Site and building |
| Gleason | P. O. etc. | Site and building |
| <u>TEXAS</u> | | |
| Liberty | P. O. etc. | Site and building |
| Longview | P. O. etc. | Site and building or
demolition and new
building |
| Bryan | P. O. | Extension and remodeling |
| Livingston | P. O. etc. | Site and building |
| Houston | A. S. | Site and building |
| Elgin | P. O. etc. | Site and building |
| Rockdale | P. O. etc. | Site and building |
| Electra | P. O. etc. | Site and building |
| Odessa | P. O. etc. | Site and building |
| Wellington | P. O. etc. | Site and building |
| Brownfield | P. O. etc. | Site and building |
| Lampasas | | |
| <u>UTAH</u> | | |
| Vernal | P. O. etc. | Extension and remodeling |
| <u>VIRGINIA</u> | | |
| Newport News | P. O. Cu.H. etc. | Extension and remodeling |
| Smithfield | P. O. etc. | Site and building |
| Ashland | P. O. etc. | Site and building |
| Blackstone | P. O. etc. | Site and building |
| Altavista | P. O. etc. | Site and building |
| Harrisonburg | P. O. & Ct. H. | Demolition and new
building |
| Falls Church | P. O. etc. | Site and building |
| Bluefield | P. O. etc. | Site and building |

| <u>PLACE</u> | <u>PURPOSE</u> | <u>PROJECT</u> |
|----------------------|----------------|---|
| <u>WASHINGTON</u> | | |
| Sedro Woolley | P. O. etc. | Site and building |
| Camas | P. O. etc. | Site and building |
| Yakima | P. O. & Ct. H. | Extension and remodeling |
| Spokane | P. O. & Ct. H. | Additional land, extension and remodeling |
| Kent | P. O. etc. | Site and building |
| <u>WEST VIRGINIA</u> | | |
| Mannington | P. O. etc. | Site and building |
| Mount Hope | P. O. etc. | Site and building |
| Kenova | P. O. etc. | Site and building |
| Charleston | P. O. etc. | Site and building |
| Ronceverte | P. O. etc. | Site and building |
| <u>WISCONSIN</u> | | |
| Lake Geneva | P. O. etc. | Site and building |
| Columbus | P. O. etc. | Site and building |
| Chilton | P. O. etc. | Site and building |
| Waupaca | P. O. etc. | Site and building |
| Black River Falls | P. O. etc. | Site and building |
| <u>WYOMING</u> | | |
| Greybull | P. O. etc. | Site and building |

ALL STATES

For minor construction and mechanical equipment projects, including repairs, alterations and improvements to Federal buildings throughout the country.

BORDER INSPECTION BUILDINGS

For inspection buildings located on the Canadian and Mexican borders for the Customs and Immigration Services.

Fed Bldg. Misc

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C.

REAL ESTATE OFFICER

September 29, 1937.

MEMORANDUM FOR CHIEFS OF BUREAUS AND OFFICES.

Reference is made to our memorandum of September 27, 1937, transmitting copies of the list of projects authorized for construction under the provisions of the Third Deficiency Act passed during the last session of Congress.

We wish to call your attention to the fact that this list of projects is for a three-year program, and that it will be difficult to secure from the Procurement Division information concerning the inclusion of the space requirements of any Bureau of this Department in these buildings in the immediate future. We have received information from the Procurement Division that work will proceed on these projects in the order in which sites are acquired, and that whenever possible, space will be provided for this Department either under the original authorization or when there is doubt concerning the sufficiency of funds, by alternate.

The Procurement Division has also advised us that some additional projects may be authorized by the Interdepartmental Committee, and that when such projects are authorized, this Department will be given an opportunity to submit space requirements.

It will, therefore, be appreciated if space requirements will be submitted for only those projects included on the list and if inquiries concerning the status of particular projects will be held at a minimum for the next six months, for it is estimated that it will be that long before any definite information can be received.

Joseph Haley,
Real Estate Officer.

November 4, 1937.

MEMORANDUM FOR MR. J. R. COHRAN,
Bureau of Animal Industry.

- 8 1937

Dear Mr. Cohran:

Reference is made to your memorandum of October 3, 1937, enclosing copy of letter under date of October 20 from your Chicago, Illinois, office concerning the custody of bureau property recently moved into the Federal Building which is under the custody of the Post Office Department.

I am informally advised by both the Procurement Division and the Post Office Department that when furniture is moved into a Government building under either the jurisdiction of the Treasury Department or the Post Office Department the custodial agency of the building automatically becomes custodian of the furniture moved into the building. Such furniture is numbered by the custodial agency, and is repaired and kept in good condition by that agency. In case it is necessary to remove the furniture from the building, a request is made upon the custodian, and the furniture is then turned back to the original custodian; namely, the bureau or agency making the purchase.

Under this arrangement all furniture and equipment brought to the Post Office Building by the bureau should continue to be carried on the bureau property return in order that it may be recovered by the bureau in case of future removal of the bureau from the building, at which time, also, of course, all property purchased by the custodial agency for the use of the bureau during its present occupancy would be relinquished to the custodial agency.

Very truly yours,

Alex. McC. Ashley

Chief of Division.

THE UNIVERSITY OF CHICAGO PRESS
54 EAST LAKE STREET, CHICAGO, ILL. 60601
U.S.A. AND CANADA
OTHER COUNTRIES: 100 Brook Hill Drive, Secaucus, N.J. 07094
U.S.A. AND CANADA
OTHER COUNTRIES: 100 Brook Hill Drive, Secaucus, N.J. 07094
U.S.A. AND CANADA
OTHER COUNTRIES: 100 Brook Hill Drive, Secaucus, N.J. 07094

It is respectfully requested that the Bureau be kept advised of any developments in this case and that the Bureau be kept advised of any developments in this case.

Under this arrangement all furniture and equipment brought to the Post Office building by the Bureau would continue to be stored on the Bureau property where it was received by the Bureau in case of future removal of the Bureau from the building. At which time, also, of course, all property purchased by the Bureau would be sold at the Bureau during its removal. Consequently would be relinquished to the material agency.

ALMA DOM XELA

Relative to TetraC

November 4, 1937.

MEMORANDUM FOR MR. J. R. COCHRAN,
Bureau of Animal Industry.

Dear Mr. Cochran:

Reference is made to your memorandum of October 2, 1937, enclosing copy of letter under date of October 20 from your Chicago, Illinois, office concerning the custody of bureau property recently moved into the Federal Building which is under the custody of the Post Office Department.

I am informally advised by both the Procurement Division and the Post Office Department that when furniture is moved into a Government building under either the jurisdiction of the Treasury Department or the Post Office Department the custodial agency of the building automatically becomes custodian of the furniture moved into the building. Such furniture is numbered by the custodial agency, and is repaired and kept in good condition by that agency. In case it is necessary to remove the furniture from the building, a request is made upon the custodian, and the furniture is then turned back to the original custodian; namely, the bureau or agency making the purchase.

Under this arrangement all furniture and equipment brought to the Post Office Building by the bureau should continue to be carried on the bureau property return in order that it may be recovered by the bureau in case of future removal of the bureau from the building, at which time, also, of course, all property purchased by the custodial agency for the use of the bureau during its present occupancy would be relinquished to the custodial agency.

Very truly yours,

Alex. McC. Ashley

Chief of Division.

February 1, 1947

MEMORANDUM FOR THE SECRETARY
SUBJECT: [Illegible]

Very truly yours,

The following information was received from the [Illegible] on [Illegible] at [Illegible]. It is being furnished to you for your information. The [Illegible] has advised that the [Illegible] is being [Illegible] by the [Illegible] and that the [Illegible] is being [Illegible] by the [Illegible].

I am respectfully advised by [Illegible] that the [Illegible] is being [Illegible] by the [Illegible] and that the [Illegible] is being [Illegible] by the [Illegible]. The [Illegible] is being [Illegible] by the [Illegible] and the [Illegible] is being [Illegible] by the [Illegible]. The [Illegible] is being [Illegible] by the [Illegible] and the [Illegible] is being [Illegible] by the [Illegible]. The [Illegible] is being [Illegible] by the [Illegible] and the [Illegible] is being [Illegible] by the [Illegible].

The [Illegible] is being [Illegible] by the [Illegible] and the [Illegible] is being [Illegible] by the [Illegible]. The [Illegible] is being [Illegible] by the [Illegible] and the [Illegible] is being [Illegible] by the [Illegible]. The [Illegible] is being [Illegible] by the [Illegible] and the [Illegible] is being [Illegible] by the [Illegible]. The [Illegible] is being [Illegible] by the [Illegible] and the [Illegible] is being [Illegible] by the [Illegible].

Very truly yours,

W. M. C. [Illegible]

[Illegible]

Under this arrangement all furniture
and equipment brought ~~into the~~ to the Court
Office building by the Bureau should ^{continue to}
be carried on the Bureau property returns in order
that ~~it~~ it may be recorded by the Bureau
in case of future removal of the Bureau from
the building, at which time, ^{also,} of course, all
property purchased by the custodial agency for
the use of the Bureau during its present
occupancy would be relinquished to the custodial
agency.

Dear Mr. Cohran:

Reference is made to your memorandum of October 23, 1937, enclosing copy of letter under date of October 20 from your Chicago, Illinois, office concerning the custody of ^{bureau} property recently moved into the Federal Building which is under the custody of the Post Office Department.

I am informally advised by both the Procurement Division and the Post Office Department that when furniture is moved into a Government building under either the jurisdiction of the Treasury Department or the Post Office Department the custodial agency of the building automatically becomes custodian of the furniture moved into the building. Such furniture is numbered by the custodial agency, i.e., the Treasury Department of the Post Office Department, and is repaired and kept in ^{good} ~~first-class~~ condition by that ^{agency} ~~custodian~~. In case it is necessary to remove the furniture from the building, a request is made upon the custodian, and the furniture is then turned back to the original custodian; namely, the bureau or agency ~~from~~ ^{making the purchase.} whose funds the furniture was purchased. ~~I understand there are no written instructions bearing out this procedure -- it is simply one that is customary, and as property actually remains the property of the bureau or department making the purchase and as it is repaired and kept in good order by the custodian of the building into which it is moved, there seems to be no objection to the arrangement.~~

~~The foregoing arrangement would not~~
~~be to the Procurement Division~~

UNITED STATES DEPARTMENT OF AGRICULTURE

BUREAU OF ANIMAL INDUSTRY

WASHINGTON, D. C.

ADDRESS REPLY TO
"CHIEF OF BUREAU OF ANIMAL INDUSTRY"
AND REFER TO

P-9.034

October 23, 1937

MEMORANDUM TO MR. ASHLEY:

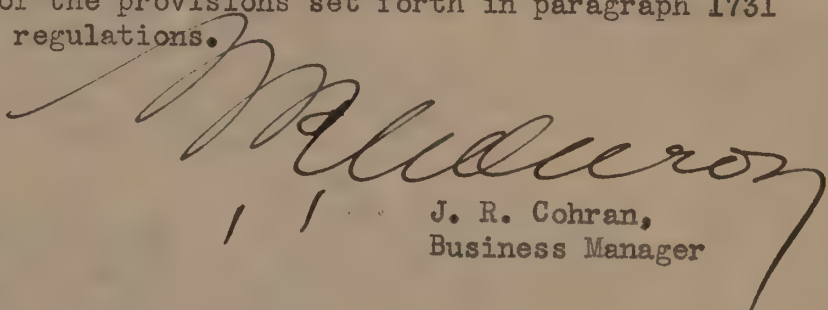
Our inspector in charge at Chicago recently forwarded to the Bureau release forms listing various items of furniture taken over by the Post Office Department upon moving into the Federal Building. The Bureau advised the Chicago station as follows:

" The actual title to property taken into a Federal Building will be retained in the Department and the articles should be included in your inventory submitted to the Bureau in accordance with paragraph 1731 of the Department regulations."

" In view of the above requirement the above P-3 is returned herewith and it is suggested that you carry these items on your property records in the usual manner reporting same on your regular inventory."

In response to our letter we have received a communication from the Chicago office, under date of October 20, a copy of which is attached for your information.

Will you kindly advise whether or not you consider the action taken by the Post Office officials as proper in this instance in view of the provisions set forth in paragraph 1731 of the Department regulations.


J. R. Cohran,
Business Manager

Incl. 67240

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF ANIMAL INDUSTRY
Local Office

9.034

Chicago, Illinois,
October 20, 1937

Chief, Bureau of Animal Industry,
Washington, D. C.

Sir:

Referring to Bureau letter P-9.034 dated October 16, 1937, relative to property listed as being taken over by the Post Office Department, you are advised that we were cognizant of the provisions of paragraph 1731 of the Department Regulations but understood that this building was under the control of the Post Office Department for the reason that only Post Office officials have shown any interest in our quarters and equipment.

At the time we moved from our old offices it was necessary for us to equip an office for the inspectors assigned to duty in the stockyards and this left us short of furniture which we needed. The Fourth Assistant Postmaster General and the local Postmaster surveyed our offices on several occasions, took notes of what we needed and provided new furniture for our use as follows:

- 2 Desks, double, flat top
- 2 " single " "
- 1 " typewriter
- 2 " small, table
- 3 Tables, office
- 2 " rest room
- 7 Chairs, revolving
- 8 " office
- 10 " bentwood
- 1 Bookcase, 5 sections
- 1 " 2 " with cabinet
- 1 Card case, 2 drawers, for 3 x 5 cards
- 1 " " 2 " " 5 x 8 "
- 2 Filing cases, 4 drawers each
- 3 Wardrobes
- 11 Lockers
- 3 Mirrors
- 7 Fans, wall, electric oscillating
- 1 Cot, upholstered

Much of our worn furniture was replaced with new furniture and it was our understanding, from informal conversations with Post Office officials, that they intended to refinish our worn equipment, leaving us what we could use and distributing the other pieces to points where they might be used by Post Office employees. None of this worn

furniture has been removed but they have taken one electric fan which we brought with us for their use after providing us with seven electric oscillating wall fans.

All the furniture in our offices, both old and new, including filing cases, has been tagged with metal tags by the Post Office reading "U. S. P. O. Dept." and serially numbered. They have never called upon us for an inventory, apparently making their own, and identifying each piece by these serially numbered tags. They are arranging to install metal shelving in several of the rooms to provide space for records which we now have packed in cartons.

The Bureau letter indicates that what has transpired here is not in accordance with what the Bureau believes should have been the proper procedure, but before this matter is discussed formally with the local Post Office officials, we would appreciate instructions from the Bureau so that we may proceed properly and in accordance with the Bureau's desires in the matter.

Respectfully,

(Signed) J. S. Jenison
Inspector in Charge

TREASURY DEPARTMENT

OFFICE OF SUPERVISING ARCHITECT.

MEMORANDUM REGARDING OWNERSHIP OF FURNITURE MOVED
INTO FEDERAL BUILDINGS.

The law contemplates that all necessary furniture for Federal buildings shall be purchased from the appropriation under the control of this Department except as modified by the following quoted provision of the Appropriation Act:

"That all furniture now owned by the United States in other public buildings or in buildings rented by the United States shall be used, so far as practicable, whether it corresponds with the present regulation plans of furniture or not."

In view of the evident intent of the law as stated above, it is the policy of this Department to require the use of all furniture owned by the United States. It is clear that no distinction should be made as to the appropriation from which the old furniture was originally purchased, whether under the control of the Treasury Department or some other branch of the service. In view of this, all activities in rented space which have purchased their own furniture for use in the same are expected to move such furniture into a Federal building when they are assigned quarters therein. The expense for moving the furniture to the Federal building, however, is paid from the appropriation under the control of the Treasury Department.

In view of the foregoing, this Department claims the temporary ownership of such furniture, because it is the property of the United States, for such period as it may be required in the particular Federal building by the branch of the service which originally purchased it and the custodian of the building is required to take inventory of such furniture and to care for it in the same manner as Treasury Department property. In the event, however, it is found necessary at some later time for the particular activity concerned to vacate its quarters in the Federal building and move again into rented space, this Department will upon request authorize the custodian to permit of its removal and to drop it from his record.

When such furniture is brought into the building by an outside activity it is used by that particular activity and not considered as available for general use.

In view of the evident intent of the law, this Department could not consent to the removal of such furniture after it has been moved into a Federal building if the service purchasing it

merely desired to use it elsewhere and if removal would require this Department to purchase for the same service new furniture to replace it in the Federal building.

If the particular Government activity by which the furniture was originally purchased desires to retain actual title to the property as a matter of record, or by reason of special Departmental regulations, the Treasury Department will offer no objection.

In view of the fact, however, that in most cases the activity concerned is to occupy quarters permanently in the Federal building it is believed to be a more simple procedure to turn over such property to the custodian of the particular building. The custodian may then give receipt for such property if desired.

TREASURY DEPARTMENT

OFFICE OF SUPERVISING ARCHITECT.

MEMORANDUM REGARDING OWNERSHIP OF FURNITURE MOVED
INTO FEDERAL BUILDINGS.

The law contemplates that all necessary furniture for Federal buildings shall be purchased from the appropriation under the control of this Department except as modified by the following quoted provision of the Appropriation Act:

"That all furniture now owned by the United States in other public buildings or in buildings rented by the United States shall be used, so far as practicable, whether it corresponds with the present regulation plans of furniture or not."

In view of the evident intent of the law as stated above, it is the policy of this Department to require the use of all furniture owned by the United States. It is clear that no distinction should be made as to the appropriation from which the old furniture was originally purchased, whether under the control of the Treasury Department or some other branch of the service. In view of this, all activities in rented space which have purchased their own furniture for use in the same are expected to move such furniture into a Federal building when they are assigned quarters therein. The expense for moving the furniture to the Federal building, however, is paid from the appropriation under the control of the Treasury Department.

In view of the foregoing, this Department claims the temporary ownership of such furniture, because it is the property of the United States, for such period as it may be required in the particular Federal building by the branch of the service which originally purchased it and the custodian of the building is required to take inventory of such furniture and to care for it in the same manner as Treasury Department property. In the event, however, it is found necessary at some later time for the particular activity concerned to vacate its quarters in the Federal building and move again into rented space, this Department will upon request authorize the custodian to permit of its removal and to drop it from his record.

When such furniture is brought into the building by an outside activity it is used by that particular activity and not considered as available for general use.

In view of the evident intent of the law, this Department could not consent to the removal of such furniture after it has been moved into a Federal building if the service purchasing it

merely desired to use it elsewhere and if removal would require this Department to purchase for the same service new furniture to replace it in the Federal building.

If the particular Government activity by which the furniture was originally purchased desires to retain actual title to the property as a matter of record, or by reason of special Departmental regulations, the Treasury Department will offer no objection.

In view of the fact, however, that in most cases the activity concerned is to occupy quarters permanently in the Federal building it is believed to be a more simple procedure to turn over such property to the custodian of the particular building. The custodian may then give receipt for such property if desired.

TREASURY DEPARTMENT

OFFICE OF SUPERVISING ARCHITECT.

MEMORANDUM REGARDING OWNERSHIP OF FURNITURE MOVED
INTO FEDERAL BUILDINGS.

The law contemplates that all necessary furniture for Federal buildings shall be purchased from the appropriation under the control of this Department except as modified by the following quoted provision of the Appropriation Act:

"That all furniture now owned by the United States in other public buildings or in buildings rented by the United States shall be used, so far as practicable, whether it corresponds with the present regulation plans of furniture or not."

In view of the evident intent of the law as stated above, it is the policy of this Department to require the use of all furniture owned by the United States. It is clear that no distinction should be made as to the appropriation from which the old furniture was originally purchased, whether under the control of the Treasury Department or some other branch of the service. In view of this, all activities in rented space which have purchased their own furniture for use in the same are expected to move such furniture into a Federal building when they are assigned quarters therein. The expense for moving the furniture to the Federal building, however, is paid from the appropriation under the control of the Treasury Department.

In view of the foregoing, this Department claims the temporary ownership of such furniture, because it is the property of the United States, for such period as it may be required in the particular Federal building by the branch of the service which originally purchased it and the custodian of the building is required to take inventory of such furniture and to care for it in the same manner as Treasury Department property. In the event, however, it is found necessary at some later time for the particular activity concerned to vacate its quarters in the Federal building and move again into rented space, this Department will upon request authorize the custodian to permit of its removal and to drop it from his record.

When such furniture is brought into the building by an outside activity it is used by that particular activity and not considered as available for general use.

In view of the evident intent of the law, this Department could not consent to the removal of such furniture after it has been moved into a Federal building if the service purchasing it

merely desired to use it elsewhere and if removal would require this Department to purchase for the same service new furniture to replace it in the Federal building.

If the particular Government activity by which the furniture was originally purchased desires to retain actual title to the property as a matter of record, or by reason of special Departmental regulations, the Treasury Department will offer no objection.

In view of the fact, however, that in most cases the activity concerned is to occupy quarters permanently in the Federal building it is believed to be a more simple procedure to turn over such property to the custodian of the particular building. The custodian may then give receipt for such property if desired.

TREASURY DEPARTMENT

OFFICE OF SUPERVISING ARCHITECT.

MEMORANDUM REGARDING OWNERSHIP OF FURNITURE MOVED
INTO FEDERAL BUILDINGS.

The law contemplates that all necessary furniture for Federal buildings shall be purchased from the appropriation under the control of this Department except as modified by the following quoted provision of the Appropriation Act:

"That all furniture now owned by the United States in other public buildings or in buildings rented by the United States shall be used, so far as practicable, whether it corresponds with the present regulation plans of furniture or not."

In view of the evident intent of the law as stated above, it is the policy of this Department to require the use of all furniture owned by the United States. It is clear that no distinction should be made as to the appropriation from which the old furniture was originally purchased, whether under the control of the Treasury Department or some other branch of the service. In view of this, all activities in rented space which have purchased their own furniture for use in the same are expected to move such furniture into a Federal building when they are assigned quarters therein. The expense for moving the furniture to the Federal building, however, is paid from the appropriation under the control of the Treasury Department.

In view of the foregoing, this Department claims the temporary ownership of such furniture, because it is the property of the United States, for such period as it may be required in the particular Federal building by the branch of the service which originally purchased it and the custodian of the building is required to take inventory of such furniture and to care for it in the same manner as Treasury Department property. In the event, however, it is found necessary at some later time for the particular activity concerned to vacate its quarters in the Federal building and move again into rented space, this Department will upon request authorize the custodian to permit of its removal and to drop it from his record.

When such furniture is brought into the building by an outside activity it is used by that particular activity and not considered as available for general use.

In view of the evident intent of the law, this Department could not consent to the removal of such furniture after it has been moved into a Federal building if the service purchasing it

merely desired to use it elsewhere and if removal would require this Department to purchase for the same service new furniture to replace it in the Federal building.

If the particular Government activity by which the furniture was originally purchased desires to retain actual title to the property as a matter of record, or by reason of special Departmental regulations, the Treasury Department will offer no objection.

In view of the fact, however, that in most cases the activity concerned is to occupy quarters permanently in the Federal building it is believed to be a more simple procedure to turn over such property to the custodian of the particular building. The custodian may then give receipt for such property if desired.

TREASURY DEPARTMENT

OFFICE OF SUPERVISING ARCHITECT.

MEMORANDUM REGARDING OWNERSHIP OF FURNITURE MOVED
INTO FEDERAL BUILDINGS.

The law contemplates that all necessary furniture for Federal buildings shall be purchased from the appropriation under the control of this Department except as modified by the following quoted provision of the Appropriation Act:

"That all furniture now owned by the United States in other public buildings or in buildings rented by the United States shall be used, so far as practicable, whether it corresponds with the present regulation plans of furniture or not."

In view of the evident intent of the law as stated above, it is the policy of this Department to require the use of all furniture owned by the United States. It is clear that no distinction should be made as to the appropriation from which the old furniture was originally purchased, whether under the control of the Treasury Department or some other branch of the service. In view of this, all activities in rented space which have purchased their own furniture for use in the same are expected to move such furniture into a Federal building when they are assigned quarters therein. The expense for moving the furniture to the Federal building, however, is paid from the appropriation under the control of the Treasury Department.

In view of the foregoing, this Department claims the temporary ownership of such furniture, because it is the property of the United States, for such period as it may be required in the particular Federal building by the branch of the service which originally purchased it and the custodian of the building is required to take inventory of such furniture and to care for it in the same manner as Treasury Department property. In the event, however, it is found necessary at some later time for the particular activity concerned to vacate its quarters in the Federal building and move again into rented space, this Department will upon request authorize the custodian to permit of its removal and to drop it from his record.

When such furniture is brought into the building by an outside activity it is used by that particular activity and not considered as available for general use.

In view of the evident intent of the law, this Department could not consent to the removal of such furniture after it has been moved into a Federal building if the service purchasing it

merely desired to use it elsewhere and if removal would require this Department to purchase for the same service new furniture to replace it in the Federal building.

If the particular Government activity by which the furniture was originally purchased desires to retain actual title to the property as a matter of record, or by reason of special Departmental regulations, the Treasury Department will offer no objection.

In view of the fact, however, that in most cases the activity concerned is to occupy quarters permanently in the Federal building it is believed to be a more simple procedure to turn over such property to the custodian of the particular building. The custodian may then give receipt for such property if desired.

TREASURY DEPARTMENT

OFFICE OF SUPERVISING ARCHITECT.

MEMORANDUM REGARDING OWNERSHIP OF FURNITURE MOVED
INTO FEDERAL BUILDINGS.

The law contemplates that all necessary furniture for Federal buildings shall be purchased from the appropriation under the control of this Department except as modified by the following quoted provision of the Appropriation Act:

"That all furniture now owned by the United States in other public buildings or in buildings rented by the United States shall be used, so far as practicable, whether it corresponds with the present regulation plans of furniture or not."

In view of the evident intent of the law as stated above, it is the policy of this Department to require the use of all furniture owned by the United States. It is clear that no distinction should be made as to the appropriation from which the old furniture was originally purchased, whether under the control of the Treasury Department or some other branch of the service. In view of this, all activities in rented space which have purchased their own furniture for use in the same are expected to move such furniture into a Federal building when they are assigned quarters therein. The expense for moving the furniture to the Federal building, however, is paid from the appropriation under the control of the Treasury Department.

In view of the foregoing, this Department claims the temporary ownership of such furniture, because it is the property of the United States, for such period as it may be required in the particular Federal building by the branch of the service which originally purchased it and the custodian of the building is required to take inventory of such furniture and to care for it in the same manner as Treasury Department property. In the event, however, it is found necessary at some later time for the particular activity concerned to vacate its quarters in the Federal building and move again into rented space, this Department will upon request authorize the custodian to permit of its removal and to drop it from his record.

When such furniture is brought into the building by an outside activity it is used by that particular activity and not considered as available for general use.

In view of the evident intent of the law, this Department could not consent to the removal of such furniture after it has been moved into a Federal building if the service purchasing it

merely desired to use it elsewhere and if removal would require this Department to purchase for the same service new furniture to replace it in the Federal building.

If the particular Government activity by which the furniture was originally purchased desires to retain actual title to the property as a matter of record, or by reason of special Departmental regulations, the Treasury Department will offer no objection.

In view of the fact, however, that in most cases the activity concerned is to occupy quarters permanently in the Federal building it is believed to be a more simple procedure to turn over such property to the custodian of the particular building. The custodian may then give receipt for such property if desired.



TREASURY DEPARTMENT
PROCUREMENT DIVISION
WASHINGTON



PUBLIC BUILDINGS BRANCH

IN REPLYING, QUOTE THE ABOVE SUBJECT, BUILDING, AND THESE LETTERS PB-SA

November 9, 1937.

Mr. Joseph Haley,
Real Estate Officer,
Department of Agriculture,
Washington, D. C.

My dear Mr. Haley:

Thank you very much for your courtesy in sending me the circular letter issued by the Department to Extension Directors.

Your marked paragraph certainly seems quite to the point.

Very truly yours,

Supervising Architect.

November 17, 1937.

Mr. W. E. Reynolds,
Assistant Director of Procurement,
Treasury Department,
Washington, D. C.

Dear Mr. Reynolds:

Reference is made to the letter of Rear Admiral C. J. Peoples, dated September 14, 1937, transmitting a list of cities in which construction was authorized by the provisions of the Third Deficiency Act.

There is attached hereto a list indicating the requirements of this Department at the cities mentioned. The attached list includes partial reports from the Extension Service, Forest Service, Farm Security Administration, and the Bureau of Entomology and Plant Quarantine, complete reports of the Bureaus of Agricultural Economics and Plant Industry, and the Agricultural Adjustment Administration. The Bureaus of Chemistry and Soils and Dairy Industry will not require space at any of the cities at which construction is authorized.

As soon as additional reports are received from the Bureaus, they will be forwarded to your Division.

Very truly yours,

Joseph Haley,
Real Estate Officer.

(Enclosures)
cas/mnl

See individual files

November 17, 1937.

Mr. W. E. Reynolds,
Assistant Director of Procurement,
Treasury Department,
Washington, D. C.

Dear Mr. Reynolds:

Reference is made to the letter of Rear Admiral G. L. Peoples, dated September 14, 1937, transmitting a list of cities in which construction was authorized by the provisions of the Third Deficiency Act.

There is attached hereto a list indicating the requirements of this Department at the cities mentioned. The attached list includes partial reports from the Extension Service, Forest Service, Farm Security Administration, and the Bureau of Entomology and Plant Quarantine, complete reports of the Bureau of Agricultural Economics and Plant Industry, and the Agricultural Adjustment Administration. The Bureau of Chemistry and Soils and Dairy Industry will not require space at any of the cities at which construction is authorized.

As soon as additional reports are received from the Bureau, they will be forwarded to your Division.

Very truly yours,

Joseph Kaley,
Real Estate Officer.

(Enclosure)
cas/mml

ALABAMA

Enterprise
Mobile

Ext ✓
Extension Service ✓
Agricultural Economics, Extension Service ✓

ARIZONA

✓ Safford

Forest Service ✓

ARKANSAS

✓ De Witt
Lake Village

Extension Service ✓
Extension Service, Farm Security Administration ✓

CALIFORNIA

✓ Placerville
✓ San Diego
✓ San Francisco
✓ Yuba City

Extension Service, Forest Service, Ent. & Plant Quar. ✓
Agri. Economics, Extension Service, Forest Service ✓
Agri. Adj. Admin., Agri. Economics, Forest Service, ✓
Plant Industry, Food & Drug Admin. (See Note 1) ✓
Extension Service ✓

CONNECTICUT

✓ Norwich

✓ Agri. Adj. Admin. (See Note 2)

FLORIDA

✓ Orlando

✓ Agricultural Economics, Plant Industry

GEORGIA

✓ Cochran
Montezuma
✓ Sylvania

✓ Extension Service
✓ Extension Service (See Note 3)
✓ Extension Service

IDAHO

✓ Orofino
✓ Preston

✓ Forest Service
✓ Forest Service, Farm Security Administration

INDIANA

✓ Bloomfield

✓ Extension Service

IOWA

✓ Burlington
✓ Knoxville
✓ Mount Ayr
✓ Rockwell City
✓ Waukon

✓ Extension Service
✓ Extension Service
✓ Extension Service
✓ Extension Service
✓ Extension Service

KANSAS

✓ Hutchinson
Olathe
✓ Russell

✓ Agricultural Economics, Extension Service ✓
✓ Extension Service
✓ Extension Service

KENTUCKY

✓ Bowling Green
✓ Flemingsburg
✓ Frankfort
✓ Hickman
✓ Springfield

✓ Extension Service, Farm Security Administration
✓ Farm Security Admin., (Extension Service trans-
mitted October 6, 1937)
✓ Extension Service
✓ Extension Service
✓ Extension Service, Farm Security Administration

LOUISIANA

✓ Lafayette,
Lake Providence

✓ Farm Security Administration
✓ Farm Security Administration

MAINE

✓ Norway

✓ Extension Service

MICHIGAN

✓ Hart
✓ Iron River

✓ Extension Service
✓ Forest Service

| | | |
|-----------------------|--|--|
| <u>MISSISSIPPI</u> | Booneville
Charleston
Waynesboro | ✓ Extension Service, Farm Security Administration
✓ Extension Service, Farm Security Administration
✓ Farm Security Administration |
| <u>MISSOURI</u> | ✓ Union | ✓ Extension Service |
| <u>NEBRASKA</u> | ✓ Omaha
✓ Schuyler | ✓ Food & Drug Administration
✓ Extension Service |
| <u>NEW HAMPSHIRE</u> | ✓ Laconia | ✓ Forest Service |
| <u>NEW JERSEY</u> | ✓ Toms River | ✓ Extension Service |
| <u>NEW YORK</u> | ✓ Gloversville
✓ Lowville | ✓ Agri. Adj. Admin., Extension Service (See Note 2)
✓ Agricultural Adjustment Administration (See Note 2) |
| <u>NORTH CAROLINA</u> | ✓ Boone
✓ Laurinburg
✓ Weldon
✓ Whiteville
✓ Williamston | ✓ Farm Security Administration
✓ Farm Security Administration
✓ Farm Security Administration
✓ Farm Security Administration
✓ Farm Security Administration |
| <u>OKLAHOMA</u> | ✓ Muskula
✓ Madill
✓ Okemah | ✓ Extension Service, Farm Security Administration
✓ Extension Service, Farm Security Administration
✓ Extension Service |
| <u>OREGON</u> | ✓ Oresham | ✓ Extension Service |
| <u>PENNSYLVANIA</u> | ✓ Lebanon | ✓ Agricultural Adjustment Administration (See Note 2) |
| <u>SOUTH CAROLINA</u> | ✓ Greenwood | ✓ Forest Service |
| <u>SOUTH DAKOTA</u> | ✓ Flandreau | ✓ Extension Service, Farm Security Administration |
| <u>TENNESSEE</u> | ✓ Columbia
✓ Nashville
✓ Savannah | ✓ Extension Service, Farm Security Administration
✓ Agricultural Economics, Farm Security Admin.
✓ Farm Security Administration |
| <u>TEXAS</u> | ✓ Bryan
✓ Houston | ✓ Farm Security Administration
✓ Farm Security Administration |
| <u>UTAH</u> | ✓ Vernal | ✓ Forest Service, Extension Service (See Note 4) |
| <u>VIRGINIA</u> | ✓ Ashland
✓ Harrisonburg
✓ Newport News
✓ Smithfield | ✓ Extension Service, Agri. Adj. Admin. (See Note 2)
✓ Forest Service
✓ Ent. & Plant Quarantine, Extension Service, - transmitted November 2, 1937
✓ Extension Service, Farm Security Administration |
| <u>WASHINGTON</u> | ✓ Spokane
✓ Yakima | ✓ Agricultural Economics, Farm Security Admin., Food & Drug Admin., Extension Service
✓ Agricultural Economics, Farm Security Admin., Forest Service, Plant Industry |

WEST VIRGINIA Charleston

~~Agricultural Economics, Farm Security Administration,~~
~~✓ Extension Service, Entomology & Plant Quarantine~~

WISCONSIN

~~Ashland~~

~~Extension Service~~

~~Waupaca~~

~~Extension Service, Agricultural Economics~~

WYOMING

~~✓ Greybull~~

~~Forest Service~~

Note 1 - While separate PSC 1-A forms are transmitted for the Forest Service and the Bureau of Plant Industry, the Forest Service forms also include the requirements of the Bureau of Plant Industry. Food and Drug Administration desires to retain the same space as now occupied.

Note 2 - Desk space only needed by the Agricultural Adjustment Administration.

Note 3 - Now at Ogleshorpe. Will move to Montezuma if space is provided.

Note 4 - The Forest Service requirements are the same as those shown on the forms transmitted November 25, 1935.
The Extension Service requirements are the same as those shown on the forms transmitted February 21, 1936.

POINTS AT WHICH SPACE IS NOT NEEDED

BY THE EXTENSION SERVICE

FLORIDA Lake Wales
Port Everglades

INDIANA Hammond
Ligonier

KANSAS Caldwell
Oswego

RHODE ISLAND Westerly

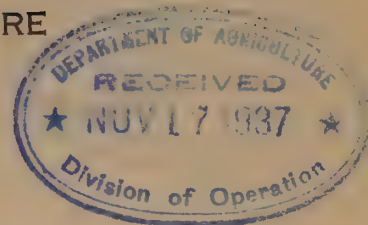
SOUTH CAROLINA Barnwell

VIRGINIA Altavista
Blackstone
Bluefield
Falls Church

WASHINGTON Camas
Kent
Redro Woolley

WEST VIRGINIA Kenova
Mannington
Mount Hope
Ronceverte

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF BIOLOGICAL SURVEY
WASHINGTON, D. C.



ADDRESS REPLY TO
CHIEF, BUREAU OF BIOLOGICAL SURVEY
AND REFER TO

Qrs.

November 15, 1937.

MEMORANDUM FOR REAL ESTATE OFFICER

Dear Mr. Haley:

Reference is made to your memorandum of September 27, to which was attached two copies of the list of cities in which new Federal buildings are to be constructed, or existing Federal buildings are to be extended and remodeled from funds recently made available to the Procurement Division by Congress under the provisions of the Third Deficiency Act approved August 25, 1937.

The Bureau now occupies approximately 2351 sq. ft. of space in the Post Office Building at Omaha, Nebraska, and should there be a change at that point in connection with space in Federal buildings, we are desirous of having this same amount allotted to the Bureau.

We are enclosing herewith forms PSC 1-A covering the Bureau's space requirements in Spokane, Washington and Yakima, Washington, and wish to advise that we do not have need for space in the other cities listed in your memorandum of September 27, and in subsequent memoranda.

Very truly yours,

A handwritten signature in cursive script, appearing to read "W. R. Dillon".

W. R. Dillon,
Chief, Division of Administration.

DEC 2 - 1937

cl

UNITED STATES DEPARTMENT OF AGRICULTURE
EXTENSION SERVICE
WASHINGTON, D. C.

November 29, 1937



MEMORANDUM FOR MR. JOSEPH HALEY,
Real Estate Officer

Dear Mr. Haley:

With further reference to the list of Federal projects which accompanied your memorandum of September 27, 1937, you are advised that space will not be needed by the Extension Service in the proposed buildings at Spring Valley and Chisholm, Minnesota.

Very truly yours,

A handwritten signature in dark ink, appearing to read "M. M. Thayer". The signature is fluid and cursive, with a horizontal line drawn above the name.

M. M. Thayer
Business Manager

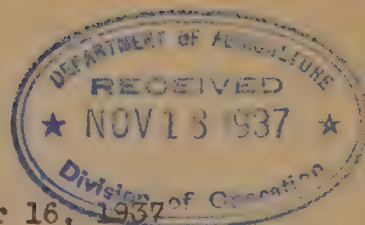
DEC 2 - 1937

UNITED STATES DEPARTMENT OF AGRICULTURE

EXTENSION SERVICE

WASHINGTON, D. C.

November 16, 1937



MEMORANDUM FOR MR. JOSEPH HALEY,
Real Estate Officer

Dear Mr. Haley:

The Director of Extension in Indiana advises that a new addition is planned to the Post Office Building at Columbus, Indiana.

Under date of January 6, 1936, Form PSC 1-A was forwarded to you. The present staff of the Extension Service at Columbus consists of county agent, home agent, assistant agent, and one stenographer. They are at present occupying one room measuring approximately 15' x 30' in the Court House Building. Additional space is urgently needed and we trust that the recommendations contained in the form previously submitted to you will be given favorable consideration by the Treasury Department. Any effort on your part to secure space allotment will be appreciated.

Very truly yours,

A handwritten signature in dark ink, appearing to read "M. M. Thayer". The signature is fluid and cursive, with a horizontal line drawn above the name.

M. M. Thayer
Business Manager

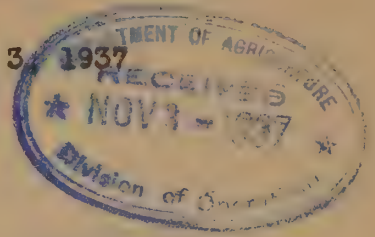
DEC 2 - 1937

cl
UNITED STATES DEPARTMENT OF AGRICULTURE

EXTENSION SERVICE

WASHINGTON, D. C.

November 3, 1937



MEMORANDUM FOR MR. JOSEPH HALEY,
Real Estate Officer

Dear Mr. Haley:

The Director of Extension in Florida reports that space for Extension Service activities will not be required at Lake Wales and Port Everglades, and revised forms will be submitted showing space requirements at DeFuniak Springs and Orlando.

Very truly yours,

A handwritten signature in dark ink, appearing to read "M. M. Thayer".

M. M. Thayer
Business Manager

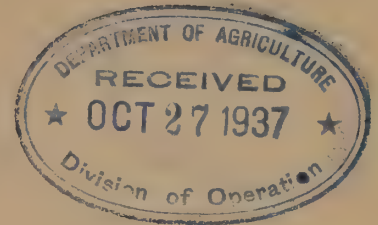
el
UNITED STATES DEPARTMENT OF AGRICULTURE

EXTENSION SERVICE

WASHINGTON, D. C.

October 22, 1937

MEMORANDUM FOR MR. JOSEPH HALEY,
Real Estate Officer



Dear Mr. Haley:

Reference is made to the list of cities where Federal building projects are under contemplation, and you are advised that the Extension Service will not require space at Hammond and Ligonier, Indiana.

Very truly yours,

M. M. Thayer
M. M. Thayer
Business Manager

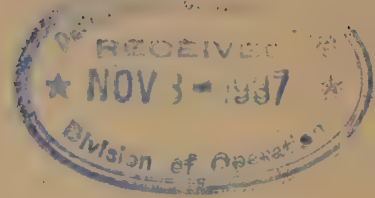
UNITED STATES DEPARTMENT OF AGRICULTURE

EXTENSION SERVICE

WASHINGTON, D. C.

November 6, 1937

MEMORANDUM FOR MR. JOSEPH HALEY,
Real Estate Officer



MR. ESTES

Dear Mr. Haley:

The Extension Service in Kansas will not require any space in the Federal buildings proposed to be constructed at Oswego and Caldwell. PSC 1-A forms showing space needed at Olathe, Russell and Hutchinson have already been forwarded to you. Forms indicating office requirements at Council Grove and Seneca are being prepared and will be forwarded to you within a few days.

Very truly yours,

M. M. Thayer
M. M. Thayer
Business Manager

Chambers

UNITED STATES DEPARTMENT OF AGRICULTURE
EXTENSION SERVICE
WASHINGTON, D. C.

October 20, 1937



MEMORANDUM FOR MR. JOSEPH HALEY,
Real Estate Officer

Dear Mr. Haley:

Reference is made to the list of Federal building projects, which includes a proposed structure at Westerly, Rhode Island.

The Director of Extension in Rhode Island reports that no space will be required at that point.

Very truly yours,

C. S. Tenley

C. S. Tenley
Acting Business Manager

cl

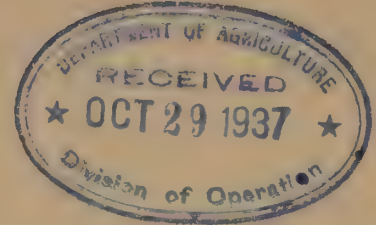
UNITED STATES DEPARTMENT OF AGRICULTURE

EXTENSION SERVICE

WASHINGTON, D. C.

October 28, 1937

MEMORANDUM FOR MR. JOSEPH HALEY,
Real Estate Officer



Dear Mr. Haley:

Reference is made to the list of Federal building projects proposed to be constructed at various points.

The Director of Extension in South Carolina reports that space will not be required in any Federal building at Barnwell, South Carolina.

Very truly yours,

A handwritten signature in dark ink, appearing to read "M. M. Thayer", followed by a horizontal line.

M. M. Thayer
Business Manager

cl
UNITED STATES DEPARTMENT OF AGRICULTURE

EXTENSION SERVICE

WASHINGTON, D. C.

October 29, 1937

MEMORANDUM FOR MR. JOSEPH HALEY,
Real Estate Officer

Dear Mr. Haley:

Reference is made to your memorandum of September 27, 1937, enclosing list of projects proposed for construction.

In reply you are advised that the Extension Service will not require space at the following points in Virginia:

Blackstone
Altavista
Falls Church
Bluefield

Very truly yours,

M. M. Thayer
M. M. Thayer
Business Manager

1987, 25, 1987

1987, 25, 1987

1987, 25, 1987

1987, 25, 1987

1987, 25, 1987

1987, 25, 1987

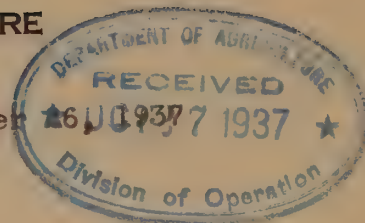
1987, 25, 1987

CL
UNITED STATES DEPARTMENT OF AGRICULTURE

EXTENSION SERVICE

WASHINGTON, D. C.

October



MEMORANDUM FOR MR. JOSEPH HALEY,
Real Estate Officer

Dear Mr. Haley:

Reference is made to the list of Federal building projects proposed for construction in the State of Washington. In reply, you are advised that the Extension Service will not require space at the following points:

Sedro Woolley (Skagit County)
Camas (Clark County)
Kent (King County)

Very truly yours,

A handwritten signature in dark ink, appearing to read "M. M. Thayer". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

M. M. Thayer
Business Manager

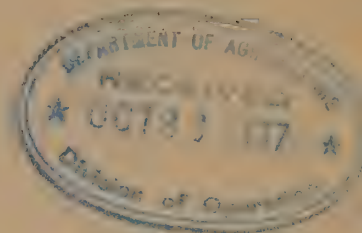
UNITED STATES DEPARTMENT OF AGRICULTURE

EXTENSION SERVICE

WASHINGTON, D. C.

October 21, 1937

MEMORANDUM FOR MR. JOSEPH HALEY,
Real Estate Officer

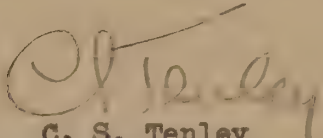


Dear Mr. Haley:

In connection with the list of Federal building projects proposed to be constructed, you are advised that no space will be required for Extension activities at the following points in West Virginia:

Mannington
Mount Hope
Kenova
Ronceverte

Very truly yours,


C. S. Tenley
Acting Business Manager

al

UNITED STATES DEPARTMENT OF AGRICULTURE

EXTENSION SERVICE

WASHINGTON, D. C.

October 29, 1937

MEMORANDUM FOR MR. JOSEPH HALEY,
Real Estate Officer



Dear Mr. Haley:

Under date of March 17, 1936, there was forwarded to you Treasury Department Form PSC 1-A showing space requirements at Ashland, Wisconsin, but no further information has been received regarding the project.

The Director of Extension in Wisconsin reports that he has been informed that a building is being constructed at that point and we shall appreciate it if you will secure a report as to whether or not Extension Service offices will be included in the plans.

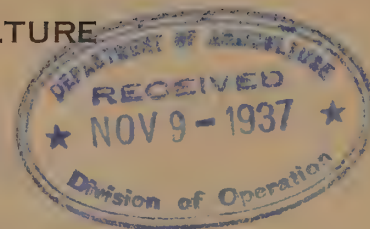
Very truly yours,

M. M. Thayer
M. M. Thayer
Business Manager

UNITED STATES DEPARTMENT OF AGRICULTURE

BUREAU OF ENTOMOLOGY AND PLANT QUARANTINE

WASHINGTON, D. C.



NOV 8 1937

Mr. Joseph Haley,

Real Estate Officer.

Dear Mr. Haley:

Reference is made to your memorandum of September 27, and subsequent amendments, listing proposals for construction or remodeling of Federal buildings in the places listed and requesting a statement for the early determination of the needs of the Bureau and in the preparation of drawings for the proposed construction.

In compliance with the above, there are enclosed, in quadruplicate, Forms PSC No. 1-A for the following:

Placerville, Calif.
Charleston, W. Va.

Application for Newport News, Va., which was included in this list has already been filed. Regarding Orlando, Fla., the Bureau has been unable to arrive at a definite decision but a final report will be submitted within a few days.

Very truly yours,

A handwritten signature in dark ink, appearing to read "A. H. Spencer", written over the typed name of the Business Manager.

Business Manager.

Attachments

December 2, 1937.

Mr. W. E. Reynolds,
Assistant Director of Procurement,
Treasury Department,
Washington, D. C.

Dear Mr. Reynolds:

Further reference is made to the letter of Rear Admiral C. J. Peoples, dated September 14, 1937, transmitting a list of cities in which construction was authorized by the provisions of the Third Deficiency Act.

There is attached hereto a list indicating the requirements of various Bureaus of this Department at the cities mentioned. Included, are partial reports from the Extension Service, Farm Security Administration, the Soil Conservation Service, and the Bureau of Animal Industry. Included also are the complete requirements of the Bureau of Biological Survey.

The Extension Service has advised us that no space will be needed at Chisholm and Spring Valley, Minnesota.

Very truly yours,

Joseph Haley,
Real Estate Officer.

(Enclosures)
cas/mnl

See individual files

Feb. 21, 1917

December 2, 1917

Mr. W. E. Reynolds,
Assistant Director of Procurement,
Treasury Department,
Washington, D. C.

Dear Mr. Reynolds:

Further reference is made to the letter of same subject
C. J. Poulos, dated September 14, 1917, transmitted a list of
cities in which operation was authorized by the provisions
of the Third Liberty Act.

There is attached hereto a list indicating the require-
ments of various bureaus of this Department as the cities mentioned.
Included are partial reports from the Extension Service, Farm
Bureau Administration, the Soil Conservation Service, and the
Bureau of Animal Industry. Included also are the complete re-
quirements of the Bureau of Biological Survey.

The Extension Service has advised us that no space will
be needed at Chicago and Spring Valley, Minnesota.

Very truly yours,

Joseph Bailey,
Head Sales Office.

(Enclosure)
cc:mail

RECORDED
INDEXED
DEC 11 1917

12/2

**SPACE REQUIREMENTS OF VARIOUS BUREAUS
IN FOLLOWING CITIES.**

| <u>STATE</u> | <u>CITY</u> | <u>BUREAUS</u> |
|--------------|------------------|---|
| Alabama | ✓ Enterprise | ✓ Farm Security Administration |
| Arizona | ✓ Safford | ✓ Farm Security Administration,
✓ Soil Conservation Service |
| California | ✓ Placerville | ✓ Soil Conservation Service |
| | ✓ San Diego | ✓ Farm Security Administration |
| | ✓ San Francisco | ✓ Farm Security Administration |
| Idaho | ✓ Orofino | ✓ Extension Service |
| | ✓ Preston | ✓ Extension Service |
| Illinois | ✓ East St. Louis | ✓ Animal Industry |
| Indiana | Columbus | ✓ Extension Service - same as Forms PSC 1-A
forwarded January 6, 1937 |
| | ✓ New Castle | ✓ Extension Service,
✓ Soil Conservation Service |
| Iowa | ✓ Corning | ✓ Extension Service |
| | ✓ Knoxville | ✓ Soil Conservation Service |
| Maryland | ✓ Ellicott City | ✓ Extension Service,
✓ Soil Conservation Service |
| Minnesota | ✓ Cambridge | ✓ Extension Service |
| | ✓ Park Rapids | ✓ Extension Service |
| | ✓ Spring Valley | ✓ Soil Conservation Service |
| | ✓ Willmar | ✓ Extension Service |
| | ✓ Windom | ✓ Extension Service |
| Mississippi | ✓ Waynesboro | ✓ Extension Service |
| Missouri | ✓ Cassville | ✓ Extension Service |
| | ✓ Savannah | ✓ Extension Service |
| Nebraska | ✓ Omaha | ✓ Extension Service,
✓ Biological Survey - adequate space now occu-
pied in the Post Office |

| <u>STATE</u> | <u>CITY</u> | <u>BUREAUS</u> |
|----------------|--------------|--|
| New York | Lowville | ✓ Extension Service |
| Ohio | Dayton | ✓ Soil Conservation Service |
| Oklahoma | Okenah | ✓ Farm Security Administration |
| | Perry | ✓ Farm Security Administration |
| | Purcell | ✓ Extension Service,
✓ Farm Security Administration |
| | Sayre | ✓ Farm Security Administration |
| South Carolina | Barnwell | ✓ Soil Conservation Service |
| Texas | Lampasas | ✓ Farm Security Administration |
| | Liberty | ✓ Farm Security Administration |
| | Livingston | ✓ Farm Security Administration |
| | Longview | ✓ Farm Security Administration |
| Utah | Vernal | ✓ Farm Security Administration |
| Virginia | Harrisonburg | ✓ Soil Conservation Service |
| Washington | Spokane | ✓ Biological Survey,
✓ Soil Conservation Service |
| | Takima | Biological Survey,
Extension Service |

66
December 9, 1937.

MEMORANDUM FOR MR. ARTHUR B. THATCHER,
Farm Security Administration.

Dear Mr. Thatcher:

Reference is made to our circular letter of September 27, 1937, transmitting a list of projects authorized for construction under the Third Deficiency Act.

There is transmitted herewith a list, and indicated thereon are the cities and states from which no reports have been received from your Administration. As the Procurement Division is starting plans for many of these projects, if space is desired at any of the cities on which reports have not been made, Forms PSC 1-A should be forwarded to this office immediately.

In order that we may be certain that reports have been received for each city in which space will be desired, it will be appreciated if we can be notified by letter of those projects where space will not be required.

Very truly yours,

Joseph Haley

Real Estate Officer.

(Enclosure) *66*

cas/mnl

December 9, 1937.

MEMORANDUM FOR MR. ARTHUR B. WATSON,
State Security Administration.

Dear Mr. Watson:

Reference is made to our circular letter of September 27, 1937, transmitting a list of projects authorized for construction under the Third Delinquency Act.

There is transmitted herewith a list, and indicated thereon are the cities and states from which no reports have been received from your Administration. As the Procurement Division is starting plans for many of these projects, if space is desired at any of the cities on which reports have not been made, Forms FSI 1-A should be forwarded to this office immediately.

In order that we may be certain that reports have been received for each city in which space will be desired, it will be appreciated if we can be notified by letter of these projects where space will not be required.

Very truly yours,

Joseph Haley

Head, State Officer.

(Enclosure)
cas/mj

Feb 13/49, Misc

December 9, 1937.

MEMORANDUM FOR MR. M. M. THAYER,
Extension Service.

Dear Mr. Thayer:

Reference is made to our circular letter of September 27, 1937, transmitting a list of projects authorized for construction under the Third Deficiency Act.

There is transmitted herewith a list, and indicated thereon are the cities and states from which no reports have been received from your Office. As the Procurement Division is starting plans for many of these projects, if space is desired at any of the cities on which reports have not been made, Forms PSC 1-A should be forwarded to this office immediately.

In order that we may be certain that reports have been received for each city in which space will be desired, it will be appreciated if we can be notified by letter of those projects where space will not be required.

Very truly yours,

Joseph Haley

Real Estate Officer.

(Enclosure) *Encl.*
cas/mnl

December 9, 1937.

MEMORANDUM FOR MR. W. W. TAYLOR,
Extension Service.

Dear Mr. Taylor:

Reference is made to our circular letter of September 27, 1937, transmitting a list of projects authorized for construction under the Third Deficiency Act.

There is transmitted herewith a list, and indicated thereon are the cities and states from which no reports have been received from your Office. As the Procurement Division is starting plans for many of these projects, if space is desired at any of the cities on which reports have not been made, Form FSO 1-A should be forwarded to this office immediately.

In order that we may be certain that reports have been received for each city in which space will be desired, it will be appreciated if we can be notified by letter of those projects where space will not be required.

Very truly yours,

Joseph Haley

Real Estate Officer.
Real Estate Officer.

(Enclosure)
cas/mml

Fed Bldg, Misc

December 9, 1937.

MEMORANDUM FOR MR. MASTIN G. WHITE,
Solicitor.

Dear Mr. White:

Reference is made to our circular letter of September 27, 1937, transmitting a list of projects authorized for construction under the Third Deficiency Act.

We have received no reply from your office indicating whether space will be needed at any of the points mentioned, and as the Procurement Division is taking up these projects and starting preparation of plans, it is requested that if space is desired by your organization that your space requirements be submitted at the earliest possible date.

Very truly yours,

Joseph Haley

Real Estate Officer.

cas/mnl

December 9, 1917.

MEMORANDUM FOR MR. MARTIN J. WHITE,
Attorney.

Dear Mr. White:

Reference is made to our circular letter of September 17, 1917, transmitting a list of projects authorized for construction under the Smith Act, 1917.

We have received no reply from your office indicating whether or not you will be deemed as one of the parties mentioned, and as the Government Division is taking up these projects and their preparation of plans, it is requested that it be decided by your organization and your action recommended as indicated at the earliest possible date.

Very truly yours,

Joseph Haley

Real Estate Officer.

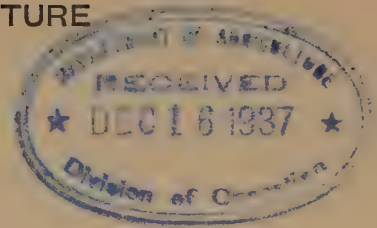
ccs/mjl

Joseph Haley

ccs/mjl

a

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SOLICITOR
WASHINGTON, D. C.



DEC 16 1937

Mr. Joseph Haley,

Real Estate Officer.

Dear Sir:

Your memorandum of December 9, 1937, in which you call attention to your circular letter of September 27, 1937, and a list of projects authorized for construction under the Third Deficiency Act, is received.

Your letter of September 27, with the enclosures mentioned, was duly received, but no reply was made thereto for the reason that it did not appear that any space offered in any of the cities named could be used by the Solicitor's Office. That condition still prevails, and none of the space offered can be used by the Solicitor's Office.

Very truly yours,

W. Boyle
Assistant Solicitor.

For Bldg. M. etc.

December 9, 1937.

MEMORANDUM FOR MR. G. M. RICHARDS,
Weather Bureau.

Dear Mr. Richards:

Reference is made to our circular letter of September 27, 1937, transmitting a list of projects authorized for construction under the Third Deficiency Act.

We have received no reply from your office indicating whether space will be needed at any of the points mentioned, and as the Procurement Division is taking up these projects and starting preparation of plans, it is requested that if space is desired by your organization that your space requirements be submitted at the earliest possible date.

Very truly yours,

Joseph Haley

Real Estate Officer.

cas/mnl

December 9, 1937.

MEMORANDUM FOR MR. G. W. RICHARDS,
Federal Bureau.

Dear Mr. Richards:

Reference is made to our circular letter of September 27, 1937, transmitting a list of projects submitted for consideration under the Third Deficiency Act.

We have received no reply from your office indicating whether space will be needed at any of the points mentioned, and as the Procurement Division is taking up these projects and starting preparation of plans, it is requested that if space is desired by your organization that your space requirements be submitted at the earliest possible date.

Very truly yours,

Joseph Haley

Real Estate Officer.

cas/mml

Fed. Bldg, Misc

December 11, 1937.

Mr. W. E. Reynolds,
Assistant Director of Procurement,
Treasury Department,
Washington, D. C.

Dear Mr. Reynolds:

Further reference is made to the projects authorized for construction by the Third Deficiency Act. There are transmitted herewith Forms PSC 1-A, as shown on the attached list. Included are the complete requirements for the Bureaus of Animal Industry and Public Roads, as well as partial requirements for the Extension Service and the Soil Conservation Service. We are also advised by the Extension Service that no space will be required at Yukon, Oklahoma.

Very truly yours,

Joseph Haley,
Real Estate Officer.

(Enclosures)
cas/aml

See individual files

December 11, 1937

Mr. W. E. Reynolds,
Assistant Director of Procurement,
Treasury Department,
Washington, D. C.

Dear Mr. Reynolds:

Further reference is made to the project authorized for
construction by the Third Reclamation Act. There are transmitted
herewith forms 1-4, as shown on the attached list. Included
are the complete requirements for the Bureau of Animal Industry
and Public Health, as well as partial requirements for the Exten-
sion Service and the Soil Conservation Service. We are also ad-
vised by the Extension Service that no space will be required at

Yukon, Oklahoma.

Very truly yours,

Joseph Haley,
Real Estate Officer.

(Enclosure)
cc/mf

See 12/11/37

| <u>STATE</u> | <u>CITY</u> | <u>BUREAUS</u> |
|---------------|---------------|---|
| CALIFORNIA | San Francisco | ✓ Animal Industry, Public Roads* |
| KENTUCKY | Frankfort | ✓ Animal Industry, Public Roads |
| NEW HAMPSHIRE | Milford | ✓ Extension Service |
| OHIO | Dayton | ✓ Animal Industry |
| | Waverly | ✓ Extension Service |
| TEXAS | Bryan | ✓ Soil Conservation Service |
| | Houston | ✓ Animal Industry |
| | | ✓ Biological Survey - present space
tentatively assigned is adequate |
| WASHINGTON | Spokane | ✓ Animal Industry |
| WEST VIRGINIA | Charleston | ✓ Animal Industry, Public Roads |

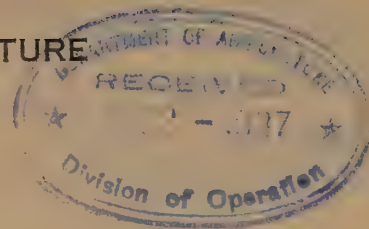
* Request is for storage space only. Office space now assigned is sufficient.

| STATE | CITY | BUREAU |
|---------------|---------------|--|
| CALIFORNIA | San Francisco | Animal Industry, Public Roads |
| KENTUCKY | Frankfort | Animal Industry, Public Roads |
| NEW HAMPSHIRE | Manchester | Extension Service |
| OHIO | Cleveland | Animal Industry |
| | Dayton | Extension Service |
| TEXAS | El Paso | Soil Conservation Service |
| | San Antonio | Animal Industry |
| | | Biological Survey - present space tentatively assigned is adequate |
| WASHINGTON | Spokane | Animal Industry |
| WEST VIRGINIA | Charleston | Animal Industry, Public Roads |

* Request is for storage space only. Office space now assigned is sufficient.

Very truly yours,
 [Signature]

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF BIOLOGICAL SURVEY
WASHINGTON, D. C.



ADDRESS REPLY TO
CHIEF, BUREAU OF BIOLOGICAL SURVEY
AND REFER TO

Qrs.
Houston, Tex.

December 2, 1937.

MEMORANDUM FOR REAL ESTATE OFFICER

Dear Mr. Haley:

Reference is made to the Bureau's memorandum to you dated November 15.

The list of cities which you enclosed with your memorandum of September 27 included Houston, Texas. On January 18, 1937, we approved the cabinet sketch which your office submitted showing a proposed allotment to the Bureau of 230 sq. ft. of space in Federal building at Houston, Texas. We are desirous of securing this space as soon as it is available although through an oversight no mention was made of it in our memorandum of November 15.

Very truly yours,

Thas. E. Jacoby

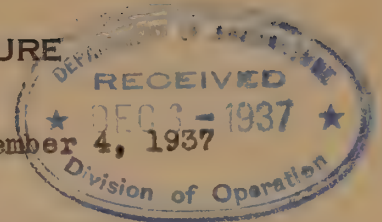
Acting Chief,
Division of Administration.

UNITED STATES DEPARTMENT OF AGRICULTURE

EXTENSION SERVICE

WASHINGTON, D. C.

December 4, 1937



MEMORANDUM FOR MR. JOSEPH HALEY,
Real Estate Officer

Dear Mr. Haley:

With reference to your memorandum of November 22, 1937, you are informed that space will not be needed by the Extension Service in the Federal building proposed for construction at Yukon, Oklahoma.

Very truly yours,


M. M. Thayer
Business Manager

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF ANIMAL INDUSTRY
WASHINGTON, D. C.

ADDRESS REPLY TO
"CHIEF OF BUREAU OF ANIMAL INDUSTRY"
AND REFER TO

TC- 080

December 6, 1937

MEMORANDUM FOR THE DEPARTMENT REAL ESTATE OFFICER

Dear Mr. Haley:

With reference to your memorandums of September 27 and 29, 1937, transmitting a list of projects authorized for construction under the provisions of the Third Deficiency Act passed during the last session of Congress, there are enclosed PSC Forms 1-A, in quadruplicate, indicating this Bureau's requirements for space in the following cities:

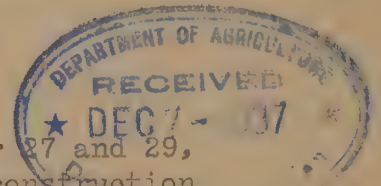
Charleston, West Virginia
Dayton, Ohio
Frankfort, Kentucky
Houston, Texas
San Francisco, California
Spokane, Washington.

Very truly yours,

J. R. Cohran

J. R. Cohran,
Business Manager.

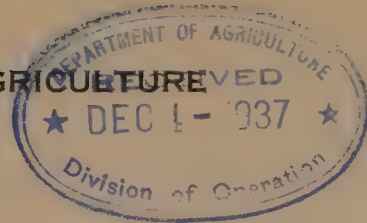
Enclosure 69880.



UNITED STATES DEPARTMENT OF AGRICULTURE

BUREAU OF PUBLIC ROADS

WASHINGTON, D. C.



IN YOUR REPLY PLEASE

REFER TO FILE NO. B-1

December 1, 1937

Mr. Joseph Haley,
Real Estate Officer,
Department of Agriculture.

My dear Mr. Haley:

Referring to your memorandum of September 27 transmitting copies of a list of cities in which new Federal buildings are to be constructed, or existing Federal buildings are to be extended and remodeled, there are enclosed four copies each of PSC Forms No. 1-A requesting space in the proposed buildings in the following cities:

Frankfort, Kentucky
San Francisco, California
Charleston, West Virginia

Very truly yours,

Division of Contracts and Laws

By *R. Z. Boykin*
Chief of Division

Enclosures

December 21, 1937.

Mr. W. E. Reynolds,
Assistant Director of Procurement,
Treasury Department,
Washington, D. C.

Dear Mr. Reynolds:

There are transmitted herewith Forms PSC 1-A as shown on the attached list giving partial requirements of this Department in cities where Federal Building construction was authorized by the provision of the Third Deficiency Act.

Included are the complete requirements of the Weather Bureau, partial requirements for the Extension Service, and the requirements of the Bureau of Entomology and Plant Quarantine at Orlando, Florida, which complete the space requests for that Bureau. You are also advised that the Office of the Solicitor will not request space in any of the projects for which construction is authorized.

Your attention is called to the fact that complete requirements of this Department for the remodeling and extension to the Federal Building at Grand Junction, Colorado, are outlined, which is in confirmation of verbal information previously given to the Section of Space Control.

Very truly yours,

Joseph Haley,
Real Estate Officer.

(Enclosures)
cas/mnl

See individual files

December 21, 1937.

Mr. W. E. Reynolds,
Assistant Director of Procurement,
Treasury Department,
Washington, D. C.

Dear Mr. Reynolds:

There are transmitted herewith Forms PSC 1-A as shown on the attached list giving partial requirements of this Department in cities where Federal Building construction was authorized by the provision of the Third Efficiency Act.

Included are the complete requirements of the Weather Bureau, partial requirements for the Extension Service, and the requirements of the Bureau of Entomology and Plant Quarantine at Orlando, Florida, which complete the space requests for that Bureau. You are also advised that the Office of the Soil-Conservation Service will not request space in any of the projects for which construction is authorized.

Your attention is called to the fact that complete requirements of this Department for the remodeling and extension to the Federal Building at Grand Junction, Colorado, are outlined, which is in confirmation of verbal information previously given to the Section of Space Control.

Very truly yours,

Joseph Haley,
Real Estate Officer.

(Enclosures)
cas/mml

See individual files

| <u>STATE</u> | <u>CITY</u> | <u>BUREAU</u> |
|--------------|----------------|--|
| Alabama | Mobile | ✓ Weather Bureau |
| California | San Diego | ✓ Weather Bureau |
| | San Francisco | ✓ Weather Bureau |
| Colorado | Grand Junction | ✓ Agricultural Economics - same as
Forms transmitted June 28, 1935 |
| | | ✓ Biological Survey |
| | | ✓ Entomology and Plant Quarantine |
| | | ✓ Extension Service |
| | | ✓ Farm Security Administration |
| | | ✓ Forest Service - same as Forms
transmitted October 9, 1936 |
| | | ✓ Weather Bureau - same as now
occupied in Building plus
Room 217 and entire vault in
Room 214 |
| Florida | Orlando | ✓ Entomology and Plant Quarantine |
| Iowa | Eldora | ✓ Extension Service |
| Mississippi | Houston | ✓ Weather Bureau |
| Nebraska | Omaha | ✓ Weather Bureau |
| Ohio | Cuyahoga Falls | ✓ Extension Service |
| Tennessee | Nashville | ✓ Weather Bureau |
| Texas | Houston | ✓ Weather Bureau |
| Washington | Spokane | ✓ Weather Bureau |
| | Yakima | ✓ Weather Bureau |

| <u>STATE</u> | <u>CITY</u> | <u>BUREAU</u> |
|--------------|----------------|---|
| Alabama | Mobile | Weather Bureau |
| California | San Diego | Weather Bureau |
| | San Francisco | Weather Bureau |
| Colorado | Grand Junction | Agricultural Economics - same as
Forms transmitted June 28, 1935 |
| | | Biological Survey |
| | | Entomology and Plant Quarantine |
| | | Extension Service |
| | | Farm Security Administration |
| | | Forest Service - same as Forms
transmitted October 9, 1935 |
| | | Weather Bureau - same as now
occupied in building plus
Room 217 and entire vault in
Room 214 |
| Florida | Orlando | Entomology and Plant Quarantine |
| | St. Petersburg | Extension Service |
| | St. Petersburg | Weather Bureau |
| Nebraska | Omaha | Weather Bureau |
| Ohio | Cuyahoga Falls | Extension Service |
| Tennessee | Nashville | Weather Bureau |
| Texas | Houston | Weather Bureau |
| Washington | Spokane | Weather Bureau |
| | Yakima | Weather Bureau |

See index for details